



SAUSALITO MARIN CITY SCHOOL DISTRICT

Board of Trustees:
Caroline Van Alst, President
Joshua Barrow, Vice President
Ida Green
Thomas Newmeyer, Clerk
William Ziegler
Superintendent: Will McCoy

Sausalito Marin City School District Agenda for the Special Meeting of the Board of Trustees Bayside Martin Luther King Jr. Academy 200 Phillips Drive, Marin City, CA 94965

Thursday October 13, 2016

- 5:30 p.m. Open Session – Bayside/Martin Luther King School Library
5:31 p.m. Closed Session – Bayside/Martin Luther King School Conference Room
6:00 p.m. Open Session – Bayside/Martin Luther King School Library

I. OPEN SESSION – Call to Order

II. CLOSED SESSION – AGENDA

1. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957.6: **Negotiations**

OPEN SESSION AGENDA

- III. OPEN SESSION** - Depending upon completion of Closed Session items, the Governing Board intends to convene in open Session at 6:00 p.m. to conduct the remainder of the meeting, reserving the right to return to Closed Session at any time.

PLEDGE OF ALLEGIANCE

1. AGENDA REORGANIZATION/APPROVAL

Are there any requests from the Board to move any agenda item to a different location?

2. ORAL COMMUNICATIONS

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board. The Board is asking that members of the public wishing to speak, fill out a form located on the counter/table, stating their name and address; the agenda item; and the topic to be discussed. BB 9323.

The Governing Board is prohibited from taking any action on any item raised in this section unless the item is specifically agendized. The members of the Governing Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter or take action directing staff to place a matter of business on a future agenda. Governing Board members may make brief announcements or briefly report on his/her own activities as they relate to school business.

State open meeting laws allow members of the public to lodge public criticism of District policies, procedures, programs, or services. However, those same laws include specific provisions designed to protect the liberty and reputational interests of public employees by providing for the non-public hearing of complaints or charges against employees of the District. Under these laws, it is the employee subject to complaints or charges who is provided the right to choose whether those complaints or charges will be heard in open or closed session. It is therefore the desire of the Sausalito Marin City School District that complaints against an employee be put in writing, and that when the Board hears complaints or charges against an employee it do so in closed session unless the employee requests an open session. Consistent with the law and the opinion of the State Attorney General's Office, please submit any complaints against an employee in writing, to the administration, in accordance with the district's complaint procedure. This procedure is designed to allow the District to address complaints against employees while at the same time respecting their legitimate privacy rights and expectations.

3. CORRESPONDENCE

3.01 Rotary Club of Sausalito Mini Grant Program

Entire board packet on www.smcsd.org/School Board/Meeting Agendas and Minutes

4. REPORTS

- 4.01** Parent Advisory Council
- 4.02** English Learner Advisory Committee
- 4.03** SMCTA
- 4.04** CSEA
- 4.05** Director of Maintenance
- 4.06** School Psychologist – Pam Nieto
- 4.07** Principal
 - Update on Classroom Materials
 - Update on Discipline/Attendance
 - Restorative Justice
 - Update on MAP Testing – Beth Minor
- 4.08** Willow Creek Academy
- 4.09** Superintendent
 - Professional Development Update

5. GENERAL FUNCTIONS

- 5.01** Consent agenda: *5.03, *5.04, *5.05, *5.06, *5.07, *5.08 *8.02
- 5.02** Update on the District's Response to the FCMAT Report
- *5.03** Minutes of the September 13, 2016 Board Meeting
- *5.04** Quarterly Report on Williams Uniform Complaints
- *5.05** 2016-2017 Agreement with Youth in Arts
- *5.06** 2016-2017 Agreement with Rhythm & Moves
- *5.07** 2016-2017 Agreement with Marin County Office of Education – Business Services
- *5.08** Marin Promise Partnership Agreement

6. PUPIL SERVICES

7. PERSONNEL

- 7.01** Personnel Action Report - **Action**

8. FINANCIAL & BUSINESS

- 8.01** Resolution 739 - Authorization to Sign on behalf of the Governing Board - **Action**
- *8.02** Payment of Warrants – Batches 11-14

9. CURRICULUM AND INSTRUCTION

- 9.01** Resolution 737 – Arts Education - **Action**

10. POLICY DEVELOPMENT

- 10.01** Board Policy and Administrative Regulation 5117– Students – Interdistrict Attendance- **Second Read/Action**
- 10.02** Board Policy and Administrative Regulation 6153 – Instruction – School Sponsored Trips – **Second Read/Action**

11. FUTURE MEETING

- 11.01** The next Regular Meeting of the Board of Trustees will be on Tuesday, November 15, 2016, in the Bayside/Martin Luther King School Library

12. BOARD COMMENTS / CORRESPONDENCE

13. ADJOURNMENT

**Educational Mini-Grant Request 2016-2017
For Sausalito Marin City School District**

Introduction:

Rotary Club Of Sausalito is pleased to announce our annual opportunity for teachers of the Sausalito Marin City School District to apply for \$300.00 Mini-Grants to enrich their classroom and/or teaching practice.

The deadline for submitting Mini-Grants is **October 20, 2016.**

The Grants will be awarded **November 1, 2016.**

The Selection committee criteria:

1. Goals and objectives clearly stated and measurable
2. Project directly involves students
3. Evaluation component
4. Budget is reasonable, appropriate, and specific

Applications will be reviewed using the following criteria:

- Creativity and Innovation
- Enrichment to the curriculum
- Motivational impact to your students
- Benefit to students, school and community
- Effective use of funds
- Use of community resources
- Teaching while reinforcing healthy life choices
- Other, please describe

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
September 13, 2016**

ATTENDANCE

Present: Caroline Van Alst, William Ziegler, Thomas Newmeyer, Ida Green

Absent: Joshua Barrow

Superintendent: Will McCoy

OPEN SESSION

The Board and Superintendent convened open session at 6:03 p.m.

PLEDGE OF ALLEGIANCE

Trustee Green led the pledge of allegiance.

ORAL COMMUNICATIONS

Dana Perez, a parent at Bayside MLK Jr. Academy, reported on the parent advisory Council meeting of August 26. Parents mentioned several positive aspects of the school: The school is close enough for children to walk; we no longer have an "Australia" (detention) room; the Principal interacts more with parents and the In Motion exercise program is going well. Parents were concerned that the school day is very long, science and math staffing is not in place and the policy for volunteering in the classroom is not clear. There is a sense among some parents that some of the teachers are not kind and do not model the behavior they would like to see in the children. They also said that funds should be spent on improving the acoustics in the multipurpose room; students cannot hear the teachers.

Ricardo Moncrief, director of the Marin City community organization ISOJI, said that several local government and other representatives had attended the last ISOJI meeting and he hoped that someone from the school district will attend the December meeting, when equity will be the main topic.

David Suto, a community member, asked where the notice of a hearing on sufficiency of instructional materials had been posted. He was informed that it was posted in the marquee outside the school, as well as at the district office. Some students said they did not have math books, he told the Board. He continued: the LCAP states that 7.5 FTE of teaching staff is a sufficient number for this and the next two years. How can this be enough for nine grade levels and how will we meet the goal of 70% proficiency with that staffing level? We had more staff before and our proficiency levels have dropped. The class schedule shows 7 and 8th grades have their math and science together. How will that work?

Debra Turner, a community member and volunteer, said she is also concerned about the LCAP. She said that earlier versions reflected the community's enthusiasm for a "community school" but this last iteration does not. I am concerned that employing the community resource person for one day a week reflects a disconnect between the idea of a community school and its execution, she told the Board.

Ellen Franz, a retired art teacher, said that she would like to congratulate the Board on adopting a resolution in support of the arts. She said that the room assigned to Art instruction does not have a sink or access to water. Please remember that we still have a lot of work to do here, she concluded.

Barbara Sapienza, a community member, said she had looked at staffing levels at Bayside MLK Jr. Academy and did not feel that they were adequate for the middle school grades. She said: These children do not have the teachers they need to prepare them for high school; I hope you will address that. They will grow up and go out in the world and we should be concerned, because their world is also ours.

Barbara Killey, a volunteer, said she wanted to congratulate the Board on adopting the Arts resolution but hoped that this is not merely rhetoric and that it reflects a real resolve to reverse the recent cuts. Our organization, the Center for Excellence, is ready to assist in that and offer both money and expertise, she said. She then asked several questions about staffing and the budget: Who are the multiple subject teachers mentioned in the declaration? What timeframe does the payment of \$12,600 to Youth in Arts cover? Is their contract open to the public? What is a pass through payment to Willow Creek Academy?

Fran Nelson, school librarian, said collaboration with the California Collaborative for Excellence in Education sounds like a positive step for us. She said that equity is a big concern in this district and urged the Board to approve the agreement with the California Collaborative for Educational Excellence.

Bettie Hodges, director of the organization Save a Generation, said: Since January, we have been involved in engaging parents and building relationships between parents, the district and the community. We were upset to learn that they had not been notified of the FCMAT meeting. I applaud the idea of collaboration with CCEE and hope that it is approved. But these initiatives only work when you have respect for parents and do not try to censor their voices. I am hopeful that this kind of omission will not be repeated by the new administration and that you will respect the voice of the Marin City children. This year school started with one full time teacher in middle school and a part- time math and science teacher and no textbooks. The LCAP that is up for approval has a provision for 7.5 FTE teachers – this is not an adequate number. I hope you can give the middle school the number of teachers it deserves.

Jennifer Adams, a parent of a third grader, said: I am looking for a different school for my son because I don't feel that the curriculum is up to par. I see a lot of kids failing when they leave here in the 8th grade. I am concerned that the only field trips last year were walks to the library. We need more books, more supplies and more field trips. I hear a lot about money. We have a beautiful building but we use space heaters to warm up the multi-purpose room. I have not seen the school nurse. If something happens to my child, will they have to call the fire department? I have heard that uniforms might be taken away and I am appalled.

Monique Douglas, a parent, said the Walking School Bus program is still not underway. The parent group that met every Tuesday has not reconvened this year; we would like to sit with administrators and discuss our concerns. Please give the parents a chance to facilitate it, she said.

Natasha Burton, a parent, said: I can't believe we are starting the school year with no books. She continued: I have been coming to board meetings for months, and I believe the leadership has failed these children. They should speak for all 500 children in the district. Their failure to do so creates a negative learning environment. This affects the overall functioning of the school. You see this in how teachers respond to kids. They seldom smile and they don't look like they want to be here. It appalls me to see that children here are not receiving an adequate education.

Peter Sapienza, a community member and volunteer, said: I have noted that at the same time that many services and teachers have been cut at Bayside MLK Jr. Academy, there are significant expenditures elsewhere, for example the disbursements to date on the bond measure. On the subject of your response to the FCAMT report, I am interested to know the cost of your legal response to defend your actions at the same time that we are cutting services.

Carol Thomas, a community member, said that she was speaking as a grandparent and advocate for families and students. She said that she has many concerns about school climate. She continued: Parental concerns are swept under the rug and not addressed. When we don't get any respect, the sentiment trickles down to our children. We are concerned about the emotional welfare of our children. There is no counselor to teach conflict resolution to our students. We need to institute a climate that teaches children about the importance of partnerships for emotional health. When it comes to handling bullying, we need unity between parents, teachers and administrators. We should not wait until we have a tragedy with some child attempting to take his life or going through a depression. We need to not blame- shame, let's get on one page and put our money in our education system.

Trustee Van Alst thanked all the parents for coming to the board meeting and speaking. Superintendent McCoy said these conversations must go on year- round: We have a long journey ahead as a school and I am certain that we can get there.

Damian Morgan, a community member, said this is not a Marin City vs. Sausalito or Willow Creek Academy vs. Bayside MLK Jr. Academy issue. It's about us, but we are tired of begging. It was said that the FCAMT meeting was purposely kept from the community. We want to trust you, but it is hard. We have been having these conversations for years and years. Will you do right by this community? Regarding the bond, I believe that the reason it did not go forward was that it was heavily weighted towards WCA and if it had gone through, it would be more proof of what has been happening for years.

Sonja Hanson, a community member, asked if members of the public can make comments on agenda items as they are discussed. Trustee Van Alst said that that once the public comment section is closed, no more comments may be made. Superintendent McCoy said the public has the opportunity to comment on any items listed in the agenda.

PUBLIC HEARINGS

Public Hearing on District Proposal to Initiate Negotiations with the California School Employees Association Chapter 394

Superintendent McCoy said that the letter from the district will begin the process of negotiation with the CSEA to determine issues of concern to classified employees.

Public Hearing on Sufficiency of Instructional Materials

Superintendent McCoy said this is an annual hearing. This year, it appears that we have sufficient materials for our current enrollment. Unfortunately, not all the books have been distributed. This needs to happen by Monday. A parent asked if the Notice of Hearing can be posted in multiple languages. Superintendent McCoy said if 15% or more of our parents speak another language, we will translate the notice into that language to meet legal requirements.

REPORTS

CSEA

Julius Holtzclaw, vice president of the local chapter, said the union is excited to start negotiations. We represent the support personnel who work here; without this support, the school would not thrive. We see from the district letter to the union, that the administration is interested in the same negotiating items as the union. Superintendent McCoy said this was done in part to send the message that we hear you and we need to start by seeing eye-to-eye. The district is happy to address your issues and work together.

