SAUSALITO MARIN CITY SCHOOL DISTRICT SAUSALITO, CALIFORNIA

BOARD OF TRUSTEES REGULAR MEETING MINUTES

October 9, 2008

CLOSED SESSION:

5:21 PM

BOARD STUDY SESSION: 6:15 PM

REGULAR SESSION: 7:02 PM

MEMBERS PRESENT: Whitney Hoyt, President Tom Clark Elizabeth Todd-Gallardo **Shirley Thornton Mark Trotter**

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Orlando Lobo, Carol Cooper, Fran Nelson, Julius Holtzclaw, Harold Oden, Margaret Merchat, Nancy Klein, Gerry Klor, Cherisse Baatin, Ellen Franz, Liz Burns, Judy Long, Margaret Bonardi and Kathy Blazei and Patty Swisshelm taking notes.

President, Whitney Hoyt, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 5:21p.m.

Call to Order

CLOSED SESSION

CLOSED SESSION

The Board and Superintendent went immediately into closed session. Closed session adjourned at 5:50 pm.

OPEN SESSION

OPEN SESSION

BOARD STUDY SESSION

BOARD STUDY SESSION

President Hoyt called the Board Study Session to order at 6:15 p.m. for a review of 2007/2008 STAR Test Scores at Bayside Elementary School and Martin Luther King, Jr. Academy

STAR Assessment -Bayside and Martin Luther King, Jr. Academy

Director of Special Education and Student Services, Gerry Klor presented the following 2008 CST Results Analysis, Review & Actions: Factors That Influence Results

- Small sample size
- Student mobility
- · Situational stressors during testing
- Testing conditions
- Student readiness for testing
- Motivation

Impact of Small Numbers

- Changes in student performance can have a larger impact
- Lows and highs will have a disproportionate effect in small classes
- Fewer students per class can create larger percentage shifts

Impact of Student Mobility

 New students entering our district have not had intervention to improve lagging skills

Grade 2, 4 of 13=31%; Grade 3, 6 of 17=35%

Grade 4, 3 of 10=30%; Grade 5, 3 of 11=27%

Grade 6, 8 of 17=59%

 36% of our student population was new to us this past year 24 new students took the Spring 2008 CST 50% of our new students arrived after January 2008

· Most new students arrived with significant skills deficits

Examine Multiple Data Points

- · CST provides data on California standards
- School-wide focus areas: writing, work analysis, number sense
- School-wide MTN Writing Assessment using MTN rubrics and prompts
- Curriculum-based assessment data: Open Court, Houghton Mifflin Math
- Accelerated Reader & Accelerated Math data
- Other sources of discrete data, DIBELS, etc.

Actions

- Standardization of assessment process & timeline
- Assess all new and returning students using multiple measures during the first 3 weeks of school
- Input assessment data into Data Director
- Build well-articulated program K-8
- Expand strategic interventions for students K-8
- Explicit writing, vocabulary & language instruction
- Parent education components: i.e.: sight word lists, electronic version of math texts
- Progress reports to parents every 6 weeks
- BEST Behavior bits, bucks & Bayside's boutique
- Individual student recognition for academic achievement & citizenship, assemblies, awards, Principal's Tea
- · Post classroom charts & graphs depicting progress
- STAR chats with students & parents 3rd to 8th
- · Increased technology instruction for all students
- New math series at Bayside
- Bi-weekly standards review and testing
- Test prep all year, optimize testing conditions to increase student's test readiness
- School-wide test days throughout the year
- Further refinement of Accelerated Reader and Accelerated Math with coaching support for teachers

Bayside Academic Performance Index (AYP) (2000, 585); (2001, 665); (2002, 695); (2003, 672); (2004, 642); (2005, 723); (2006, 782); (2007, 808); (2008, 734)

Martin Luther King, Jr. Academy Academic Performance Index (AYP) (2000, 561); (2001, 611); (2002, 625); (2003, 659); (2004, 703); (2005, 629); (2006, 640); (2007, 638); (2008, 681)

District Principal Cherisse Baatin and Teacher Ellen Franz were on hand to answer questions.

Trustee Clark asked how students enrolling mid-year are brought up to the expectations of other students.

Ellen Franz reported that when five new students arrived last February; procedures were in place to begin assessing on day 1; that a teacher has immediate access to support interventions; student/teacher call home to report to parent on how their first days are going to gain parent support and involvement and let the student know this is a team effort.

Ms. Franz reviewed reading goals and reading practice, emphasizing the transition process from picture books to chapter books. There are both private and public progress reports within the class. Parents see a class progress newsletter and know if their student is meeting his/her goals; they receive formal assessments from the teacher every six weeks.

