

AGENDA

SAUSALITO MARIN CITY SCHOOL DISTRICT BOARD OF TRUSTEES District Office, 630 Nevada Street, Sausalito

Items from the cancelled September 25, 2008 Agenda have been carried over to the October 9, 2008 agenda. The Public Hearing on Sufficiency of Instructional Materials 2008/2009 School Year will be rescheduled as part of the October 23, 2008 Agenda.

October 9, 2008

CLOSED SESSION:	5:15 PM
BOARD STUDY SESSION:	6:15 PM
OPEN SESSION:	7:00 PM

CALL TO ORDER

1. ROLL CALL

CLOSED SESSION

Persons wishing to address the Board on items on the closed session agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation.)

2. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR

Negotiator for: Sausalito Marin City School District: Margaret Merchat
Negotiations with: California School Employees Association (CSEA)

3. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957: PERSONNEL

Request for Leave

4. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR

Negotiator for: Sausalito Marin City School District: Margaret Merchat
Negotiations with: Sausalito District Teachers Association (SDTA)

OPEN SESSION

BOARD STUDY SESSION

5. **STAR Assessment – Bayside Elementary School and Martin Luther King, Jr. Academy:** Review of 2007/2008 STAR Test Scores – Staff Presentation

REGULAR MEETING

6. Pledge of Allegiance
7. Approval of the Agenda Order

Persons wishing to address the Board on items on the agenda or items not on the agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation. Regarding comments on items that are not on the agenda, Board members may listen to your presentation but are prohibited by the Brown Act from making a response.)

EDUCATION

8. **Principal's Report – Bayside Elementary and Martin Luther King, Jr. Academy Discussion/Action**
9. **School Site Council/PTSA Report Discussion/Action**
10. **Willow Creek Academy's Report**
 - 2007/2008 Annual Report
 - Review of 2007/2008 STAR Test Scores for Willow Creek Academy**Discussion/Action**
11. **Red Ribbon Week October 18 – 26, 2008:** The Board will consider **Resolution #593** in support of Red Ribbon Week and encourages its staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life.
Discussion/Action – Roll Call
12. **No Trans Fat:** Preferred Meal Systems has announced that beginning this year, all menu items supplied to Bayside and Martin Luther King, Jr. Academy by Preferred Meal Systems will contain 0 grams of artificial trans fat.
Discussion
13. **BP 0410 Non-Discrimination in District Programs and Activities:** The Board will conduct a first reading of revised BP 0410 Non-Discrimination in District Programs and Activities.
Discussion
14. **BP/AR 5022 Student and Family Privacy Rights:** The Board will conduct a first reading of new Board Policy and Administrative Regulations 0522 Student and Family Privacy Rights.
Discussion
15. **BP/E 5145.6 Parental Notifications:** The Board will conduct a first reading of new Board Policy and Exhibit 5145.6 Parental Notifications.
Discussion

16. **BP 6142.91 Reading/Language Arts Instruction:** The Board will conduct a first reading of revised Board Policy 6142.91 Reading/Language Arts Instruction.
Discussion
17. **Region 4 After School Education and Safety Program (ASES – Prop 49):** The California Department of Education has notified the Sausalito Marin City School District that the District will be awarded a grant in the amount of \$214, 200 for the After School Program for the 2008/2009 school year, contingent upon the availability of funds. The program serves all three of the District's schools. The Board will consider acceptance of the grant.
Discussion/Action

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

18. **California School Employees Association (CSEA):** A representative of California School Employees Association will sunshine the Association's proposed initial contract proposal 2008/2009 for active employees.
Discussion

BUDGET

19. **Willow Creek Academy's State of California Unaudited Actuals Report for the 2007/2008 School Year:** Presentation of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2007/2008
Discussion
20. **Willow Creek Academy Financial Report**
Discussion/Action
21. **Enrollment Report:** District Business Manager, Margaret Bonardi, will present a three year district wide enrollment report comparing, 2007/2007, 2007/2008 and 2008/2009
Discussion
22. **District's State of California Unaudited Actuals Report for the 2007/2008 School Year:** Approval of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2007/2008
Discussion/Action
23. **GANN Limit:** On or before September 30 of each year, the governing board must adopt a resolution to identify, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year. The Board will consider **Resolution #592**.
Discussion/Action – Roll Call

24. **Business and Non-Instructional Operations:** The Board will conduct a first reading of proposed revisions to the following:
- Administrative Regulations 3451 Petty Cash Funds
 - Board Policy 3452 Student Activity Funds
 - Board Policy/Administrative Regulations 3460 Financial Reporting & Accountability

Discussion

25. **State of California Education Budget 2008/2009:** Update on the State adopted budget for 2008/2009

Discussion

FACILITIES

26. **Director of Facilities and Operations' Report**

Discussion/Action

27. **Security System for New MLK Building Revised Proposal:** The Board will consider an expanded and revised proposal from Sonitrol Security Solution for \$28,205.