DIRECTOR OF MAINTENANCE

Alan Rothkop said the heaters are working well in the multi-purpose room. The acoustics there are an ongoing problem and there is no easy solution. Trustee Ziegler said that the district had previously received an estimate of \$40K to ameliorate the problem.

Pigeons are a problem around the school entrance at Bayside MLK. A pest control company will be coming to inspect the area and propose some solutions. The building at 33 Buchanan has been demolished. The area will be fenced so it can be used as a play area for the kindergarteners.

PRINCIPAL

Dr. Griffin said that Back-to-School night went very well last week, with many parents attending. Our enrollment is now up to 160. We have PE, music and drama in place. It's great to see these activities happening for our students.

Measures of Academic Progress Testing – Assistant Principal Beth Minor said that teachers have completed training for MAP testing. We are now getting the technology ready for the testing to take place and we hope to get the first round completed in October. This will give us a baseline of where the students are and allow us to compare their level of proficiency to their peers throughout the country.

We will test three times a year, so we can track the growth of our students and make sure we are teaching the essential skills that they need. In addition, teachers will get help with strategies on helping individual students.

Trustee Ziegler thanked Dr. Griffin and Ms. Minor for the details on the new assessment tools. Trustee Newmeyer said that he toured the classrooms last week and saw engaged teachers and students. It looked like a tremendous start of the year, he said.

Trustee Van Alst asked about counselors at Bayside MLK. Principal Griffin said that we have an MOU with the health clinic across the street for those services. Superintendent McCoy said that we are still trying to determine what has worked in the past and what has not. We need metrics to measure how and to what extent every program in the district works. We have to examine our budget and see what is effective. Our job is to make sure that teachers have the tools they need to help the children.

The Walking School Bus has not started because the stipends to the parents have not come through. Lewis Jordan of Marin Housing has said that funding will be provided, so it should start soon.

Regarding nursing services, Superintendent McCoy said the current contract is for 20 days per school year for mandated testing such as hearing checks. He said that in his previous district, office personnel were trained as EMTs so they could help injured children. We can explore those options, he said.

Trustee Van Alst asked about field trips. Dr. Griffin said that he is putting the agenda together for at least two field trips per grade for the year. Regarding the art room, he confirmed that the room that is being used does not have access to water, but the school is exploring the possibility of installing a faucet. Superintendent McCoy said that he is looking to educators to provide us with guidelines for an adequate arts curriculum. We plan to follow Dr. Carl Cohn's advice and integrate the arts in the curriculum, he said.

Superintendent McCoy continued: We have a math teacher for the middle school, Beth Minor. Whether teachers should have single or multiple subject credentials is a matter of opinion. Dr. Griffin explained that we now have a single subject credentialed science teacher who is teaching double periods. Superintendent McCoy said that he would have to observe the various classes to determine whether the instruction is good and sufficient.

Asked about the issue of bullying, Dr. Griffin said that it was news to him that students are being bullied. I have talked to every class about it and we want to make sure that we address the issue, he said. Superintendent McCoy then gave out his cell phone number and invited anyone with concerns to call him directly. He also explained that the warrant for \$12600 for Youth in Arts was a deposit. The full amount is \$25,200.

Willow Creek Academy

Assistant Head of School at WCA, Julius Cross, said teachers at the school are currently undergoing GLAD (Guided Language Acquisition Design) training. He reported that Jennifer Lawrence, a Math Specialist at Willow Creek Academy, was recently honored as a recipient of the prestigious Presidential Award for Excellence in Mathematics and Science Teaching. The feedback from parents at the start of the school year has been largely positive. Current enrollment stands at 399 students.

Superintendent

Superintendent McCoy said celebrations are in order for several reasons: We had a strong start to the new school year, the group “Marin City Concerned Men” came to the first day of school, our numbers are growing at Bayside MLK Jr. Academy, and we have a dedicated team of hard-working teachers and staff.

District’s Response to the Fiscal Crisis & Management Team (FCMAT) Report

Superintendent McCoy said that this report was commissioned by the Marin County Office of Education, released on August 10 and discussed at an MCOE meeting on August 31. He reported that an error amounting to \$350K was found in the report – this was shown as a district expense when in fact it was revenue from the State of California and payable to Willow Creek Academy. In addition, another \$100K identified as an expense had not been booked – this error does impact the calculations on the report and they have undertaken to rectify it.

He went on to say that the FCMAT report does not tell the whole story of this district. It shows our district in a poor light but it does not lay out all the financial facts. Context is important. When you talk about funding at the micro level but do not discuss the budget of the district - that is an inaccurate representation. It is only fair to consider all the facts. But we can’t let this report divide us. Instead, we should get everyone involved in the conversation. If our students were performing well, we would not be talking about the FCMAT report but about our students. That is where our conversation should be. We will work to improve academic outcomes for our children. There are more than 90 points in the report that need to be addressed. We will clarify the Memorandum of Understanding with WCA so that everyone has a complete picture of our relationship with the charter school. It is clear that this has become a point of argument for community. We will try to answer the question: Are we getting a good return on our investment? Right now our funding stands at \$16K per student at Bayside MLK and we are not achieving the outcomes we want for our pupils. Our staffing ratios are good: Administration is 1 to 100, certificated employees 1 to 18 and paraprofessionals 1 to 6. These are good numbers, but we are not utilizing them well. We will soon release a plan for the district that will include evaluation and professional development for everyone, including support staff and administration. We need to celebrate as well as brainstorm.

California School board Association Annual Educational Conference, San Francisco, December 1-3, 2016

Superintendent McCoy encouraged board attendance at this conference.

Conflict of Interest

Superintendent McCoy said a note has gone out to a member of the State government asking about conflict of interest with board members. We are seeking legal guidance in this matter, he said. If a board member makes decisions that are for his or her own benefit, it is considered a conflict of interest. That is a very serious charge. School board members across the nation advocate for things they believe in. Is that conflict of interest? No. We have no reason to believe that such a conflict exists in our district. We have to be aware of the ramifications of these accusations.

Trustee Green thanked the superintendent for his presentation, which she said was given with passion and honesty. Trustee Van Alst said: You have done an amazing job for the past three weeks. Trustee Newmeyer said that he appreciated Mr. McCoy's focus on results and the kids.

English Learner Advisory Committee

Principal Griffin reported that during the first ELAC meeting, one parent was concerned about extra academic support for her child in math. Others said that helping their children with homework is proving difficult. The absence of the Walking School Bus was another concern.

At 8:10 p.m., Trustee Van Alst said that the Board would take a short break. The Board reconvened the meeting at 8:18 p.m.

Roll Call/ Ziegler/Newmeyer/4 Ayes, 0 Noes, 1 Absent to approve the following consent agenda items:

Minutes of the July 25, August 2, 16, 25 and 31, 2016 Board Meetings.

Payment of Warrants – Batches 4-10

Resolution 735 – Agreement to Participate in a Pilot Program Administered by the California Collaborative for Educational Excellence

Superintendent McCoy said that he appreciated the Board and public participation in the discussion around CCEE on August 31. He said that he strongly recommends approval of the resolution. Sujie Shin of CCEE said that her organization is thrilled to work with the district. Director Carl Cohn and Ms. Shin hope to be on campus for further observation next week.

Roll Call/ Green/Newmeyer/4 Ayes, 0 Noes, 1 Absent to approve Resolution 735 – Agreement to Participate in a Pilot Program Administered by the California Collaborative for Educational Excellence

FINANCIAL & BUSINESS

Amended Local Control and Accountability Plan

Superintendent McCoy said that there are no fiscal implications to any of the amendments, which further clarify who will benefit from our programs. There were roughly 25 items that needed clarification. Districts have to prove that they are allocating minimal percentages year over year to students in need. We also updated our staffing numbers.

Trustee Van Alst asked about addressing the issue of a community school. Superintendent McCoy said there were no changes made to that part of the LCAP. He said that his vision for Bayside MLK is that of a community school. We will start the engagement process with the community in the near future, he

said. Bettie Hodges, director of Save a Generation, asked when the community school coordinator would be hired. She went on: You believe that you can run a school that has nine grades with 7.5 FTE of teachers and still close the achievement gap? Superintendent McCoy said we have been focused on completing our roster of certificated positions. Once we have that in place, we will focus on the coordinator position.

Newmeyer/Green/ 4 Ayes/ 0 Noes,/1 Absent to approve the Amended Local Control and Accountability Plan

2015-2016 District Budget Unaudited Actuals

Paula Rigney gave a Power Point presentation of the budget. She said that the budget ended in the black with a \$203,000 surplus. This includes \$103K in restricted funds from Prop. 39. Our in lieu payments to Willow Creek Academy were slightly lower because of their lower ADA. Salaries and benefits were \$33K less than budgeted and the special education encroachment was less reduced by \$179K because some students who were attending Non Public schools left during the year.

Newmeyer/Ziegler/ 4 Ayes/0 Noes/1 Absent to approve the 2015-2016 District Budget Unaudited Actuals

Resolution 738 - 2016-2017 "GANN" Limit

Paula Rigney explained that this resolution serves to ensure that the budget is being spent appropriately and proportionally.

Roll Call /Ziegler/Newmeyer/4 Ayes, 0 Noes, 1 absent to approve Resolution 738 - 2016-2017 "GANN" Limit

CURRICULUM AND INSTRUCTION

Resolution 736 – Sufficiency of Instructional Materials

Roll Call/ Newmeyer/Ziegler/4 Ayes/0 Noes/1 Absent to approve Resolution 736 – Sufficiency of Instructional Materials

Declaration of Need for Fully Qualified Educators

Superintendent McCoy said this is another annual item that like the GANN limit, must be brought to the Board every year. It states that the district will make every effort to recruit and retain fully qualified teachers.

Newmeyer/Green/All to approve the Declaration of Need for Fully Qualified Educators

Resolution 737 – Arts Education

Action on this resolution was moved to the next meeting.

FUTURE MEETING

Change of October and November Board Meeting Dates

The Board changed the October Board Meeting date to the 13th, to avoid a conflict with the Jewish Holidays.

The November board meeting date was moved from the 8th to the 15th to avoid a conflict with Election Day.

Newmeyer/Ziegler/All to approve the Change of the October and November Board Meeting Dates

CSBA Board governance Workshop, October 26, 2016, Presenter/Facilitator: Peter Fagen

Superintendent McCoy said that in an effort to work with the Board and help to better define its role, he has asked Mr. Fagen of Fagen, Friedman & Fulfroost to conduct a governance workshop.

BOARD COMMENTS

Trustee Van Alst said she was happy to see the many parents who came and conducted a robust discussion of the issues. This has allowed the Board to address their concerns directly, she said. Trustee Green said that she appreciated the public comment about joining the two communities of Bayside MLK Jr. Academy and Willow Creek into one at-large community. Trustee Newmeyer said that he liked the fact that parents were able to ask questions and have superintendent McCoy and other administrators answer them directly. Things can always improve, he said, but we should remember that this is a warm and welcoming place. Trustee Van Alst said that she appreciated hearing the public comments at the beginning of the board meeting but would like to hear what others think of the new format.

Superintendent McCoy said that it would be good to have a bulletin board for parents to see a list of their current questions and how administrators plan to address those concerns. Trustee Van Alst said a list of Frequently Asked Questions would be helpful.

ADJOURNMENT

Ziegler/Newmeyer/All to adjourn the meeting at 9:06 p.m.

Signature/Date

Title

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)]

District: Sausalito Marin City School District

Person completing this form: William McCoy Title: Superintendent

Quarterly Report Submission Date:

<input type="checkbox"/>	July 2016
<input checked="" type="checkbox"/>	October 2016
<input type="checkbox"/>	January 2017
<input type="checkbox"/>	April 2017

Date for information to be reported publicly at governing board meeting 10/13/2016

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
CAHSEE Intensive Instruction and Services			
TOTALS			

William McCoy
Print Name of District Superintendent

Signature of District Superintendent

Date

Sausalito Marin City School District

Agenda Item: 5.05

Date: October 13, 2016

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input type="checkbox"/> | Financial & Business Procedures | | |
| <input checked="" type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Youth in Arts Agreement for the 2016-2017 School Year.

Background: It is proposed that Youth in Arts provide visual arts instruction at Bayside Martin Luther King Jr. Academy for the 2016-2017 school year as outlined in the attached contract.

Fiscal Impact: \$25,200, paid for by unrestricted base funding.

Recommendation: Approve

Youth in Arts®

ATTN: Dr. Chappelle Griffin
Bayside MLK Academy
Marin City

Contract Number: 2082326008
TOTAL Contract Fee: \$25200

This Contract is entered into on **8/26/2016** by and between Youth in Arts (hereinafter "YIA") and **Bayside MLK Academy** (hereinafter "the SCHOOL"). Whereas the SCHOOL agrees to participate in YIA programs, the parties agree as follows:

1. Scope of Program

YIA agrees to complete the deliverables listed separately on the page of this agreement entitled "Project Description."