Trustee Trotter asked about help for those who need extra support and intervention in reading. Ms. Baatin reported that the after school program begins with homework. However, Mr. Klor cautioned about who should be providing reading intervention; after school providers are not necessarily credentialed or trained to provide intervention or instruction in reading.

President Hoyt asked about MLK. Ms. Baatin reported that staff worked toward consistent systematic programs last year that are being refined this year; it is the same at Bayside. Mr. Klor added that teachers are strengthening their support through agreement on processes. The climate and dynamic at MLK has changed too; much credit goes to staff for being serious about creating the model.

The middle school staff was thanked for significant improvement.

Trustee Clark was glad know that staff are looking hard at numbers and being proactive. He also observed that MLK students are well behaved and showing pride in their school environment.

Trustee Thornton asked for a monthly attendance report including how many in/how many out.

Superintendent Bradley reported that all criteria for No Child Left Behind (NCLB) had been met at both schools.

The Board Study Session ended at 7:01 pm

REGULAR SESSION REGULAR SESSION

Regular session began at 7:00 pm.

President Hoyt reported out from closed session that leave without pay had been approved for Employee # 8251.

Report Out

Trustee Thornton led the Pledge of Allegiance

Pledge of Allegiance

President Hoyt announced the following:

Agenda Order

Two items that appeared on the 9/25/08 cancelled meeting agenda have been changed:

- 1. The public hearing on Sufficiency of Instructional Materials for the 2008/2009 school year has been rescheduled for October 23, 2008 to comply with the requirement of re-posting the public hearing
- 2. The Consent Agenda item calling for a second reading and action on revised BP 0420.4 Charter Schools has been removed.

Item #29, Intergenerational Garden, should be restated as a Discussion/Action item.

M/s/c Todd Gallardo/Thornton to approve changes and remaining agenda order

Julius Holtzclaw asked if Item 18 could be moved up on the agenda.

M/s/c Todd Gallardo/Thornton to amend changes to include request on Item 18, approve all changes and remaining agenda order

None. Public Comment

EDUCATION EDUCATION

Principal Baatin's report for Bayside Elementary School and Martin Luther King, Jr. Academy included information on:

- Back to School Nights, successful turnout and family participation
- GEAR UP Communication Forum, an annual training with presenters focusing on parent involvement

Ms. Baatin invited the trustees to the Gear Up Communication Forum on November 12 at 2:00 in room 11 at Bayside. She referenced a magazine article, Myth of the "Culture of Poverty", which would be the focus of the discussion being facilitated by Cloteal Herron from Gear-Up. President Hoyt asked for copies of the article for the Board. Mr. Don Mar will be thanked for the GEAR UP grant at the October 23, 2008 Student Achievement Awards Night.

President Hoyt acknowledged and commended an article in the September/October 2008 issue of the CSEA Focus Magazine, featuring Julius Holtzclaw, the District's Chapter President and an employee at Bayside Elementary.

Principal's Report: Bayside & MLK

No report; meeting in process.

School Site Council/ PTSA Report

Head of School Cooper presented a copy of the 2007/2008 WCA WCA Report Yearbook to the District.

The solar collector has been installed, will be used as a learning tool and will help save energy costs too.

Ms. Cooper's report for Willow Creek Academy included information on:

A relatively high English learner student population which staff is focusing on

Three students participated in the regional spelling bee and one will continue on to the county spelling bee

2007/2008 Annual Report:

Ms. Cooper's report included specific areas of focus:

- Consolidation and some expansion of Upper School (grades 6-8)
- Developing WCA's green initiative
- Strengthening of English/language arts program through the use of non-fiction
- Implementing a sequential and age appropriate vocal music program
- Participation in activities beyond WCA's program

2007/2008 STAR Test Scores for Willow Creek Academy:

Ms. Cooper presented 2007/2008 API and AYP Information, noting that WCA students satisfied the AYP requirements in both years.

WCA Percentage of Students Proficient

Grade 2

2008: ELA 52%; Math 76% 2007: ELA 54%; Math 67%

Grade 3

2008: ELA 50%; Math 84% 2007: ELA 32%; Math 76%

Grade 4

2008: ELA 89%; Math 79% 2007: ELA 64%; Math 64%

Grade 5

2008: ELA 53%; Math 73% 2007: ELA 80%; Math 70%

Grade 6

2008: ELA 50%; Math 67% 2007: ELA 48%; Math 47%

Grade 7

2008: ELA 57%; Math 54% 2007: ELA 46%; Math 61%

Grade 8

2008: ELA 40%; 40% Algebra/50% General Math

2007: ELA 60%; Math 75% Algebra

WCA Average

2008 ELA 55.8%; Math 65.3% 2007 ELA 54.8%; Math 62.7%

Red Ribbon Week, celebrated October 18-26, 2008, encourages staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life.