Discussion/Action

28. **Agreement between California District 3 Little League Baseball (CAD3LL) and the Sausalito Marin City School District for Use of the MLK Ball Field :** Mr. Ned White, CAD3LL District Administrator, will share information on the specifics of the ball field.

Discussion/Action

29. **Intergenerational Garden:** Update on the progress of the school district/Learning Center meeting/discussion scheduled for the week of October 6, 2008.

Discussion

BOND

30. **MLK MS Costs for Revision of Multipurpose Room Wing:** Revisions to the multipurpose room kitchen, janitors room, sprinkler riser, dry storage, motorized wheelchair lift, and relocation of steel beams for an estimated cost of \$239,112

Discussion/Action

31. **MLK MS Multipurpose Room Shalleck Collaborative Production Lighting System Design:** Proposal from the Shalleck Collaborative for MLK MS multipurpose room theater lighting support systems, control systems and fixtures for \$10,500 plus reimbursable expenses.

Discussion/Action

32. **MLK MS Front of Building Signage Name:** The sign next to the school entrance is to be fabricated. Is it to read: Martin Luther King, Jr. Academy, or Martin Luther King Middle School, or Martin Luther King Technology, or other suggestions?

Discussion/Action

33. **MLK MS Phillips Drive PG&E Utility Lines:** Discussion and possible action concerning undergrounding the PG&E overhead utility wires in front of the entrance to the new MLK MS site on Phillips Drive.
Discussion/Action
34. **Bayside Multi Purpose Room Renovation Acoustical Treatment at Ceiling:** Two pricing alternates presented, one to rewire the existing light fixtures for \$52,899.15, and two to install 'sprung-hung' system, new ceiling and fixtures for \$156,205.61.
Discussion/Action
35. **Bond Project update:** Judy Long of Turner Construction Management will discuss the three Bond projects; Kpod close-out, Bayside Multipurpose Room Renovation and MLK MS Project.
Discussion

CONSENT AGENDA

36. Approval of the minutes of the regular meeting of August 28, 2008
37. Acceptance of the minutes of the meeting of the Facilities Sub-Committee of September 10, 2008
38. Approval of the minutes of the special meeting of September 10, 2008
39. Payment of warrants under:
Batch 13 Fund 01 in the amount of \$80,579.57
Batch 13 Fund 21 BOND in the amount of \$47,509.19
Batch 13 Fund 40 in the amount of \$66,580.24
Batch 14 Fund 01 in the amount of \$29,585.81
Batch 15 Fund 01 in the amount of \$144,212.21
Batch 15 Fund 14 in the amount of \$10,000
Batch 15 Fund 21 BOND in the amount of \$327,860.92
Batch 15 Fund 40 in the amount of \$4,729.97
Batch 16 Fund 01 in the amount of \$81,191.23
Batch 16 Fund 21 BOND in the amount of \$145,614.00
Batch 16 Fund 40 in the amount of \$52,610.29
Batch 17 Fund 01 in the amount of \$34,037.14
Batch 18 Fund 01 in the amount of \$4,156.46
Batch 19 Fund 01 in the amount of \$47,479.02
Batch 19 Fund 21 BOND in the amount of \$56,941.15
Batch 20 Fund 01 in the amount of \$106,833.53
Batch 20 Fund 13 in the amount of \$152.60
Batch 20 Fund 21 BOND in the amount of \$55,056.32
Batch 21 VOIDED
Batch 22 Fund 01 in the amount of \$84,316.36
Batch 22 Fund 13 in the amount of \$6,233.77
Batch 22 Fund 21 BOND in the amount of \$443,853.59
Batch 22 Fund 40 in the amount of \$2,500.00
Batch 23 Fund 01 in the amount of \$10,384.48
Batch 23 Fund 13 in the amount of \$24.97