2. Program Operation

At the request of YIA, The SCHOOL agrees to set up initial planning meetings and to require teachers participating in the program to attend these meetings. In the case of multisession residencies and workshops, the SCHOOL agrees to work with the assigned Mentor Artists to set class schedules, and recognizes that flexibility and compromise are often necessary by the Artist and the SCHOOL in setting a schedule. The SCHOOL understands that the collaboration and participation of teachers is vital to the success of any program. The SCHOOL will distribute teacher preparation materials provided by YIA to teachers and will ensure that teachers remain with their classes when a YIA Mentor Artist is present. The SCHOOL understands most Mentor Artists are Independent Contractors of YIA, and as such, have the right to control the manner and means of accomplishing the result contracted for herein. The SCHOOL agrees that participating teachers and the Principal or Head of School will complete program evaluation surveys at the end of the program. The School understands that YIA staff will visit the SCHOOL as necessary to observe YIA Mentor Artists at work. YIA agrees that all visiting YIA staff will check in at the school office upon arrival on campus. The SCHOOL agrees that all original materials created and/or used in connection with the services provided hereunder (the "Materials") shall be the sole and exclusive property of YIA. The term "Materials" shall include, but not be limited to: curriculum and lesson plans, documentation, and manuals. Without limiting the generality of the foregoing, the SCHOOL may make use of any of the Materials with prior written consent by YIA.

3. Program Completion

SCHOOL will promptly inform YIA staff of any Mentor Artist scheduling problems interfering or likely to interfere with the timely completion of work related to this agreement. SCHOOL agrees that all work related to this agreement will take place during the SCHOOL YEAR defined in this "Project Description" unless earlier terminated as permitted herein, or as by express written agreement between SCHOOL and YIA. In the absence of such express written agreement, any Mentor Artist sessions, services or other deliverables not fulfilled before the end of the SCHOOL YEAR will be forfeited by the SCHOOL and will NOT carry over to the next academic year.

4. Public Recognition of Program

The SCHOOL agrees to recognize "Youth in Arts" programs when applicable opportunities arise such as in newsletters, event programs and exhibits, and at Back to School Night and Open House, and to share blogs and other online postings created by YIA with families via the SCHOOL's own online channels. The SCHOOL will inform parents and teachers that students are participating in a "Youth in Arts" program. If this agreement results in a performance or exhibit, the SCHOOL agrees to acknowledge YIA in all promotional materials, signage, and announcements related to the event. In the case of the permanent installation of artwork resulting from this agreement at the SCHOOL site, specific guidelines regarding acknowledgment of YIA must be followed. The SCHOOL agrees to contact YIA if permanent installation of artwork is to take place prior to the installation.

The SCHOOL understands that YIA documents programs through photography and that the SCHOOL is responsible for the distribution and collection of any required Student Photo Release Forms for parents of students participating in a program operated by a contracted nonprofit. The SCHOOL agrees to inform YIA of any students who wish to decline YIA's use of photos or video. Rights may be exercised by YIA in all media and formats whether now known or hereafter devised. In any SCHOOL use of photographs depicting an activity under this agreement, SCHOOL shall identify YIA in some form of acknowledgment mutually agreed upon.

Youth in Arts®

ATTN: Dr. Chappelle Griffin
Bayside MLK Academy
Marin City

Contract Number: 2082326008
TOTAL Contract Fee: \$25200

5. Change in Scope

Only the persons signing this Contract may authorize changes to the scope of work detailed separately on the page of this agreement entitled "Project Description." Such authorization must be in writing and may result in an adjustment to the total program cost. The parties expressly recognize that SCHOOL personnel and Mentor Artists are without authorization to either order extra (and/or changed) work or waive Contract requirements.

6. Cancellation and Termination

The SCHOOL and YIA agree to abide by the Cancellation and Termination agreement specified separately on the page of this agreement entitled "Project Description."

7. Indemnification and Hold Harmless

The SCHOOL shall indemnify and hold YIA harmless for any injury, loss, damages or expenses of any nature sustained by Mentor Artists or others in the execution of any duties or obligations pertaining to the Contract. This provision shall survive termination or expiration of this Contract.

8. Payment

The total program fee is as stated above and detailed separately on the page of this agreement entitled "Project Description." Fee includes all Mentor Artist services (including preparation and planning), materials, presentation of student work, if applicable, and support of YIA staff. SCHOOL agrees to make payment towards this amount as specified by the Payment Terms on the separate page of this agreement entitled "Project Description."

Billing contact for SCHOOL is as follows (please provide SCHOOL Accounts Payable contact information):

Name: Paula Rigney Phone: 415-332-3190
Email: prigney@smcsd.org

9. Authorized Representative

The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this Contract.

Executed in San Rafael, California, on the date and year first above written.

By: Paula Rigney
SCHOOL Signature
Name & Title: Paula Rigney, CEO
Date Signed: 8-26-16
Secondary Authorization: Paula Rigney

DR. Chappelle Griffin not available to sign.
By: Miko Lee
Youth in Arts
Printed Name: Miko Lee
Date: 8/26/2016

SIGN above, INITIAL completed Project Description and Return ALL Originals to:
Youth in Arts 917 C Street, San Rafael, CA 94901 yia@youthinarts.org

Youth in Arts®

ATTN: Dr. Chappelle Griffin
Bayside MLK Academy
Marin City

Contract Number: 2082326008
TOTAL Contract Fee: \$25200
Full Price of Services \$37778
Scholarship to School \$12578

PROJECT DESCRIPTION

as of 8/26/2016

Deliverable	Fee	Residency Classrooms	Sessions Per Classroom	Student Performances
Visual Art at Bayside	\$24200	7	37	1

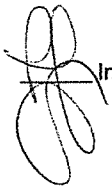
Fee Subtotal \$24200

Gallery Show \$1000 *Valued at \$8,575*

TOTAL Fee: \$25200

Payment Terms A deposit of 50% of the total contract fee is due upon signing (20% of the total contract fee is non-refundable once the agreement has been signed). This contract is not valid and work can not start on this project until the deposit is received by YIA. Unless terminated with ten (10) business days notice, SCHOOL shall pay the remainder of the contract fee upon project completion or, for projects longer than three months duration, in installments mutually agreed upon with YIA staff before start of work.

Cancellation Terms Ten (10) business days written notice may be given by either party to cancel this agreement. In such event, YIA shall be entitled to receive payment for all services provided to the date of termination, including services provided, or scheduled to be provided, during the ten day notification period. If the SCHOOL cancels this agreement at any time and for any reason, YIA will retain at least 20% of the total contract fee as a non-refundable deposit, regardless of how much work has been completed before termination.



Initials of Authorized School Representative signing Contract, agreeing to all terms on this "Project Description"

INITIAL above, SIGN Contract pages and Return ALL Originals to:
Youth in Arts 917 C Street, San Rafael, CA 94901 yia@youthinarts.org

Sausalito Marin City School District

Agenda Item: 5.06

Date: October 13, 2016

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input type="checkbox"/> | Financial & Business Procedures | | |
| <input checked="" type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Rhythm and Moves Contract for the 2016-2017 School Year.

Background: It is proposed that Rhythm and Moves will provide Physical Education instruction at Bayside Martin Luther King Jr. Academy for the 2016-2017 school year as outlined in the attached contract.

Fiscal Impact: \$32,850, paid for by unrestricted base funding.

Recommendation: Approve



Physical Education Annual Contract 2016/2017

This agreement made between Bayside Martin Luther King Jr. Academy, having a principal place of business at 200 Phillips Drive, Marin City, CA 94965 hereinafter referred to as the "Client" and Rhythm and Moves, Inc., an independent contractor, having a principal place of business at 2179 Harbor Bay Parkway, Alameda, CA 94502; hereinafter referred to as the "contractor".

It is hereby agreed:

- 1) Term of Contract. This agreement will become effective beginning August 18, 2016 and will continue until June 9, 2017 unless this contract is sooner terminated as herein provided.
- 2) Services to be performed by Contractor. Contractor agrees to provide a Physical Education program, which includes the equipment, teacher, curriculum, and supervision of the program. The program will be for 10 hours per week. The classes will be on the property of the client.
- 3) Fees for Services. Contractor shall be entitled to the following fees for its services. \$32,850.00 for the contract, which shall be paid in 10 monthly installments of \$3285.00 each. These payments are due on the 15th day of each month, August through and ending in May. There will be a 5% late charge for payments received after the 20th of each month.
- 4) Independent Contractor. Contractor will act as an independent contractor. Therefore the Client will pay no employer costs. (I.e. worker's compensation, employer taxes, or benefits)
- 5) Termination upon Notice. This agreement can be terminated by either party giving 30-day notice. If the agreement is terminated as provided for herein then the Contractor shall be paid on a pro rata basis for all work performed through the date that such termination becomes effective.
- 6) Direct Employment of Employees of Rhythm and Moves, Inc. Client agrees that should Client directly or indirectly employ or otherwise retain the services of any individual who is or has been an employee of Rhythm and Moves at anytime within the preceding 18 months, Rhythm and Moves will bill Client for a finder's fee in the amount of 1/3 of this, the current year contract held with Rhythm and Moves, Inc., which Client agrees to pay pursuant to the payment terms set forth in Paragraph 3.
- 7) Liability Insurance/Hold Harmless. Contractor agrees to maintain a policy of insurance in the minimum amount of \$1,000,000 to cover any negligent acts committed by Contractor or Contractor's employees or agents during the performance of any duties under this agreement, and shall name Client as an additional named insured on said policy. A certificate is on file with the District or Diocesan office.
- 8) Time is of the Essence. Time is of the essence in this agreement.
- 9) Assignment. Neither this agreement, nor any duties or obligations under this agreement, may be assigned without the prior written consent of the Client.
- 10) Notices. Any notice under this agreement shall be sufficient if written and delivered personally or by first class mail to the addresses listed at the beginning of this agreement.
- 11) Attorney's Fees. If any action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorney's fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which the party may be entitled.
- 12) Entire Agreement of the Parties. This agreement contains the entire agreement of the parties and supersedes any and all prior agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for Client. Any modifications of this agreement will be effective only if it is in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this agreement.

Claire E. Land
Contractor
8/15/2016
Date

[Signature]
Client (Principal)
8/15/16
Date

Sausalito Marin City School District

Agenda Item: 5.07

Date: October 13, 2016

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input checked="" type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Marin County Office of Education (MCOE) Contract for Business Services for the 2016-2017 School Year.

Background: It is proposed that the MCOE will provide business services for the Sausalito Marin City School District from September 26, 2016 through December 31, 2016, or as needed, due to the vacancy in the Chief Business Official (CBO) position.

Fiscal Impact: Estimated expense of \$36,000, paid for by unrestricted base funds.

Recommendation: Approve



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

This **AGREEMENT** is by and between the Sausalito Marin City School District (hereinafter referred to as the "District") and the Marin County Office of Education (hereafter referred to as "MCOE").

Background

The District has requested the support of MCOE for business services due to the vacancy of their Chief Business Official (CBO).

The parties agree as follows:

1. Services

MCOE shall provide the District with business services. Services will include the following:

- Supervise, audit, and approve payroll operations
- Supervise, audit, and approve accounts payable and receivable operations
- Post and reconcile cash received
- Review and update the district budget
- Prepare budget revisions and the First Interim Report
- Input monthly cafeteria reports into CNIPS
- Federal Cash Management reporting
- CARS report; prepare for January 2017 reporting
- ASES reporting expenditures and attendance
- CBEDS reporting
- Assist and monitor CALPADS reporting
- Auditor support
- Negotiations support

2. Employment

MCOE staff providing business services under the terms of this MOU shall remain an employee of MCOE and shall not be considered an employee of the District for any purpose.

3. Term

The term of this agreement will begin September 26, 2016 and continue through December 31, 2016 or as needed. If the District is not able to hire a CBO by December 31, 2016, both parties agree to revisit this agreement to discuss an extension of the term.

4. Payment

The District shall reimburse MCOE for business services up to 20 hours per week based upon actual costs of a Business Services Director salary and benefits, plus the MCOE approved indirect of 14.72%: \$104.51 per hour

5. Governing Law

This Agreement is made and entered into in the County of Marin, State of California.

6. Hold Harmless

MCOE shall indemnify, hold harmless, and defend the District, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorney's fees, arising out of or resulting from the Superintendent's sole negligence in performance of this agreement.

The District shall indemnify, hold harmless, and defend MCOE, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the District's sole negligence in the performance of this agreement.

7. Termination

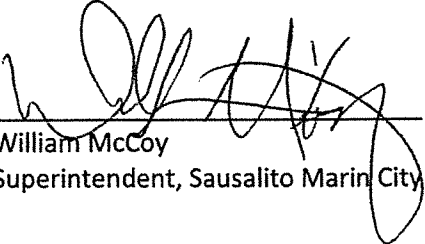
This agreement may be terminated by either party with 30 days' notice.

Marin County Office of Education:

Mary Jane Burke
Marin County Superintendent of Schools

Date

Sausalito Marin City School District:



William McCoy
Superintendent, Sausalito Marin City School District

9/28/16
Date

Sausalito Marin City School District

Agenda Item: 5.08

Date: October 13, 2016

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input checked="" type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Partnership Agreement with Marin Promise

Background: This agreement clarifies the commitments that the district will make as a participating organization with Marin Promise Partnership. These commitments are standard throughout the county and represent our mutual belief in the tenets of the partnership.