Red Ribbon Week, Resolution #593

M/s/c Roll Call Todd Gallardo/Thornton Ayes 5 Noes 0 to adopt Resolution #593 in support of Red Ribbon Week.

Preferred Meal Systems has announced that beginning this year, all menu items supplied to Bayside and Martin Luther King, Jr. Academy by Preferred Meal Systems will contain 0 grams of artificial trans fat. Margie Bonardi reported that this step is well ahead of state standards; parents were informed at Back to School Night.

No Trans Fat

Superintendent Bradley reviewed that in prep for categorical program monitoring review, board policies and administrative regulations are being updated:

BP 0410 Non-Discrimination in District Programs and Activities

The Board conducted a first reading of revised BP 0410 Non-Discrimination in District Programs and Activities. The second reading and action will be agendized on November 13, 2008.

The Board conducted a first reading of new Board Policy and Administrative Regulations 5022 Student and Family Privacy Rights. The second reading and action will be agendized on November 13, 2008.

BP/AR 5022 Student and Family Privacy Rights

The Board conducted a first reading of new Board Policy and Exhibit 5145.6 Parental Notifications. The second reading and action will be agendized on November 13, 2008.

BP/E 5145.6 Parental Notifications

The Board conducted a first reading of revised Board Policy 6142.91 Reading/Language Arts Instruction. The second reading and action will be agendized on November 13, 2008.

BP 6142.91 Reading/Language Arts Instruction

Superintendent Bradley reported that the California Department of Education has notified the Sausalito Marin City School District that the District will be awarded a Region 4 After School Education and Safety Program (ASES – Prop 49) grant in the amount of \$214, 200 for the After School Program for the 2008/2009 school year, contingent upon the availability of funds. The program serves all three of the District's schools and participation has been greater each year than originally anticipated. Enrollment numbers for the 2008/2009 school year based on students who consistently attend are: Bayside K-5, 50; Bayside 6th Grade, 6; Willow Creek Academy K-5, 45; Willow Creek Academy 6-8, 9; Martin Luther King, Jr. Academy, 15 for total enrollment of 125.

Region 4 After School Education and Safety Program (ASES – Prop 49):

M/s/c Trotter/Thornton/all to accept the Region 4 After School Education and Safety Program (ASES – Prop 49) grant.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

CSEA

Chapter President, Julius Holtzclaw, sunshined the California School Employees Association's proposed initial contract proposal 2008/2009 for active employees. Proposed re-openers include:

Contract Sunshine for 2008/2009 School Year

Article VI - Pay and Allowances

Fair and equitable salary increase

Add language regarding Para-Educators and Special Education Para-Educators

Article VIII - Health and Welfare Benefits

Proposed New Articles

Article IXX – Merit Pay

Language to define the rights and qualifications for classified employees to receive Merit Pay for work above and beyond the normal scope of their classification

BUDGET

Willow Creek Academy Board President, Orlando Lobo presented the mandated State report (J-200) of actual revenues and expenditures for the prior fiscal year 2007/2008 for Willow Creek Academy, State of California Unaudited Actuals Report:

WCA Unaudited Actuals

- Year end (June 30, 2008) revenues, \$1,159,629
- Year end (June 30, 2008) expenditures \$1,126,663

From a memo received from WCA Treasurer, Clark Warden, District Business Manager, Margie Bonardi, added that:

- Net revenues at year end were \$32,966
- Cash at year end was represented by Reserves at the County of \$56,466, plus cash in bank of \$139,068, totaling \$195,494
- Payroll costs were very close to those budgeted at the second interim Private revenues were about \$20,000 under budget because general contributions were needed to fund ADA site improvements to the portable classroom
- Costs of the new phone system, \$10,908, capitalized
- WCA ended the year with a 13% reserve.

Mr. Lobo concurred that the new phone system had been capitalized.

WCA Financial Report

District Business Manager, Margaret Bonardi, presented a three year district wide enrollment report as of P2 time comparing, 2006/2007, 2007/2008 and 2008/2009. All three schools have experienced a growth in enrollment. Enrollment in the individual schools for the 2008/2009 school year is:

Bayside Elementary 133

- Martin Luther King, Jr. Academy 37
- Willow Creek Academy 150
- District students in Out of District Placements 27

Enrollment Report

Total District Enrollment 347

Trustee Trotter asked where out of district placements were attending. Ms. Bonardi gave the example of the MLK special pre-school day class for non-severe students, including speech and language expenses. Children with severe disabilities are placed wherever those students can be served.