Fiscal Impact:

Recommendation: Approve

**Marin Promise Partnership
For Educational Equity & Excellence
Through Community Action, Alignment & Accountability**

Marin Promise Partnership Agreement

This Partnership Agreement is intended to serve as an expression of the shared intention of the Marin Promise Partners. Partnership members agree to:

I. Work to dramatically improve education-based outcomes through Community Action, Alignment & Accountability.

- Champion the mission of educational equity and excellence for all in Marin – both inside and outside of our individual organizations and communities.
- Promote the effective use of data and commit to data driven decision-making and continuous improvement. Share relevant data and experience to contribute to the shared knowledge base. Execute appropriate data sharing agreements.
- Commit time of CEO/Director or Appointed Representative to participate actively in quarterly meetings of the Marin Promise Partnership Council.
- Commit time of appropriate personnel to attend monthly meetings & participate fully in the appropriate, multi-constituency Action Teams, aligned with the key milestones.
- Align individual and organizational vision, goals, activities and resources to support key educational milestones that prepare students to succeed in a meaningful career.
 - Enter kindergarten ready with the skills and knowledge to succeed in school
 - Learn to read by 3rd grade
 - Master critical math concepts by 9th grade
 - Graduate High School college & career ready
 - Enroll in college or a post-secondary program
 - Complete college or a post-secondary degree
- Hold themselves and our community publically accountable to improve outcomes for all children, at each of the key milestones.

II. Embrace the following guiding principles of Marin Promise Partnership:

- All children can learn and, due to opportunity gaps, some children need more resources to achieve the same results.
- The Marin community is interconnected; the outcomes of every child affect us all.
- It is important to engage diverse community members from every constituency and from every level of our Partner Organizations.
- Investments of resources should be data driven, constantly reviewed and revised to reflect what is working.
- All results should be disaggregated by race and socio-economic status to assure that all population groups are visible.
- Social change takes time, but our bias is towards action that is “roughly right” not always perfect.

We believe this Partnership will make a difference for all kids in Marin.

Name: William McCoy

Title: Superintendent

Signature: _____

Organization: Sausalito Marin City School District

Signature Date: October 13, 2016

Board Member Name: _____

Signature: _____

Signature Date: October 13, 2016

Sausalito Marin City School District
Personnel Action Report
2016/2017-3

Date of Board Meeting: October 13, 2016

Action	Name	Title	FTE	Site	Effective Date
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Classified

Certificated

Hired	Debbie Cahoon	Teacher ~ Science	.4	BS/MLK	8-30-2016
Hired	Hironobu Kobayashi	Teacher ~ Math	1.0	BS/MLK	10-10-2016

Confidential

Administrative

Resigned	Paula Rigney	CBO	1.0	District Office	9-30-2016

Sausalito Marin City School District

Agenda Item: 8.01

Date: October 13, 2016

- | | |
|---|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input checked="" type="checkbox"/> Financial & Business Procedures | |
| <input type="checkbox"/> Curriculum and Instruction | |
| <input type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Resolution 739 - Authorization to Sign on behalf of the Governing Board

Background: Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board must authorize officers and/or employees to sign orders and other documents on behalf of the governing board for fiscal year 2016-2017.

A Resolution of Authorization to Sign on Behalf of the Governing Board must be completed and submitted to the Marin County Office of Education.

Fiscal Impact: None

Recommendation: Approve

RESOLUTION 739
of the Governing Board of the

Sausalito Marin City School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

Sausalito, California

10/13/2016

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period 2016-2017 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

William McCoy

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Superintendent

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	<u>x</u>	_____
Retirement Election Forms	<u>x</u>	_____
Sick Leave Transfers	<u>x</u>	_____
Sick Leave Service Credit Calculations	<u>x</u>	_____

Cash Receipt / Disbursement Authorization

Endorsement Checks.....	<u>x</u>	_____
Journal Vouchers Requests.....	<u>x</u>	_____
Loan Request –Tax Anticipation Note (TAN)	<u>x</u>	_____
Payroll Order Certification	<u>x</u>	_____
Vendor Payment Certification	<u>x</u>	_____
Deposit Transmittal	<u>x</u>	_____

Attendance Reporting

Attendance Certifications	<u>x</u>	_____
---------------------------------	----------	-------

State and Federal Reporting

Audit Findings-Certification of Corrective Action	<u>x</u>	_____
Certification of Federal Funds	<u>x</u>	_____
Independent Auditor Selection Form	<u>x</u>	_____
Salary and Benefit Schedule (J90).....	<u>x</u>	_____

Other (Please Specify.....) _____

Signed by a majority of trustees (Original signatures required on all copies):

_____	_____	_____
_____	_____	_____
_____	_____	_____

Date	Vendor	Fund 01=General 13=Cafeteria 14=Deferred Ma	Resource	Object	Amount	Purpose	C	
09/16/2016	AT&T	01-0000-0-5970.00-0000-7200-700-000-000	Unrestricted	Communications	\$ 49.59	Phone billing 8/16		
09/16/2016	BURKELL PLUMBING	01-8150-0-5600.00-0000-8110-735-000-000	Maintenance	Rentals, Leases, Repairs	\$ 602.00	Cafeteria hot water audit/Health Dept.		
09/16/2016	STATE OF CALIFORNIA	01-0000-0-5821.00-0000-7200-725-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 207.00	Fingerprinting		
09/16/2016	CON E SOLUTIONS	01-0000-0-5840.00-0000-7705-700-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 2,505.00	Calpads consulting	Y	
09/16/2016	CYPRESS SCHOOL	01-6500-0-5833.00-5750-1185-700-000-000	Sp. Ed.	Professional/Consulting/Op. E	\$ 2,996.00	NPS - 1 student	Y	
09/16/2016	FIRST STUDENT INC.	01-9473-0-4300.00-1110-1010-100-000-000	Bayside Donations	Supplies	\$ 1,393.18	Field trip transportation		
09/16/2016	JOANNE'S PRINT SHOP	01-0000-0-4300.00-0000-2700-100-000-000	Unrestricted	Supplies	\$ 53.61	Admin Business cards		
09/16/2016	JOANNE'S PRINT SHOP	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 159.75	Admin Business cards		
09/16/2016	KONE INC.	01-8150-0-5600.00-0000-8110-735-000-000	Maintenance	Rentals, Leases, Repairs	\$ 127.42	Elevator check	Y	
09/16/2016	KONE INC.	01-8150-0-5600.00-0000-8110-735-000-000	Maintenance	Rentals, Leases, Repairs	\$ 382.32	Maint. 9/16-2/17	Y	
09/16/2016	MAGIC FLUTE INC.	01-0000-0-4300.00-1110-1010-101-000-000	Unrestricted	Supplies	\$ 288.00	Musical instrum. repair 186695		
09/16/2016	MHS INC	01-0026-0-4400.00-1110-1010-700-000-111	Medi-Cal Billing	Non Capitalized Equip.	\$ 1,688.46	Testing Materials-Nieto		
09/16/2016	MOLLIE STONE'S	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 74.60	Board meeting food		
09/16/2016	NANCY ANN FLOWERS AND GIFTS	01-0000-0-4300.00-0000-7110-725-000-000	Unrestricted	Supplies	\$ 109.00	Recipient not indicated		
09/16/2016	OFFICE DEPOT	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 1,372.34	McCoy furniture		
09/16/2016	OFFICE DEPOT	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 141.88	Classification folders		
09/16/2016	OFFICE DEPOT	01-1100-0-4300.00-1110-1010-101-000-000	Lottery	Supplies	\$ 140.00	Classification folders		
09/16/2016	PEARSON	01-0026-0-4300.00-1110-1010-700-000-111	Medi-Cal Billing	Supplies	\$ 957.39	Testing materials-Nieto		
09/16/2016	PEARSON	01-0026-0-4300.00-1110-1010-700-000-111	Medi-Cal Billing	Supplies	\$ 343.85	Testing Materials-Nieto		
09/16/2016	PRO-ED	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 267.00	Speech therapy Materials		
09/16/2016	PRO-ED	01-1100-0-4300.00-1110-1010-101-000-000	Lottery	Supplies	\$ 228.00	Speech therapy Materials		
09/16/2016	RHYTHM & MOVES	01-0000-0-5840.00-1110-1010-700-000-239	Unrestricted	Professional/Consulting/Op. E	\$ 1,989.04	16331 balance/PE contract	Y	
09/16/2016	SCHOOLYARD COMUNICATIONS	01-0000-0-5841.00-0000-2700-700-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 1,389.70	First Day Packet printing		
09/16/2016	SEAGATE BRIDGEWAY ASSOCIATES	01-0000-0-5555.00-0000-7150-725-000-000	Unrestricted	Operations	\$ 4,453.00	9/16 Re-issue of lost check	Y	
09/16/2016	WINSOR LEARNING	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 547.50	Sp. Ed. Software license		
09/16/2016	WINSOR LEARNING	01-1100-0-4300.00-1110-1010-101-000-000	Lottery	Supplies	\$ 547.00	Sp. Ed. Software license		
09/16/2016	WINSOR LEARNING	01-0026-0-4400.00-1110-1010-700-000-111	Medi-Cal Billing	Non Capitalized Equip.	\$ 2,189.00	Sp. Ed. Software license		
					\$ 25,201.63			
09/16/2016	HIDDEN STAR ORCHARDS INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 64.35	Food		
09/16/2016	NANA MAE'S ORGANIC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 60.00	Food		
09/16/2016	STEMPLE CREEK RANCH INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 173.50	Food		
09/16/2016	VERITABLE VEGETABLE INC.	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 76.00	Food		
					\$ 373.85			
09/23/2016	ANOVA INC.	01-6500-0-5833.00-5750-1185-700-000-000	Sp. Ed.	Professional/Consulting/Op. E	\$ 2,410.00	NPS - 1 student	Y	
09/23/2016	AT&T CALNET 2	01-0000-0-5970.00-0000-2700-700-000-000	Unrestricted	Communications	\$ 776.16	Phone billing 9/16		
09/23/2016	BEST BUY INC.	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 1,185.13	TV - superintendent's office		
09/23/2016	CAROL BURNS	01-9472-0-5840.00-1110-1010-100-000-000	Pre-K to 3 Grant	Professional/Consulting/Op. E	\$ 540.00	Summer Institute		
09/23/2016	CA CITY SCHOOL SUPERINTENDENT	01-0000-0-5210.00-0000-7150-725-000-000	Unrestricted	Travel & Conferences	\$ 175.00	Conference Registration-McCoy		
09/23/2016	DEBBIE CAHOON	01-0000-0-5821.00-0000-7200-725-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 25.00	Fingerprinting		
09/23/2016	DANNIS WOLIVER KELLY	01-0000-0-5829.00-0000-7100-000-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 5,452.00	Legal fees	Y	
09/23/2016	FEDEX	01-0000-0-5960.00-0000-2700-700-000-000	Unrestricted	Communications	\$ 25.93	Shipping		
09/23/2016	FISHMAN SUPPLY CO.	01-0000-0-4300.00-0000-8211-735-000-000	Unrestricted	Supplies	\$ 130.80	Maintenance supplies		
09/23/2016	GATEWAY LEARNING GROUP	01-6500-0-5835.00-5770-1182-700-000-000	Sp. Ed.	Professional/Consulting/Op. E	\$ 135.00	OT services	Y	
09/23/2016	GRAINGER	01-8150-0-4300.00-0000-8100-735-000-000	Maintenance	Supplies	\$ 66.99	Maintenance supplies		
09/23/2016	JULIUS HOLTZCLAW	01-0000-0-4300.00-0000-7200-725-000-000	Unrestricted	Supplies	\$ 21.60	First Day of School-Food		
09/23/2016	HYDREX PEST CONTROL	01-0000-0-5525.00-0000-8200-000-000-000	Unrestricted	Operations	\$ 240.00	8-9/16 Pest control		
09/23/2016	MARIN COUNTY OFFICE OF EDUC	01-0000-0-5840.00-0000-7205-000-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 4,276.00	Aeries yearly hosting		
09/23/2016	MARIN COUNTY OFFICE OF EDUC	01-0000-0-5840.00-0000-7205-000-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 225.00	Internet Access- Quarterly fee		
09/23/2016	EMILY MATTO	01-0000-0-4300.00-1110-1010-100-000-000	Unrestricted	Supplies	\$ 109.95	Classroom supplies		
09/23/2016	MAUREN MOLLER	01-0000-0-4300.00-1110-1010-100-000-000	Unrestricted	Supplies	\$ 101.48	Classroom supplies		
09/23/2016	OFFICE DEPOT	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 61.58	DO supplies		

Date	Vendor	Fund 01=General 13=Cafeteria 14=Deferred Ma	Resource	Object	Amount	Purpose	C	
09/23/2016	STEPHEN ROATCH ACCOUNTANCY	01-0000-0-5809.00-0000-7191-000-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 10,500.00	15-16 audit - billing 1	Y	
					\$ 26,457.62			
09/23/2016	AMERICAN TECHNOLOGIES INC	40-0000-0-6200.00-0000-8500-000-000-725	Unrestricted	Buildings & Improvements	\$ 108,421.34	33 Buchanan demolition		
					\$ 108,421.34			
09/30/2016	GAIDA ABUELQASEM	01-9472-0-5840.00-1110-1010-100-000-000	Pre-K to 3 Grant	Professional/Consulting/Op. E	\$ 350.00	Writing w/o Tears Workshop		
09/30/2016	ADVANCED SECURITY SYSTEMS	01-0000-0-5840.00-0000-8300-101-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 195.00	353545 Quarterly monitor	Y	
09/30/2016	AT&T	01-0000-0-5970.00-0000-2700-000-000-000	Unrestricted	Communications	\$ 4,405.90	Optiman Phone billing 9/16		
09/30/2016	BEST BUY INC.	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 249.99	TV - superintendent's office		
09/30/2016	DEBBIE CAHOON	01-0000-0-4300.00-1110-3140-100-000-000	Unrestricted	Supplies	\$ 64.57	Classroom supplies		
09/30/2016	DANNIS WOLIVER KELLY	01-0000-0-5829.00-0000-7100-000-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 12,291.00	Legal fees	Y	
09/30/2016	ELECTRIX	01-8150-0-5600.00-0000-8110-735-000-000	Maitenance	Rentals, Leases, Repairs	\$ 213.31	19212 Repairs at MLK		
09/30/2016	DIONNE ESTES	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 52.95	Spelling Program		
09/30/2016	FEDEX	01-0000-0-5960.00-0000-2700-700-000-000	Unrestricted	Communications	\$ 25.42	Shipping		
09/30/2016	GOODMAN BUILDING SUPPLY CO.	01-8150-0-4300.00-0000-8100-735-000-000	Maitenance	Supplies	\$ 355.03	Maintenance supplies		
09/30/2016	HM RECEIVABLES	01-0000-0-4300.00-1110-1010-101-000-000	Unrestricted	Supplies	\$ 546.71	Textbooks		
09/30/2016	KAISER FOUNDATION	01-0000-0-9526.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 9,946.56	Health insurance	Y	
09/30/2016	KAISER FOUNDATION	01-0000-0-9526.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 11,580.14	Health insurance	Y	
09/30/2016	KONE INC.	01-8150-0-5600.00-0000-8110-735-000-000	Maitenance	Rentals, Leases, Repairs	\$ 856.30	wheelchair lift repair	Y	
09/30/2016	LAKESHORE	01-0000-0-4300.00-1110-1010-100-000-000	Unrestricted	Supplies	\$ 476.00	Textbooks		
09/30/2016	LAKESHORE	01-0000-0-4300.00-1110-1010-101-000-000	Unrestricted	Supplies	\$ 475.00	Textbooks		
09/30/2016	WILLIAM MCCOY	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 97.74	Mileage Sacramento Trip		
09/30/2016	MOSAIC PROJECT	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 275.00	9/30/16 Field Trip		
09/30/2016	MSIA DENTAL	01-0000-0-9528.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 2,740.18	Dental insurance		
09/30/2016	MSIA VISION	01-0000-0-9529.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 384.48	Vision insurance		
09/30/2016	P G & E CO	01-0000-0-5510.00-0000-8200-000-000-000	Unrestricted	Operations	\$ 6,987.54	Utilities 9/16		
09/30/2016	PROTECTION ONE	01-0000-0-5840.00-0000-8300-100-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 83.60	Fire Alarm 10/16	Y	
09/30/2016	PROTECTION ONE	01-0000-0-5840.00-0000-8300-101-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 696.27	Fire Alarm 10/16	Y	
09/30/2016	PROTECTION ONE	01-0000-0-5840.00-0000-8300-103-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 112.59	Fire Alarm 10/16	Y	
09/30/2016	SCHOLASTIC MAGAZINES	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 171.61	Classroom magazine subscription		
09/30/2016	SEAGATE BRIDGEWAY ASSOCIATES	01-0000-0-5555.00-0000-7150-725-000-000	Unrestricted	Operations	\$ 1,650.00	Balance of September Rent Bridgeway		
09/30/2016	SEAGATE BRIDGEWAY ASSOCIATES	01-0000-0-5555.00-0000-7150-725-000-000	Unrestricted	Operations	\$ 3,913.00	October 2016 Bridgeway Rent	Y	
09/30/2016	SHELL OIL CO.	01-0000-0-4301.00-0000-8110-735-000-000	Unrestricted	Supplies	\$ 292.34	Gas for district vehicles		
09/30/2016	CATHERINE SHEPPARD	01-9471-0-4300.00-1110-1010-700-000-000	Milagro Grant	Supplies	\$ 750.00	7-8/16 Garden Work		
09/30/2016	TEACHERS' CURRICULUM INSTITUTE	01-0000-0-4100.00-1110-1010-101-000-000	Unrestricted	Approved Textbooks	\$ 170.25	Textbooks		
					\$ 60,408.48			
09/30/2016	CAPAY INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 87.00	Food		
09/30/2016	ECOLAB	13-5310-0-5840.00-0000-3700-101-000-000	Cafeteria	Professional/Consulting/Op. E	\$ 240.90	Dishwasher maintenance		
09/30/2016	NANA MAE'S ORGANIC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 60.00	Food		
09/30/2016	ROCK ISLAND REFRIGERATED	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 398.82	Food		
09/30/2016	STEMPLE CREEK RANCH INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 173.50	Food		
09/30/2016	UNFI	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 1,142.69	Food		
09/30/2016	VERITABLE VEGETABLE INC.	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 321.50	Food		
					\$ 2,424.41			
10/07/2016	AMERICAN EXPRESS	01-0000-0-4300.00-0000-7150-725-000-000	Unrestricted	Supplies	\$ 63.30	Food-Negotiation meetings		
10/07/2016	AMERICAN EXPRESS	01-0000-0-4300.00-0000-7200-725-000-000	Unrestricted	Supplies	\$ 14.94	DO meeting		
10/07/2016	AMERICAN EXPRESS	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 299.76	Focus-reference book for teachers		
10/07/2016	AMERICAN EXPRESS	01-8150-0-4300.00-0000-8100-735-000-000	Maintenance	Supplies	\$ 104.62	Maint. Supplies		
10/07/2016	BAY CITIES REFUSE INC	01-0000-0-5550.00-0000-8200-000-000-103	Unrestricted	Operations	\$ 818.25	9/16 plus dumpster		
10/07/2016	BRIGHT PATH THERAPISTS	01-6500-0-5835.00-5770-1182-700-000-000	Sp. Ed.	Professional/Consulting/Op. E	\$ 2,800.00	OT services	Y	
10/07/2016	CINTAS CORPORATION	01-8150-0-4300.00-0000-8100-735-000-000	Maintenance	Supplies	\$ 156.40	Laundry services		
10/07/2016	COMCAST	01-0000-0-5555.00-0000-7200-725-000-000	Unrestricted	Operations	\$ 151.20	DO internet		

Date	Vendor	Fund 01=General 13=Cafeteria 14=Deferred Ma	Resource	Object	Amount	Purpose	C	
10/07/2016	CON E SOLUTIONS	01-0000-0-5840.00-0000-7705-700-000-000	Unrestricted	Professional/Consulting/Op. E	\$ 720.00	Calpads consulting	Y	
10/07/2016	DELTA EDUCATION	01-0000-0-4100.00-1110-1010-101-000-000	Unrestricted	Approved Textbooks	\$ 238.18	Textbooks		
10/07/2016	LOUIS EDNEY	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 34.99	Quizlet Online Vocabulary		
10/07/2016	EMPLOYMENT DEVELOPMENT DEPT.	01-0000-0-9515.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 242.87	Q3, 2016		
10/07/2016	ESGI	01-0000-0-4300.00-1110-1010-100-000-000	Unrestricted	Supplies	\$ 199.00	K class assessment software		
10/07/2016	DIONNE ESTES	01-1100-0-4300.00-1110-1010-100-000-000	Lottery	Supplies	\$ 212.38	Classroom supplies		
10/07/2016	GOPHER SPORTS	01-0000-0-4300.00-1131-1010-101-000-000	Unrestricted	Supplies	\$ 1,560.57	PE supplies		
10/07/2016	HOME DEPOT	01-8150-0-4300.00-0000-8100-735-000-000	Maintenance	Supplies	\$ 40.14	Maintenance supplies		
10/07/2016	VANESSA LYONS	01-9471-0-5800.00-1110-1010-700-000-000	Milagro Grant	Professional/Consulting/Op. E	\$ 3,625.00	8-9/16 Garden Teacher	Y	
10/07/2016	P G & E CO	01-0000-0-5510.00-0000-8200-000-000-103	Unrestricted	Operations	\$ 56.80	Utilities 9/16		
10/07/2016	PEARSON	01-0000-0-4100.00-1110-1010-101-000-000	Unrestricted	Approved Textbooks	\$ 848.68	Textbooks		
10/07/2016	QUILL CORP.	01-0000-0-4365.00-1110-1010-100-000-000	Unrestricted	Supplies	\$ 490.34	School supplies		
10/07/2016	STANDARD INSURANCE COMPANY CB	01-0000-0-9527.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 164.36	Life insurance		
10/07/2016	STANDARD INSURANCE COMPANY CB	01-0000-0-9527.00-0000-0000-000-000-000	Unrestricted	Benefits	\$ 255.00	Life insurance		
10/07/2016	LYDIA TUVESON	01-6500-0-5835.00-5770-1182-700-000-000	Sp. Ed.	Professional/Consulting/Op. E	\$ 664.00	1 on 1 behavior therapy	Y	
10/07/2016	VERIZON WIRELESS	01-0000-0-5970.00-0000-7200-700-000-000	Unrestricted	Communications	\$ 418.30	District wifi		
10/07/2016	WILLOW CREEK ACADEMY	01-0000-0-8096.00-0000-9200-103-000-000	Unrestricted	Transfer to Charter Schools	\$ 198,703.00	October 2016 in lieu		
					\$ 212,882.08			
10/07/2016	CAPAY INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 204.00	Food		
10/07/2016	NANA MAE'S ORGANIC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 60.00	Food		
10/07/2016	ROCK ISLAND REFRIGERATED	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 335.41	Food		
10/07/2016	STEMPLE CREEK RANCH INC	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 347.00	Food		
10/07/2016	UNFI	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 912.75	Food		
10/07/2016	VERITABLE VEGETABLE INC.	13-5310-0-4700.00-0000-3700-700-000-000	Cafeteria	Cafeteria	\$ 313.00	Food		
					\$ 2,172.16			

Sausalito Marin City School District

Payment of Warrants

10/13, 2016

Attached warrants include:

Batch 11 Fund 01 in the amount of \$25,201.63

Batch 11 Fund 13 in the amount of \$373.85

Batch 12 Fund 01 in the amount of \$26,457.62

Batch 12 Fund 40 in the amount of \$108,421.34

Batch 13 Fund 01 in the amount of \$60,408.48

Batch 13 Fund 13 in the amount of \$2,424.41

Batch 14 Fund 01 in the amount of \$212,882.08

Batch 14 Fund 13 in the amount of \$2,172.16

Prepared by Vida Moattar

Sausalito Marin City School District Business Office

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0011 GENERAL FUNCTION
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20138652	070358/	AT&T													
		PO-170003	1.		01-0000-0-5970.00-0000-7200-700-000-000								8/16		49.59
															\$49.59
20138653	000608/	BURKELL PLUMBING													
		PV-170083			01-8150-0-5600.00-0000-8110-735-000-000								42532		602.00
															\$602.00
20138654	001811/	STATE OF CALIFORNIA													
		PV-170086			01-0000-0-5821.00-0000-7200-725-000-000								185163		207.00
															\$207.00
20138655	070761/	CON E SOLUTIONS													
		PO-170025	1.		01-0000-0-5840.00-0000-7705-700-000-000								7-8/16		2,505.00
															\$2,505.00
20138656	070722/	CYPRESS SCHOOL													
		PO-170078	1.		01-6500-0-5833.00-5750-1185-700-000-000								83516		2,996.00
															\$2,996.00
20138657	002601/	FIRST STUDENT INC.													
		PV-170093			01-9473-0-4300.00-1110-1010-100-000-000								9134957		1,393.18
															\$1,393.18
20138658	001235/	JOANNE'S PRINT SHOP													
		PV-170092			01-0000-0-4300.00-0000-2700-100-000-000									Business cards	53.61
					01-0000-0-4300.00-0000-7150-725-000-000									Business cards	159.75
															\$213.36
20138659	002345/	KONE INC.													
		PO-170006	1.		01-8150-0-5600.00-0000-8110-735-000-000								9/16		127.42
			1.		01-8150-0-5600.00-0000-8110-735-000-000								Maint. 9/16-2/17		382.32
															\$509.74
20138660	002081/	MAGIC FLUTE INC.													
		PV-170082			01-0000-0-4300.00-1110-1010-101-000-000									Musical instrum. repair 186695	288.00