Trustee Hoyt requested that a column be added to the chart for out of district students. She also asked how many WCA students are from out of district. Margie Bonardi thought there were 58; Carol Cooper thinks that is high - they will review.

Margie Bonardi presented the mandated State report (J-200) of actual revenues and expenditures for the prior fiscal year 2007/2008 for the District, State of California Unaudited Actuals Report. She noted that the Superintendent's expenditure monitoring during the year, particularly in categoricals, saved money, a good thing in the present State situation.

District Unaudited Actuals

Ms. Bonardi provided a review of the year end (June 30, 2008) General Fund:

- Revenue for 2007/2008 was 5.4 million, 2.9 million unrestricted, 2.43 million restricted
- Expenditures in total were 5.1 million, 2.7 million unrestricted, 2.40 million restricted
- Year end balance of \$192,698 unrestricted funds, \$34,871 restricted.
- · With carryover reserves, the ending balance for the General Fund was \$934,011 unrestricted and \$195,422 restricted
- · Compoinents of the ending balance include the Board designated 10% reserve of \$525,436 as well as \$157,000 obligated to WCA at Board Adoption, leaving an unappropriated amount of \$250,575.

She added that a revised budget will be brought to the Board.

Trustee Clark recommending increasing the District's reserve to 15% and requested it be agendized for the November 13, 2008 board meeting.

M/s/c Trotter/Clark/all to accept the District's State of California Unaudited Actuals Report for the 2007/2008 School Year

On or before September 30 of each year, the governing board must adopt a resolution to identify, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year. This resolution was deferred when the September 25, 2008 meeting was cancelled.

Resolution #592, **GANN Limit**

M/s/c Roll Call Trotter/Todd Gallardo/ Ayes 5 Noes 0 to adopt Resolution #592. GANN Limit

administrative regulations as follows:

Administrative Regulations 3451 Petty Cash Funds
Board Policy 3452 Student Activity Funds
Board Policy/Administrative Regulations 3460 Financial
Reporting & Accountability

Funds, BP 3452 Student Activity Funds, BP/AR 3460 Financial Reporting & Accountability

The second reading and action will be agendized on November 13, 2008.

Whitney Hoyt indicated that she would like to see existing policy, if any, that talks about the financial reporting accountability of a charter school.

Margie Bonardi and Superintendent Bradley provided an update on the State adopted budget for 2008/2009 based on the FCMAT presentation in Sacramento last week attended by the superintendent and herself: Budget Reform – Mid-Year Cuts

- The Legislature's Budget plan authorizes the Governor to make midyear reductions to certain state programs
- Cost-of-living adjustments (COLAs) may be suspended in order to mitigate the conditions of a fiscal emergency

Securitization of the California Lottery

- Securitization of the California Lottery continues to be a key Budget balancing technique
- Lottery revenues are assumed to double with the increase used to service long-term debt
- The impact on education: short term Lottery revenues would no longer go to public education; long term – education no longer shares in growth in Lottery revenues, which would be pledged to bondholders
- Must be approved by voters

State Mandates

- The Legislature's Budget plan deletes \$150 million for deferred mandate reimbursements
- K-12 districts and COEs are owed more than \$1.1 billion for deferred mandate payments
- The state's prior policy of deferring mandate reimbursements but requiring services to be provided continues in 2008/2009

Special Education

- The gap between revenues and expenditures will surely widen in 2008/2009
- No problem with bifurcated COLA this year, but not because the problem has been fixed
- AB 1781 estimates that federal aid for special education will increase by \$15.8 million
- Funding for growth is provided

State Categorical Programs

- No COLA, but the 6.5% categorical program cuts proposed at May Revision are replenished in AB 1781
- Plenty of reasons to be cautious

Instructional Materials

- Lottery proposal does not yet affect funding for instructional materials
- Instructional Materials Funding Realignment Program (7156)

State of California Education Budget 2008/2009

provided, but funding level unchanged from 2007/2008

Schedule for textbook adoptions also remains unchanged

Calculation of an Adequate Reserve

- The state-required minimum is the minimum you never need less, but often need more
- Statewide, the average reserve is about 10%
- Reserve is higher if state economic crisis, declining enrollment, fast growth, deficit spending, inconsistency between years, smaller district, basic aid

Appropriate Use of Reserve

- An adequate reserve provides a buffer to handle situations not anticipated more specifically in the budget
- Use the reserve as a short-term solution while you work out a permanent solution

The Structural Budget Gap

- Nothing that was done in this year's Budget will help avoid serious cuts in next year's Budget
- The Lottery securitization plan is a long way from being a done deal
- Over the past several years, all of the one-time solutions have been used up – and yet the structural deficit remains
- The year 2009/2010 is viewed as being more difficult than 2008/2009.
- In the past, there have been structural problems year after year until the economy has turned around.