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0011 GENERAL FUNCTION
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$288.00
20138661	070866/	MHS INC				
		PO-170070	1. 01-0026-0-4400.00-1110-1010-700-000-111	Testing Materials-Nieto		1,688.46
			WARRANT TOTAL			\$1,688.46
20138662	000548/	MOLLIE STONE'S				
		PV-170085	01-0000-0-4300.00-0000-7150-725-000-000	Board meeting food		74.60
			WARRANT TOTAL			\$74.60
20138663	001726/	NANCY ANN FLOWERS AND GIFTS				
		PV-170091	01-0000-0-4300.00-0000-7110-725-000-000	177867		109.00
			WARRANT TOTAL			\$109.00
20138664	000016/	OFFICE DEPOT				
		PO-170071	1. 01-0000-0-4300.00-0000-7150-725-000-000	McCoy furniture		1,372.34
		PO-170073	1. 01-1100-0-4300.00-1110-1010-100-000-000	Classification folders		141.88
			2. 01-1100-0-4300.00-1110-1010-101-000-000	Classification folders		140.00
			WARRANT TOTAL			\$1,654.22
20138665	000073/	PEARSON				
		PO-170069	1. 01-0026-0-4300.00-1110-1010-700-000-111	Testing materials-Nieto		957.39
		PO-170080	1. 01-0026-0-4300.00-1110-1010-700-000-111	Testing Materials-Nieto		343.85
			WARRANT TOTAL			\$1,301.24
20138666	000558/	PRO-ED				
		PO-170081	1. 01-1100-0-4300.00-1110-1010-100-000-000	2577453		267.00
			2. 01-1100-0-4300.00-1110-1010-101-000-000	2577453		228.00
			WARRANT TOTAL			\$495.00
20138667	070979/	RHYTHM & MOVES				
		PO-170088	1. 01-0000-0-5840.00-1110-1010-700-000-239	16331 balance		1,989.04
			WARRANT TOTAL			\$1,989.04
20138668	070405/	SCHOOLYARD COMUNICATIONS				
		PO-170062	1. 01-0000-0-5841.00-0000-2700-700-000-000	16-9433		616.00

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0011 GENERAL FUNCTION
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
<hr/>															
			2.				01-1100-0-4300.00-1110-1010-100-000-000							16-9433	615.00
		PV-170081					01-1100-0-4300.00-1110-1010-100-000-000							16-9433	158.70
							WARRANT TOTAL								\$1,389.70
20138669	070913/	SEAGATE BRIDGEWAY ASSOCIATES													
		PV-170084					01-0000-0-5555.00-0000-7150-725-000-000							9/16 Re-issue of lost check	4,453.00
							WARRANT TOTAL								\$4,453.00
20138670	070950/	WINSOR LEARNING													
		PO-170072	1.				01-1100-0-4300.00-1110-1010-100-000-000							18066	547.50
			2.				01-1100-0-4300.00-1110-1010-101-000-000							18066	547.00
		PO-170082	1.				01-0026-0-4400.00-1110-1010-700-000-111							18079	2,189.00
							WARRANT TOTAL								\$3,283.50
*** FUND	TOTALS ***														
			TOTAL NUMBER OF CHECKS:				19	TOTAL AMOUNT OF CHECKS:				\$25,201.63*			
			TOTAL ACH GENERATED:				0	TOTAL AMOUNT OF ACH:				\$.00*			
			TOTAL EFT GENERATED:				0	TOTAL AMOUNT OF EFT:				\$.00*			
			TOTAL PAYMENTS:				19	TOTAL AMOUNT:				\$25,201.63*			

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0011 GENERAL FUNCTION
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20138671	070981/	HIDDEN STAR ORCHARDS INC														
		PV-170090			13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	2472	64.35
		WARRANT TOTAL														\$64.35
20138672	070794/	NANA MAE'S ORGANIC														
		PV-170089			13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	370802	60.00
		WARRANT TOTAL														\$60.00
20138673	070970/	STEMPLE CREEK RANCH INC														
		PV-170088			13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	4022	173.50
		WARRANT TOTAL														\$173.50
20138674	070799/	VERITABLE VEGETABLE INC.														
		PV-170087			13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	1093974	76.00
		WARRANT TOTAL														\$76.00
*** FUND	TOTALS ***															
		TOTAL NUMBER OF CHECKS:														\$373.85*
		TOTAL ACH GENERATED:														\$.00*
		TOTAL EFT GENERATED:														\$.00*
		TOTAL PAYMENTS:														\$373.85*
*** BATCH TOTALS ***																
		TOTAL NUMBER OF CHECKS:														\$25,575.48*
		TOTAL ACH GENERATED:														\$.00*
		TOTAL EFT GENERATED:														\$.00*
		TOTAL PAYMENTS:														\$25,575.48*
*** DISTRICT TOTALS ***																
		TOTAL NUMBER OF CHECKS:														\$25,575.48*
		TOTAL ACH GENERATED:														\$.00*
		TOTAL EFT GENERATED:														\$.00*
		TOTAL PAYMENTS:														\$25,575.48*

Printed: 09/19/2016 11:32:12

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0012 GENERAL FUND
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20139453	070374/	ANOVA INC.														
		PO-170075	1.		01-6500-0-5833.00-5750-1185-700-000-000									579550		2,410.00
		WARRANT TOTAL														\$2,410.00
20139454	070329/	AT&T CALNET 2														
		PO-170001	1.		01-0000-0-5970.00-0000-2700-700-000-000									9/16		776.16
		WARRANT TOTAL														\$776.16
20139455	001806/	BEST BUY INC.														
		PO-170083	1.		01-0000-0-4300.00-0000-7150-725-000-000									2400817		1,185.13
		WARRANT TOTAL														\$1,185.13
20139456	070881/	CAROL BURNS														
		PV-170102			01-9472-0-5840.00-1110-1010-100-000-000									Summer Institute		540.00
		WARRANT TOTAL														\$540.00
20139457	070426/	CA CITY SCHOOL SUPERINTENDENTS														
		PV-170101			01-0000-0-5210.00-0000-7150-725-000-000									Conference Registration-McCoy		175.00
		WARRANT TOTAL														\$175.00
20139458	070986/	DEBBIE CAHOON														
		PV-170096			01-0000-0-5821.00-0000-7200-725-000-000									Fingerprinting		25.00
		WARRANT TOTAL														\$25.00
20139459	070594/	DANNIS WOLIVER KELLY														
		PV-170100			01-0000-0-5829.00-0000-7100-000-000-000									195336, 194904, 195337		5,452.00
		WARRANT TOTAL														\$5,452.00
20139460	070263/	FEDEX														
		PV-170095			01-0000-0-5960.00-0000-2700-700-000-000									5-545-50339		25.93
		WARRANT TOTAL														\$25.93
20139461	002270/	FISHMAN SUPPLY CO.														
		PO-170009	1.		01-0000-0-4300.00-0000-8211-735-000-000									1049608		130.80
		WARRANT TOTAL														\$130.80
20139462	070876/	GATEWAY LEARNING GROUP														
		PO-170079	1.		01-6500-0-5835.00-5770-1182-700-000-000									17137		135.00

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0012 GENERAL FUND
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE				ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT SO	GOAL FUNC	LOC ACT GRP	
WARRANT TOTAL									\$135.00
20139463	000595/	GRAINGER							
		PV-170094		01	-8150-0-4300.00-0000-8100-735-000-000		9222894728		66.99
		WARRANT TOTAL							\$66.99
20139464	002158/	JULIUS HOLTZCLAW							
		PV-170103		01	-0000-0-4300.00-0000-7200-725-000-000		First Day of School-Food		21.60
		WARRANT TOTAL							\$21.60
20139465	000701/	HYDREX PEST CONTROL							
		PO-170014	1.	01	-0000-0-5525.00-0000-8200-000-000-000		8-9/16 Pest control		240.00
		WARRANT TOTAL							\$240.00
20139466	000045/	MARIN COUNTY OFFICE OF EDUC							
		PO-170030	1.	01	-0000-0-5840.00-0000-7205-000-000-000		170155		4,276.00
		PO-170090	1.	01	-0000-0-5840.00-0000-7205-000-000-000		170143 Internet		225.00
		WARRANT TOTAL							\$4,501.00
20139467	070868/	EMILY MATTO							
		PV-170099		01	-0000-0-4300.00-1110-1010-100-000-000		Classroom supplies		109.95
		WARRANT TOTAL							\$109.95
20139468	070874/	MAUREEN MOLLER							
		PV-170097		01	-0000-0-4300.00-1110-1010-100-000-000		Classroom supplies		101.48
		WARRANT TOTAL							\$101.48
20139469	000016/	OFFICE DEPOT							
		PO-170084	1.	01	-0000-0-4300.00-0000-7150-725-000-000		862956694001		61.58
		WARRANT TOTAL							\$61.58
20139470	002680/	STEPHEN ROATCH ACCOUNTANCY							
		PO-170017	1.	01	-0000-0-5809.00-0000-7191-000-000-000		15-16 audit - billing 1		10,500.00
		WARRANT TOTAL							\$10,500.00
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:				18	TOTAL AMOUNT OF CHECKS:		\$26,457.62*
		TOTAL ACH GENERATED:				0	TOTAL AMOUNT OF ACH:		\$0.00*
		TOTAL EFT GENERATED:				0	TOTAL AMOUNT OF EFT:		\$0.00*
		TOTAL PAYMENTS:				18	TOTAL AMOUNT:		\$26,457.62*

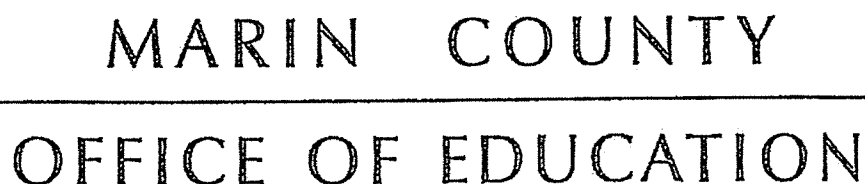
DISTRICT: 047 SAUSALITO SCHOOL DISTRICT

BATCH: 0012 GENERAL FUND

FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
20139471	070964/	AMERICAN TECHNOLOGIES INC													
		PV-170098												33 Buchanan demo	108,421.34
														WARRANT TOTAL	\$108,421.34
*** FUND	TOTALS ***														
														TOTAL NUMBER OF CHECKS:	1
														TOTAL AMOUNT OF CHECKS:	\$108,421.34*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	1
														TOTAL AMOUNT:	\$108,421.34*
*** BATCH TOTALS ***															
														TOTAL NUMBER OF CHECKS:	19
														TOTAL AMOUNT OF CHECKS:	\$134,878.96*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	19
														TOTAL AMOUNT:	\$134,878.96*
*** DISTRICT TOTALS ***															
														TOTAL NUMBER OF CHECKS:	19
														TOTAL AMOUNT OF CHECKS:	\$134,878.96*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	19
														TOTAL AMOUNT:	\$134,878.96*

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(415) 472-4110
FAX (415) 491-6625

Date 9/28/16

District Name SAUSALITO MARIN CITY District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 62,832.89.

AMOUNT

60,408.48

2424.41

Authorized Signature

Amy Prescott

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20140158	070906/	GAIDA ABUELQASEM				
		PV-170117	01-9472-0-5840.00-1110-1010-100-000-000		Writing w/o Tears Workshop	350.00
			WARRANT TOTAL			\$350.00
20140159	070873/	ADVANCED SECURITY SYSTEMS				
		PO-170023	1. 01-0000-0-5840.00-0000-8300-101-000-000		353545 Quarterly monitor	195.00
			WARRANT TOTAL			\$195.00
20140160	000192/	AT&T				
		PO-170002	1. 01-0000-0-5970.00-0000-2700-000-000-000		9/16	4,405.90
			WARRANT TOTAL			\$4,405.90
20140161	001806/	BEST BUY INC.				
		PV-170104	01-0000-0-4300.00-0000-7150-725-000-000		2408670	249.99
			WARRANT TOTAL			\$249.99
20140162	070986/	DEBBIE CAHOON				
		PV-170114	01-0000-0-4300.00-1110-3140-100-000-000		Classroom supplies	64.57
			WARRANT TOTAL			\$64.57
20140163	070594/	DANNIS WOLIVER KELLY				
		PV-170112	01-0000-0-5829.00-0000-7100-000-000-000		196750, 196377, 196453, 196378	12,291.00
			WARRANT TOTAL			\$12,291.00
20140164	000700/	ELECTRIX				
		PV-170108	01-8150-0-5600.00-0000-8110-735-000-000		19212 Repairs at MLK	213.31
			WARRANT TOTAL			\$213.31
20140165	070987/	DIONNE ESTES				
		PV-170118	01-1100-0-4300.00-1110-1010-100-000-000		Spelling Program	52.95
			WARRANT TOTAL			\$52.95
20140166	070263/	FEDEX				
		PV-170109	01-0000-0-5960.00-0000-2700-700-000-000		5-555-03095	25.42
			WARRANT TOTAL			\$25.42
20140167	000023/	GOODMAN BUILDING SUPPLY CO.				
		PO-170008	1. 01-8150-0-4300.00-0000-8100-735-000-000		9/16	355.03

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL						\$355.03
20140168	000029/	HM RECEIVABLES				
		PO-170093	1. 01-0000-0-4300.00-1110-1010-101-000-000	952673272		546.71
		WARRANT TOTAL				\$546.71
20140169	000039/	KAISER FOUNDATION				
		PV-170116	01-0000-0-9526.00-0000-0000-000-000-000	578-0002		9,946.56
			01-0000-0-9526.00-0000-0000-000-000-000	16734-0001		11,580.14
		WARRANT TOTAL				\$21,526.70
20140170	002345/	KONE INC.				
		PV-170130	01-8150-0-5600.00-0000-8110-735-000-000	wheelchair lift repair		856.30
		WARRANT TOTAL				\$856.30
20140171	000151/	LAKESHORE				
		PO-170085	1. 01-0000-0-4300.00-1110-1010-100-000-000	5474820916		476.00
			2. 01-0000-0-4300.00-1110-1010-101-000-000	5474820916		475.00
		WARRANT TOTAL				\$951.00
20140172	070978/	WILLIAM MCCOY				
		PV-170115	01-0000-0-4300.00-0000-7150-725-000-000	Mileage Sacramento Trip		97.74
		WARRANT TOTAL				\$97.74
20140173	070689/	MOSAIC PROJECT				
		PV-170110	01-1100-0-4300.00-1110-1010-100-000-000	9/30/16 Field Trip		275.00
		WARRANT TOTAL				\$275.00
20140174	000015/	MSIA DENTAL				
		PV-170121	01-0000-0-9528.00-0000-0000-000-000-000	10/16		2,740.18
		WARRANT TOTAL				\$2,740.18
20140175	000117/	MSIA VISION				
		PV-170122	01-0000-0-9529.00-0000-0000-000-000-000	10/16		384.48
		WARRANT TOTAL				\$384.48
20140176	000058/	P G & E CO				
		PO-170000	2. 01-0000-0-5510.00-0000-8200-000-000-000	9/16		3,813.72

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0013 GENERAL FUND
FUND : 01 GENERAL FUND

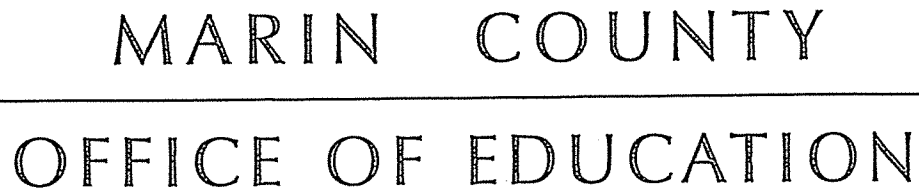
WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		

		1.	01-0000-0-5510.00-0000-8200-000-000-103	9/16		3,173.82
			WARRANT TOTAL			\$6,987.54
20140177	070222/	PROTECTION ONE				
		PO-170005	1. 01-0000-0-5840.00-0000-8300-100-000-000	9/16		83.60
		2.	01-0000-0-5840.00-0000-8300-101-000-000	9/16		696.27
		3.	01-0000-0-5840.00-0000-8300-103-000-000	9/16		112.59
			WARRANT TOTAL			\$892.46
20140178	000236/	SCHOLASTIC MAGAZINES				
		PV-170120	01-1100-0-4300.00-1110-1010-100-000-000	M5986615		171.61
			WARRANT TOTAL			\$171.61
20140179	070913/	SEAGATE BRIDGEWAY ASSOCIATES				
		PV-170105	01-0000-0-5555.00-0000-7150-725-000-000	Balance of September Rent		1,650.00
		PV-170106	01-0000-0-5555.00-0000-7150-725-000-000	October 2016 Rent		3,913.00
			WARRANT TOTAL			\$5,563.00
20140180	001206/	SHELL OIL CO.				
		PV-170107	01-0000-0-4301.00-0000-8110-735-000-000	9/16		292.34
			WARRANT TOTAL			\$292.34
20140181	070910/	CATHERINE SHEPPARD				
		PV-170113	01-9471-0-4300.00-1110-1010-700-000-000	7-8/16 Garden Work		750.00
			WARRANT TOTAL			\$750.00
20140182	001922/	TEACHERS' CURRICULUM INSTITUTE				
		PO-170092	1. 01-0000-0-4100.00-1110-1010-101-000-000	26260		170.25
			WARRANT TOTAL			\$170.25
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	25	TOTAL AMOUNT OF CHECKS:	\$60,408.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	25	TOTAL AMOUNT:	\$60,408.48*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0013 GENERAL FUND
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20140183	070923/	CAPAY INC				
		PV-170128	13-5310-0-4700.00-0000-3700-700-000-000	73708		87.00
			WARRANT TOTAL			\$87.00
20140184	070841/	ECOLAB				
		PV-170129	13-5310-0-5840.00-0000-3700-101-000-000	3147238, 3050075		240.90
			WARRANT TOTAL			\$240.90
20140185	070794/	NANA MAE'S ORGANIC				
		PV-170126	13-5310-0-4700.00-0000-3700-700-000-000	370832		60.00
			WARRANT TOTAL			\$60.00
20140186	070973/	ROCK ISLAND REFRIGERATED				
		PV-170125	13-5310-0-4700.00-0000-3700-700-000-000	958430		398.82
			WARRANT TOTAL			\$398.82
20140187	070970/	STEMPLE CREEK RANCH INC				
		PV-170127	13-5310-0-4700.00-0000-3700-700-000-000	4051		173.50
			WARRANT TOTAL			\$173.50
20140188	070816/	UNFI				
		PV-170124	13-5310-0-4700.00-0000-3700-700-000-000	048, 706, 302		1,142.69
			WARRANT TOTAL			\$1,142.69
20140189	070799/	VERITABLE VEGETABLE INC.				
		PV-170123	13-5310-0-4700.00-0000-3700-700-000-000	1095422		321.50
			WARRANT TOTAL			\$321.50
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$2,424.41*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
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			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$2,424.41*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	32	TOTAL AMOUNT OF CHECKS:	\$62,832.89*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	32	TOTAL AMOUNT:	\$62,832.89*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	32	TOTAL AMOUNT OF CHECKS:	\$62,832.89*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	32	TOTAL AMOUNT:	\$62,832.89*

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DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0014 GENERAL FUND
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20141002	000609/	AMERICAN EXPRESS													
		PV-170131		01	0000	0-4300.00-0000-7150-725-000-000								Negotiation meetings	63.30
				01	0000	0-4300.00-0000-7200-725-000-000								DO meeting	14.94
				01	1100	0-4300.00-1110-1010-100-000-000								"Focus"-book for teachers	299.76
				01	8150	0-4300.00-0000-8100-735-000-000								Maint. Supplies	104.62
						WARRANT TOTAL									\$482.62
20141003	000006/	BAY CITIES REFUSE INC													
		PO-170004	1.	01	0000	0-5550.00-0000-8200-000-000-103								9/16 plus dumpster	818.25
						WARRANT TOTAL									\$818.25
20141004	070711/	BRIGHT PATH THERAPISTS													
		PO-170076	1.	01	6500	0-5835.00-5770-1182-700-000-000								5005	2,800.00
						WARRANT TOTAL									\$2,800.00
20141005	070935/	CINTAS CORPORATION													
		PV-170133		01	8150	0-4300.00-0000-8100-735-000-000								626835429	156.40
						WARRANT TOTAL									\$156.40
20141006	070368/	COMCAST													
		PV-170134		01	0000	0-5555.00-0000-7200-725-000-000								9/16	151.20
						WARRANT TOTAL									\$151.20
20141007	070761/	CON E SOLUTIONS													
		PO-170025	1.	01	0000	0-5840.00-0000-7705-700-000-000								9/16	720.00
						WARRANT TOTAL									\$720.00
20141008	000394/	DELTA EDUCATION													
		PO-170091	1.	01	0000	0-4100.00-1110-1010-101-000-000								202501346128	238.18
						WARRANT TOTAL									\$238.18
20141009	002890/	LOUIS EDNEY													
		PV-170136		01	1100	0-4300.00-1110-1010-100-000-000								Quizlet Online Vocabulary	34.99
						WARRANT TOTAL									\$34.99
20141010	001807/	EMPLOYMENT DEVELOPMENT DEPT.													
		PV-170132		01	0000	0-9515.00-0000-0000-000-000-000								Q3, 2016	242.87

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0014 GENERAL FUND
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$242.87
20141011	070984/	ESGI				
	PO-170096	1.	01-0000-0-4300.00-1110-1010-100-000-000	14638		199.00
	WARRANT TOTAL					\$199.00
20141012	070987/	DIONNE ESTES				
	PV-170135		01-1100-0-4300.00-1110-1010-100-000-000	Classroom supplies		212.38
	WARRANT TOTAL					\$212.38
20141013	001305/	GOPHER SPORTS				
	PO-170061	1.	01-0000-0-4300.00-1131-1010-101-000-000	9192992		1,560.57
	WARRANT TOTAL					\$1,560.57
20141014	001704/	HOME DEPOT				
	PV-170138		01-8150-0-4300.00-0000-8100-735-000-000	Maintenance supplies		40.14
	WARRANT TOTAL					\$40.14
20141015	070988/	VANESSA LYONS				
	PV-170137		01-9471-0-5800.00-1110-1010-700-000-000	8-9/16 Garden Teacher		3,625.00
	WARRANT TOTAL					\$3,625.00
20141016	000058/	P G & E CO				
	PO-170000	1.	01-0000-0-5510.00-0000-8200-000-000-103	9/16		56.80
	WARRANT TOTAL					\$56.80
20141017	000073/	PEARSON				
	PO-170095	1.	01-0000-0-4100.00-1110-1010-101-000-000	4024787032		848.68
	WARRANT TOTAL					\$848.68
20141018	000990/	QUILL CORP.				
	PO-170101	1.	01-0000-0-4365.00-1110-1010-100-000-000	9468937		490.34
	WARRANT TOTAL					\$490.34
20141019	070200/	STANDARD INSURANCE COMPANY CB				
	PV-170139		01-0000-0-9527.00-0000-0000-000-000-000	10/16		164.36
			01-0000-0-9527.00-0000-0000-000-000-000	10/16		255.00

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0014 GENERAL FUND
FUND : 01 GENERAL FUND

**Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/07/2016**

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION	AMOUNT	

WARRANT TOTAL						\$419.36
20141020	070677/	LYDIA TUVESON				
		PO-170077	1. 01-6500-0-5835.00-5770-1182-700-000-000	02LT16-17	664.00	
WARRANT TOTAL						\$664.00
20141021	070759/	VERIZON WIRELESS				
		PO-170013	1. 01-0000-0-5970.00-0000-7200-700-000-000	9/16	418.30	
WARRANT TOTAL						\$418.30
20141022	002172/	WILLOW CREEK ACADEMY				
		PV-170140	01-0000-0-8096.00-0000-9200-103-000-000	October 2016 in lieu	198,703.00	
WARRANT TOTAL						\$198,703.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	21	TOTAL AMOUNT OF CHECKS:	\$212,882.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	21	TOTAL AMOUNT:	\$212,882.08*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
BATCH: 0014 GENERAL FUND
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20141023	070923/	CAPAY INC													
		PV-170142		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	74157, 73934	204.00
														WARRANT TOTAL	\$204.00
20141024	070794/	NANA MAE'S ORGANIC													
		PV-170146		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	722618	60.00
														WARRANT TOTAL	\$60.00
20141025	070973/	ROCK ISLAND REFRIGERATED													
		PV-170144		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	960292	335.41
														WARRANT TOTAL	\$335.41
20141026	070970/	STEMPLE CREEK RANCH INC													
		PV-170145		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	4085, 4107	347.00
														WARRANT TOTAL	\$347.00
20141027	070816/	UNFI													
		PV-170141		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	19637057, 071	912.75
														WARRANT TOTAL	\$912.75
20141028	070799/	VERITABLE VEGETABLE INC.													
		PV-170143		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000	-000	1098512, 1096951	313.00
														WARRANT TOTAL	\$313.00
*** FUND	TOTALS ***														
														TOTAL NUMBER OF CHECKS:	6
														TOTAL AMOUNT OF CHECKS:	\$2,172.16*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	6
														TOTAL AMOUNT:	\$2,172.16*
*** BATCH TOTALS ***															
														TOTAL NUMBER OF CHECKS:	27
														TOTAL AMOUNT OF CHECKS:	\$215,054.24*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	27
														TOTAL AMOUNT:	\$215,054.24*
*** DISTRICT TOTALS ***															
														TOTAL NUMBER OF CHECKS:	27
														TOTAL AMOUNT OF CHECKS:	\$215,054.24*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	27
														TOTAL AMOUNT:	\$215,054.24*

Printed: 10/06/2016 10:39:57

Sausalito Marin City School District

Agenda Item: 9.01

Date: October 13, 2016

- | | |
|--|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input type="checkbox"/> Financial & Business Procedures | |
| <input checked="" type="checkbox"/> Curriculum and Instruction | |
| <input type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Resolution 737 – Arts Education

Background: In August 2016, the County Office of Education passed a resolution in support of arts education in Marin County. This district, along with others in the County, wishes to endorse the value of a strong foundation in the arts for our students.