Other Long-Term Issues

Education is not the only issue the state faces: there is also health-care reform, transportation and affordable housing.

FACILITIES FACILITIES

Harold Oden, Director of Facilities and Operations' report included information on:

- 1) Painting Willow Creek Portable:
 - Roof painted to match existing roofs on campus
 - Door repainted green to match existing doors on campus
 - · Rails repainted to match existing rails on campus
- 2) Tree House Classroom painting project

Mr. Oden anticipated completion of all painting projects by October 31

- 3) MLK campus beautification project:
 - Planting 12 14 trees
 - · Planting deer tolerant plants in planter box
 - Install irrigation to water trees
 - · Pulling weeds and installing ground cover

On September 28, 15 Wells Fargo Bank employee volunteers provided the MLK landscape improvements at Martin Luther King, Jr. Academy. Cherisse Baatin offered that Wells Fargo had contacted her for a volunteer project during Volunteer Week. Everyone agreed that it looks very nice.

Harold Oden reviewed an expanded and revised proposal from Sonitrol

Director of Facilities and Operations' Report

Security System for

Security Solution for \$28,205. The project would be funded by QZAB. On August 28, 2008, the Board approved Sonitrol Security Solution for the new MLK building in amount of \$21,210. After meeting with Rick Albertson from Sonitrol and Darrel Jackson from VBN, areas were located within the new building that were not covered in the previous proposal and prevailing wages were also not included. In order to fulfill total security coverage, more hardware is needed to encompass the new building.

New MLK Building Revised Proposal

M/s/c Todd Gallardo/Thornton/all to approve the expanded and revised proposal from Sonitrol Security Solution for \$28,205

Tabled; no information received in time for meeting

Agreement between California District 3 Little League Baseball (CAD3LL) & SMCSD for Use of the MLK Ball Field

Trustee Todd Gallardo provided an update on the progress of the school district/Learning Center meeting/discussion held the week of October 6, 2008 regarding an Intergenerational Garden. She reviewed discussions about moving the garden from its present location to next to the multiuse building which, in her opinion, wouldn't work due to too much shade from the sun and the walkway. Trustee Todd Gallardo reported that there is space for expansion and entrance improvement along Alten's fence line; Liz Burns of the Learning Center agreed.

Intergenerational Garden

M/s/c Thornton/Todd Gallardo/all to approve using the space that the parties agreed would work.

Nancy Klein, District legal counsel, recommended a formal agreement to establish the relationship. Trustee Clark asked how it would be structured. Ms. Klein suggested that it should describe the space and how it will be used and administered. It was noted that a possible grant from the Discovery Museum might impact how it is used.

Trustee Trotter thought that in view of it's being a simple garden, the Board should direct the Superintendent to work it out.

Ms. Klein reviewed that there is no existing formal agreement to work from and asked what relationship the Board wanted to establish.

Trustee Trotter thought that since the arrangement had already worked for eight years, there was no need. Trustee Clark disagreed and asked Ms. Klein to continue.

Ms. Klein asked whether the Board was considering a set term, a termination with reasonable notice, third party users, use during school hours, etc.

Trustee Todd Gallardo envisioned a project based that would involve young to old and asked about weekend use.

President Hoyt thought the relationship should be formalized without becoming prohibitive. She asked about whether asphalt areas would remain asphalt and who would pay for fencing which, according to Liz Burns, would be a licensing requirement for the Learning Center.

It was decided that Liz Burns would proceed with the Discovery Museum and meet with Superintendent Bradley the garden.

BOND

Judy Long of Turner Construction Management discussed the revisions to the multipurpose room kitchen, janitors' room, sprinkler riser, dry storage, motorized wheelchair lift, and relocation of steel beams for an estimated cost of \$239,112. Ms. Long stated that the costs for the revisions were to satisfy Health Department requirements for the kitchen equipment, the dry storage room and plumbing revisions for the sinks. This expenditure would be allocated from the ongoing budget reserve.