Fiscal Impact:

Recommendation: Approve

MARIN COUNTY BOARD OF EDUCATION

RESOLUTION NO: 737

ARTS EDUCATION

WHEREAS, the arts, including dance, music, theatre, and visual arts, are defined as a core subject in California state's definition of basic education, and considered an essential component of the complete and balanced education for all students; and

WHEREAS, under the new federal Elementary and Secondary Act known as the Every Student Succeeds Act, states are held responsible for a "well-rounded" education, which specifically includes arts education; and

WHEREAS, learning in and through the arts enables students to develop critical thinking and problem solving skills, imagination and creativity, discipline, alternative ways to communicate and express feelings and ideas, and cross-cultural understanding, which supports academic success across the curriculum as well as personal growth outside the classroom; and

WHEREAS, imagination and creativity are increasingly understood as critical capacities needed for success in the 21st century workforce; and

WHEREAS, the arts can transform our schools into havens of creativity and exploration - places where students want to learn, teachers want to teach, and all members of the learning community are more engaged and motivated; and

WHEREAS, high quality school-based arts education involves a wide range of partners, including Boards of Education, administrators, educators, parents, artists and arts organizations, community members, and local businesses and organizations, whose collective endeavors towards equitable provision of arts learning for all students we celebrate and promote; and

WHEREAS, we applaud the efforts and dedication of arts educators and advocates in Marin County and the state, and we call for school and community leaders to continue to broaden and strengthen their commitment to provide arts education for every student, in every classroom, in every school in Marin County.

NOW, THEREFORE, BE IT RESOLVED, that we, the Sausalito Marin City Board of Trustees, do hereby support arts education in this district.

PASSED AND ADOPTED by the Sausalito Marin City Board of Trustees at a regular meeting held on the 13th day of October, 2016 by the following vote:

AYES:
NOES:
ABSENT:
(SEAL)

Caroline Van Alst, President

Thomas Newmeyer, Clerk

Sausalito Marin City School District

Agenda Item: 10.01

Date: October 13, 2016

- | | |
|--|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input type="checkbox"/> Financial & Business Procedures | |
| <input type="checkbox"/> Curriculum and Instruction | |
| <input checked="" type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Board Policy and Administrative Regulation 5117– Students – Interdistrict Attendance

Background: This policy was last reviewed by the board in June 2016. This month the Board is asked to further assess and approve this policy.

Fiscal Impact: Undetermined

Recommendation: Approve

Board Policy 5117

Interdistrict Attendance

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

Interdistrict Attendance Permits

Upon request by students' parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs.

The interdistrict attendance permit shall not exceed a term of five years and shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied. (Education Code 46600)

The Superintendent or designee may deny interdistrict attendance permits because of overcrowding within district schools or limited district resources.

The Superintendent or designee shall establish a selection process which ensures that students applying through the program are admitted to district schools through a random, unbiased process that prohibits evaluation of whether a student should be enrolled based upon his/her academic or athletic performance. If the number of student applications exceeds the number of transfers the Board has designated for acceptance under the program, the Superintendent or designee shall conduct a random drawing in public at a regularly scheduled Board meeting. (Education Code 48301)

Because the district admits students in accordance with the school district of choice program, the Superintendent or designee may admit a student based on an individual interdistrict attendance permit pursuant to Education Code 48300-48316 only in situations of extreme need and upon the request of the district of residence.

The Superintendent or designee shall maintain a record of requests for admittance under the program that contains all of the following: (Education Code 48313)

1. The number of requests granted, denied, or withdrawn and, for denied requests, the reason for the denial
2. The number of students transferred out of and transferred into the district pursuant to this program
3. The race, ethnicity, gender, self-reported socio-economic status, and the district of residence for each student in item #2 above
4. The number of students in item #2 above who are classified as English learners or students with disabilities

The Superintendent or designee shall report to the Board, at a regularly scheduled meeting, the information specified in items #1-4 above. By May 15 of each year, the Superintendent or designee shall provide the same information, as well as information regarding the district's status as a school district of choice in the upcoming school year, to each geographically adjacent school district, the county office of education, the California Department of Education, and the Department of Finance. (Education Code 48313)

The reports to the Board and other agencies shall also include a summary of audit exceptions, if any, resulting from the compliance review of components of the district of choice program conducted as part of the annual district audit. (Education Code 48301, 48313)

Transportation

The district shall not provide transportation outside any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.

Limits on Student Transfers out of the District to a School District of Choice

The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.

In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code 48307)

The district may deny a transfer of a student out of the district to a school district of choice if the Board determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan of the district. (Education Code 48301)

Policy SAUSALITO MARIN CITY SCHOOL DISTRICT

Administrative Regulation 5117

Interdistrict Attendance

Interdistrict Attendance Permits

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons:

1. To meet the child care needs of the student

Such students may be allowed to continue to attend district schools only as long as they continue to use a child care provider within district boundaries.

2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
4. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from an elementary school
6. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
7. When the student will be living out of the district for one year or less
8. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence
9. When there is valid interest in a particular educational program not offered in the district of residence
10. To provide a change in school environment for reasons of personal and social adjustment

Every interdistrict attendance permit shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600)

The Superintendent or designee may deny initial requests for interdistrict attendance permits if school facilities are overcrowded at the relevant grade level or based on other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.

Within 30 days of a request for an interdistrict permit, the Superintendent or designee shall notify

the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. (Education Code 46601)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

The Superintendent or designee shall ensure that any communication sent to parents/guardians is factually accurate and does not target particular neighborhoods or individual parents/guardians on the basis of a child's actual or perceived academic or athletic performance or any other personal characteristic. (Education Code 48301)

The district shall give priority for attendance to siblings of students already in attendance in the district. (Education Code 48306)

The district shall give priority for attendance to children of military personnel.

Any existing entrance criteria for specialized schools or programs shall be uniformly applied to all applicants. (Education Code 48305)

Not later than 90 days after the district receives an application for transfer, the Superintendent or designee shall notify the parent/guardian in writing whether the application has been provisionally accepted or rejected and of the student's position on any waiting list.

Whenever the number of applicants exceeds the number of interdistrict transfers that may be accepted as determined by the Board of Trustees, students accepted for transfer shall be selected by a random drawing of the provisionally accepted applications.

Final acceptance or rejection of applications shall be made by May 15 of the school year preceding the school year for which the student may be transferred. (Education Code 48308)

However, if an application is submitted for a student who is residing with a parent/guardian enlisted in the military and that parent/guardian was relocated by the military 90 days prior to the submission of the application, then the district shall make a final decision to accept or reject the application within 90 days of its receipt. If the student's application has been submitted less than 90 days prior to the beginning of the school year, then the district shall accept or deny the application before the school year begins. Upon his/her acceptance, the student may immediately enroll in a district school. (Education Code 48308)

The Superintendent or designee shall notify the student's district of residence of the district's decision.

Students admitted through the school district of choice program are deemed to have fulfilled district residency requirements pursuant to Education Code 48204. (Education Code 48301)

Final acceptance of the transfer is applicable for one school year and shall be renewed automatically each year unless the Board, by adoption of a resolution, withdraws from participation in the program and no longer accepts transfer students from other districts. (Education Code 48308)

The district may accept any completed coursework, attendance, and other academic progress credited to an accepted student by any district(s) he/she has previously attended and may grant academic standing to the student based upon the district's evaluation of the student's academic progress. (Education Code 48309)

The district may revoke a student's enrollment if he/she is recommended for expulsion pursuant to Education Code 48918. (Education Code 48309)

The district may deny a transfer into the district under the school district of choice program if:

1. The Board determines that the transfer into or out of the district would negatively impact a court-ordered or voluntary desegregation plan of the district. (Education Code 48301)
2. The transfer into the district would require the district to create a new program to serve that student, except that the district shall not reject the transfer of a student with disabilities or an English learner. (Education Code 48303)

Regulation SAUSALITO MARIN CITY SCHOOL DISTRICT

**REQUEST FOR INTERDISTRICT TRANSFER
MARIN COUNTY, CALIFORNIA**

PLEASE PRINT

USE A SEPARATE FORM FOR EACH CHILD

STUDENT'S NAME: _____

PART A: Parent/Guardian completes this section and returns to DISTRICT OF RESIDENCE

☐ **New Request** ☐ **Renewal** (continuing transfer) School year _____ Grade Level _____

(for year requested)

(for year requested)

I am requesting the transfer:

FROM

Name of District of Residence

Name of School Currently Attending

Grade

TO

Name of District of Desired Attendance

School Requested (District retains right to assign any school)

Each school district in Marin County has a policy with locally determined criteria for accepting/denying/revoking interdistrict transfers which may or may not include the reasons listed below. After reviewing your local district policy, check the reason for requesting the transfer, and attach written supporting explanation and/or documentation, if necessary. District policy may allow for revocation of a permit for interdistrict enrollment based on such criteria as student behavior, attendance and academic performance. District policy may also allow for conditional approval, dependent on program capacity or class size limits.

Check reason:

☐ Complete current school year

☐ Child care _____

Name and address of provider

☐ Specific Program Needs such as independent study (please describe) _____

☐ Sibling Attending (Name, Grade Level & School) _____

☐ Other _____

Is this student currently under an "Expulsion Order"? ☐ Yes ☐ No If yes, please attach Expulsion Order.

Has student been expelled in the past? ☐ Yes ☐ No

Has the expulsion been expunged? ☐ Yes ☐ No If no, please attach expulsion order.

Is your child currently under an order of suspension? ☐ Yes ☐ No If yes, please attach order of suspension.

I DECLARE UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED ABOVE, INCLUDING THE REASON FOR REQUEST, IS TRUE AND ACCURATE. I UNDERSTAND THAT THIS COMPLETED FORM MAY BE RELEASED BY THE DISTRICT OF RESIDENCE TO THE DISTRICT OF DESIRED ATTENDANCE AND TO THE MARIN COUNTY OFFICE OF EDUCATION. I UNDERSTAND THAT THIS INFORMATION MAY BE VERIFIED, AND INACCURATE OR FALSE INFORMATION MAY SUBJECT MY REQUEST TO DENIAL OR REVOCATION. I ALSO UNDERSTAND THAT THE INTERDISTRICT TRANSFER REQUEST MUST BE RENEWED ANNUALLY. I UNDERSTAND THAT BOARD POLICY OF THE DISTRICT OF RESIDENCE MAY CONDITION CONTINUING APPROVAL OF THIS REQUEST ON STUDENT BEHAVIOR, ATTENDANCE AND ACADEMIC PERFORMANCE.

PLEASE PRINT

Parent/Guardian Names: _____ Date _____

Address _____

Street

City

State

Zip

Home phone _____ Work phone _____ Email Address _____

SIGNATURE OF PARENT/GUARDIAN

PART B: District completes

ACTION OF DISTRICT OF RESIDENCE

☐ Approved ☐ Conditional Approval ☐ Denied

Reason: _____

By: _____

Authorized Representative

Date

Title: _____

ACTION OF DISTRICT OF DESIRED ATTENDANCE

☐ Approved ☐ Conditional Approval ☐ Denied

Reason: _____

By: _____

Authorized Representative

Date

Title: _____

Terms of Conditional Approval: _____

Please Note: Both districts must identify the length of the approval period, which may be for a period of one to five school years, and make specific reference to board policies that set forth the terms and conditions under which the permit shall be granted or denied, revoked, or not renewed.

Distribution:

White (original)- District of Attendance

Pink - Marin County Office of Education

Yellow - District of Residence

Goldenrod - Parent/Guardian

MCOE Business Form No. 9/04

Updated: Revised 5-14-14

Sausalito Marin City School District

Agenda Item: 10.02

Date: October 13, 2016

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|--|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input type="checkbox"/> Financial & Business Procedures | |
| <input type="checkbox"/> Curriculum and Instruction | |
| <input checked="" type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: ☒ Item is for Information Only: ☐

Item: Board Policy and Administrative Regulation 6153 – Instruction – School Sponsored Trips

Background: This policy was last reviewed by the board in June 2016. This month the Board is asked to further assess and approve this policy.

Fiscal Impact: Undetermined

Recommendation: Approve

Board Policy 6153

School-Sponsored Trips

The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience.

School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or co-curricular activities. For instance: A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. The principal shall submit all school-sponsored field trips for the school year by October 1st of that school year. Additional field trip requests after the October 1st deadline shall be submitted by the principal at least two weeks prior to the proposed field trip for approval by the superintendent or designee.

The principal shall establish a process for recommending approval of a staff member's request to conduct a school-sponsored trip. When planning trips, staff shall consider student safety, objectives of instruction, the most effective use of instructional time, the distance from school, district and student expense, and transportation and supervision requirements. Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

No field trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds. The Superintendent or designee shall coordinate with community groups to supply funds for students in need. (Education Code 35330)

District funds shall not be used to pay student expenses for out-of-state or out-of-country field trips or excursions. However, expenses of instructors, chaperones, and other personnel participating in such trips, as well as incidental expenses for the use of district equipment during the trip, may be paid from district funds. (Education Code 35330)

Administrative Regulation 6153

School-Sponsored Trips

Supervision

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

3. If the Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.

4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.

5. Before trips of more than one day, the principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

(cf. 5142 - Safety)