MLK MS Costs for Revision of Multipurpose Room Wing

M/s/c Thornton/Todd Gallardo/all to approve the MLK MS Project Multipurpose Room & Kitchen Revision Costs of \$239,112

The proposal from the Shalleck Collaborative for MLK MS multipurpose room theater lighting support systems, control systems and fixtures, for \$10,500 plus reimbursable expenses, was reviewed. The equipment proposal is estimated at \$45,000. This is the same designer that worked on the Bayside Elementary multipurpose room stage lighting. This expenditure would be allocated from the ongoing budget reserve.

MLK MS Multipurpose Room Shalleck
Collaborative
Production Lighting
System Design

M/s/c Thornton/Trotter/all: to approve the Shalleck Collaborative scope of services proposal for the stage lighting production system design of the new MLK MS multipurpose room for \$10,500 plus reimbursable costs.

The sign next to the new middle school entrance is to be fabricated. Ms. Swisshelm requested clarification of the school name: Martin Luther King, Jr. Academy, Martin Luther King Middle School, Martin Luther King Technology, or other suggestions.

MLK MS Front of Building Signage Name

M/s/c Thornton/Todd Gallardo/all to approve the name of the new middle school to be Martin Luther King, Jr. Academy

Nancy Klein of School and College Legal Service discussed the history of the process to have the County of Marin fund the undergrounding of the PG&E overhead utility wires in front of the entrance to the new MLK MS site on Phillips Drive. Ms. Klein stated that the PG&E overhead wires are in the MLK MS easement. Rule 20A funds run a credit through the County to underground wires in unincorporated areas. The District would first go through a PG&E process of approval. Marin County representative, Bob Beaumont, stated to Nancy Klein that MLK MS would not qualify through the PG&E process nor would it be approved through the second process through the County of Marin approval. Rule 20B is private funding and has not been looked into by the Sausalito Marin City School District.

PG&E turned off the power at Phillips Drive on October 8th so that the

MLK MS Phillips Drive PG&E Utility Lines

front of the MLK MS administration building steel erection could be completed. In November, PG&E will place one taller replacement pole with alley-arm extending out towards Phillips Drive away from the administration building. The taller pole will meet the OSHA and PG&E standards.

Patty Swisshelm stated that the application to design the undergrounding of the overhead wires has been submitted to the PG&E engineering department. The estimated total to bury the lines is approximately \$103,116 which includes AT&T \$23,485.80 + Comcast estimate \$6,000 + PG&E estimate \$40,000 + Lunny Trench Estimate \$33,630.77

Trustee Thornton and President Hoyt recommended burying the lines underground. Trustee Trotter was reluctant.

M/s/c Hoyt/Thornton/ Ayes 4, Noes 1 (Trotter) to go forward with the pole removal and burial of overhead wires in front of the MLK Middle School on Phillips Drive, with the estimated total of \$103,000. Utility companies Comcast cable, AT&T, PG&E, and Lunny Grading and Trenching pricing proposals to be reviewed.

Two pricing alternates were presented, one to rewire the existing light fixtures for \$52,899.15, and two to install a 'sprung-hung' system, new ceiling and fixtures for \$156,205.61. Judy Long of Turner Construction Management stated that this work is within the current total budget.

Bayside MPR
Renovation Acoustical ¬
Treatment at Ceiling

M/s/c Todd Gallardo/Clark/all to approve the demolition of the existing ceiling, installation of sound attenuation, spring hung suspended gypsum board with new light fixtures for the cost of \$156,205.61

Judy Long of Turner Construction Management stated that the Kpod building at Bayside has been closed out and the District is waiting for the final closeout paperwork from DSA. The Bayside Multipurpose Room Renovation project uncovered utility conduit lines during excavation. The sewer lines are under investigation as well, but there is expectation of pouring the new foundation within 3 weeks and framing the new tree house rest rooms. December 1st is the scheduled date of completion but, since it is a modernization project, there are new discoveries everyday of what is really behind the walls and under the ground. MLK MS Project the steel erection is complete since the PG&E shut down, and the wood framing will be next.

Bond Project Update

CONSENT AGENDA

CONSENT AGENDA

Superintendent Bradley reported on pending discussion between the District and the Charter School regarding the appropriateness of three additional Board members as reported by WCA Treasurer, Clark Warden, at the Board meeting of August 28, 2008. The Board decided that the minutes of the regular meeting of August 28, 2008 remain unapproved in the interim.

M/s/c Roll Call Todd Gallardo/Thornton Ayes 5 Noes 0 to remove Item 36, minutes of the regular meeting of August 28, 2008, and approve, ratify or accept remaining items:

· Minutes of the meeting of the Facilities Sub-Committee of

September 10, 2008

- Minutes of the special meeting of September 10, 2008
- · Payment of warrants under:

Batch 13 Fund 01 in the amount of \$80,579.57

Batch 13 Fund 21 BOND in the amount of \$47,509.19

Batch 13 Fund 40 in the amount of \$66,580.24

Batch 14 Fund 01 in the amount of \$29,585.81

Batch 15 Fund 01 in the amount of \$144,212.21

Batch 15 Fund 14 in the amount of \$10,000

Batch 15 Fund 21 BOND in the amount of \$327,860.92

Batch 15 Fund 40 in the amount of \$4,729.97

Batch 16 Fund 01 in the amount of \$81,191.23

Batch 16 Fund 21 BOND in the amount of \$145,614.00

Batch 16 Fund 40 in the amount of \$52,610.29

Batch 17 Fund 01 in the amount of \$34,037.14

Batch 18 Fund 01 in the amount of \$4,156.46

Batch 19 Fund 01 in the amount of \$47,479.02

Batch 19 Fund 21 BOND in the amount of \$56,941.15

Batch 20 Fund 01 in the amount of \$106,833.53

Batch 20 Fund 13 in the amount of \$152.60

Batch 20 Fund 21 BOND in the amount of \$55,056.32

Batch 21 VOIDED

Batch 22 Fund 01 in the amount of \$84,316.36

Batch 22 Fund 13 in the amount of \$6,233.77

Batch 22 Fund 21 BOND in the amount of \$443,853.59

Batch 22 Fund 40 in the amount of \$2,500.00

Batch 23 Fund 01 in the amount of \$10,384.48

Batch 23 Fund 13 in the amount of \$24.97

Batch 23 Fund 21 BOND in the amount of \$40,168.52

Batch 23 Fund 40 in the amount of \$11,605.77

Batch 24 Fund 01 in the amount of \$8,981.31

Batch 24 Fund 13 in the amount of \$1,423.89

Batch 24 Fund 21 BOND in the amount of \$2,157.45

Batch 25 VOIDED

Batch 26 Fund 01 in the amount of \$1,495.16

Batch 27 Fund 01 in the amount of \$100,712.39

Batch 27 Fund 13 in the amount of \$4,200.13

Batch 27 Fund 21 BOND in the amount of \$35,036.94

- Employment of Rick Rossi, Bus Driver/Custodial Worker, Full Time, with appropriate placement of the salary schedule
- Contract with Bennetta McLaughlin for position of Director of Categorical Programs for the 2008/2009 school year
- Contract with Educational & Psychological Solutions for special education services provided by Gerry Klor for the 2008/2009 school year
- Contract with Allen Biggs to provide instrumental music instruction for the 2008/2009 school year
- Contract with Linda Bennett to provide ongoing middle school Curriculum and Technology development for the 2008/2009 school year
- Second reading/approval of revised BP/AR 0420 School Plans/Site Councils
- Second reading/approval of new BP/AR 0420.1 School-Based

Program Coordination

- Termination of BP 0420.2 School Improvement Program, which has been replaced by BP 0420.1 School Based Program Coordination
- Second reading/approval of revised Board Policy and new Administrative Regulations 0430 Comprehensive Local Plan for Special Education
- Annual request for a Bilingual Tester Waiver to meet state requirements of testing new students in their home language
- Field Trip: Destination: Marin Headlands, Sausalito Address: Headlands Institute, GGNRA Bldg 1033, Sausalito Date: 10/30 & 10/31/08 Teacher: Horn Grade: 6
- Field Trip: Destination: Spring Hill Farm Pumpkin Patch Address: 4235 Spring Hell Road, Petaluma Date: 10/20/08 Teachers: Banks, Scullion Grades: K-1
- MLK MS audiovisual design consulting service of Charles Salter proposal for \$11,500 of QZAB Bond funds
- MLK MS additional classroom power and data outlets costs of \$31,623 from the QZAB Bond funds
- MLK MS revision of classroom sinks and drinking fountain plumbing costs of \$15,649
- Bayside Multipurpose Room Renovation abatement oversight through RGA Environmental \$5,350
- Bayside Multipurpose Room Renovation AXIS work authorization #5 ceiling engineering report \$5,500
- Bayside Multipurpose Room Renovation Material Testing and Construction Inspection Service through Smith Emery \$4,338
- Quarterly Report Williams Act
- Contract with Building Better Organizations to facilitate the development of a comprehensive district wide emergency preparedness plan, \$6,000

ADMINISTRATIVE AND EXTERNAL

The Board approved the annual request to the Marin County Treasurer to provide funds for meeting the District's financial obligations until tax revenues become available, **Resolution #589**, at their meeting on July 17, 2008. Due to a typographical error, the Board readdressed the corrected Resolution #589, Authorizing Temporary Transfer of Funds

M/s/c Roll Call Trotter/Todd Gallardo Ayes 5 Noes 0 to approve the corrected Resolution #589, Authorizing Temporary Transfer of Funds

At the August 28, 2008 board meeting, Trustee Clark had recommended that the Superintendent be authorized by the Board to approve change order documents for bond projects not to exceed \$10,000 after first checking with the Members or Chair of the Board's standing Sub-Committee on Facilities. Such approvals would not exceed a cumulative total of \$40,000 between Board meetings.

M/s/c Todd Gallardo/Thornton/all to approve the Superintendent to approve change order documents for bond projects not to exceed \$10,000 after first checking with the Members or Chair of the Board's standing Sub-Committee on Facilities. Such approvals would not exceed

ADMINISTRATIVE AND EXTERNAL

Resolution #589, Authorizing Temporary Transfer of Funds

Authorization of Superintendent to Approve Documents for Bond Projects to \$10,000 and to a Cumulative Total of \$40,000

a cumulative total of \$40,000 between Board meetings

The Board considered nominations to the Marin County Committee on School District Organization. Whitney Hoyt indicated her interest in nomination.

Marin County Committee on School District Organization

Trotter/Clark/all to nominate Whitney Hoyt to the Marin County Committee on School District Organization

Superintendent Bradley reported that the Sausalito Marin City School District Local Education Agency (LEA) Plan for the 2008/2009 school year, required by No Child Left Behind, had been approved by the Board on June 26, 2008. In a letter dated September 18, 2008, the District was notified that the LEA Plan had been approved by the California Department of Education.

District Local Education Agency (LEA) Plan

President Hoyt reported that a Candidates Forum had been scheduled on October 15, 6-8 p.m., at the Marguerita Johnson Senior Center in Marin City. The event is sponsored by Grassroots Leadership of Marin and Partners.

President's Report

Trustee Thornton reported attendance at meetings of the Marin Teaching Network and her enthusiasm for their work with the District. Dr. Thornton also reported that candidates for the school board had been invited to speak at the Sausalito Rotary, Thursday, October 16, noon to 1:30 pm.

Board Reports

None

Superintendent's Report

CORRESPONDENCE

Letter of September 17, 2008 from Superintendent Bradley to Donald P. Ford and his reply, letter dated September 19, 2008, to Superintendent Bradley and Board members regarding Willow Creek Academy portable and landscape issues.

Donald P. Ford

Mr. Trotter reported that he has asked WCA to screen the portable with vegetation at WCA expense. Mr. Trotter may respond to Mr. Ford's letter through the Superintendent.

Letter dated September 25, 2008 to the Board of Trustees from Mr. Mike Kelly in support of renewal of the charter for Willow Creek Academy.

Mike Kelly

The meeting was closed in honor of Helen Bradley, Superintendent Bradley's mother.

M/s/c Todd Gallardo/Thornton/all to adjourn at 9:15 pm

ADJOURNMENT

Clerk Kanon Bujanui Date 12-11-08

Secretary_____

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

MEETING DATES

October 23

One meeting in November due to holidays November 13 One meeting in December due to holidays December 11

UPCOMING EVENTS/IMPORTANT DATES

October 23 Student Achievement Awards Night Parent Student Teacher Conferences -November 3 & 4

MLK

October 31 Halloween Parade - Bayside

November 3 & 4 Minimum Day - MLK Veterans Day; No School November 11

November 26 Minimum Day - MLK & Bayside

Thanksgiving Recess November 27/28

Parent Student Teacher Conferences -December 1 & 2

Bayside

December 1 & 2 Minimum Day - Bayside

CSBA Annual Conference, San Diego December 4/6 Minimum Day - MLK & Bayside

December 19

December 22/January 2 Winter Recess December 25 Christmas Day

Classified In Lieu Holiday December 26

New Years Day January 1 January 5 Students Return

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

October 15, 2008 November 19, 2008 December 17, 2008 January 21, 2009

2nd Wednesday due to holiday February 11, 2009

March 18, 2009

April 8, 2009 2nd Wednesday due to holiday

May 20, 2009 June 17, 2009 **EVENTS/IMPORTANT DATES**

UPCOMING

FUTURE CHARTER SCHOOL BOARD **MEETING DATES**