Batch 23 Fund 21 BOND in the amount of \$40,168.52
 Batch 23 Fund 40 in the amount of \$11,605.77
 Batch 24 Fund 01 in the amount of \$8,981.31
 Batch 24 Fund 13 in the amount of \$1,423.89
 Batch 24 Fund 21 BOND in the amount of \$2,157.45
 Batch 25 VOIDED
 Batch 26 Fund 01 in the amount of \$1,495.16
 Batch 27 Fund 01 in the amount of \$100,712.39
 Batch 27 Fund 13 in the amount of \$4,200.13
 Batch 27 Fund 21 BOND in the amount of \$35,036.94

40. New Hire – Bus Driver/Custodial Worker: Employment of Rick Rossi, Bus Driver/Custodial Worker, Full Time, with appropriate placement of the salary schedule, effective date to be determined
41. Contract with Bennetta McLaughlin for position of Director of Categorical Programs for the 2008/2009 school year
42. Contract with Educational & Psychological Solutions for special education services provided by Gerry Klor for the 2008/2009 school year
43. Contract with Allen Biggs to provide instrumental music instruction for the 2008/2009 school year
44. Contract with Linda Bennett to provide ongoing middle school Curriculum and Technology development for the 2008/2009 school year
45. Second reading and action on revised BP/AR 0420 School Plans/Site Councils
46. Second reading and action on new BP/AR 0420.1 School-Based Program Coordination
47. Termination of BP 0420.2 School Improvement Program, which has been replaced by BP 0420.1 School Based Program Coordination.
48. Second reading and action on revised Board Policy and new Administrative Regulations 0430 Comprehensive Local Plan for Special Education
49. Ratification of the annual request for a Bilingual Tester Waiver to meet state requirements of testing new students in their home language
50. Approval of Field Trip: **Destination:** Marin Headlands, Sausalito **Address:** Headlands Institute, GGNRA Bldg 1033, Sausalito **Date:** 10/30 & 10/31/08 **Teacher:** Horn **Grade:** 6 **Standard Supported:** Earth & Physical Sciences, Marin Science, Plate Tectonics and Earth's Structure, Shaping Earth's Surface, Waves Shape Beaches, Waves' Speed, Rocks and the Geologic Cycle **Funding:** National Park Reserve Scholarship and Targeted Instruction Grant (staff portion) **Cost to District:** \$200 for staff

51. Approval of Field Trip: **Destination:** Spring Hill Farm Pumpkin Patch
Address: 4235 Spring Hell Road, Petaluma
Date: 10/20/08 **Teachers:** Banks, Scullion **Grades:** K-1
Standards Supported: Science 1.0 Physical Science - the properties of materials can be observed, measured and predicted
Funding: Unrestricted General Fund **Cost:** \$400
52. MLK MS audiovisual design consulting service of Charles Salter proposal for \$11,500 of QZAB Bond funds
53. MLK MS additional classroom power and data outlets costs of \$31,623 from the QZAB Bond funds
54. MLK MS revision of classroom sinks and drinking fountain plumbing costs of \$15,649
55. Bayside Multipurpose Room Renovation abatement oversight through RGA Environmental \$5,350
56. Bayside Multipurpose Room Renovation AXIS work authorization #5 ceiling engineering report \$5,500
57. Bayside Multipurpose Room Renovation Material Testing and Construction Inspection Service through Smith Emery \$4,338
58. Quarterly Report – Williams Act
59. Contract with Building Better Organizations to facilitate the development of a comprehensive district wide emergency preparedness plan, \$6,000

ADMINISTRATIVE AND EXTERNAL

60. **Authorizing Temporary Transfer of Funds:** The Board approved the annual request to the Marin County Treasurer to provide funds for meeting the District's financial obligations until tax revenues become available, **Resolution #589**, at their meeting on July 17, 2008. Due to a typographical error, the Board will readress the corrected resolution.
Discussion/Action - Roll Call
61. **Authorization of Superintendent to Approve Documents for Bond Projects to \$10,000 and to a Cumulative Total of \$40,000:** At the August 28, 2008 board meeting, Trustee Clark recommended that the Superintendent be authorized by the Board to approve change order documents for bond projects not to exceed \$10,000 after first checking with the Members or Chair of the Board's standing Sub-Committee on Facilities. Such approvals would not exceed a cumulative total of \$40,000 between Board meetings. The Board will consider the recommendation.
Discussion/Action
62. **Marin County Committee on School District Organization:** The Board will consider nominations to the Marin County Committee on School District Organization.

63. **District Local Education Agency (LEA) Plan:** The Sausalito Marin City School District Local Education Agency (LEA) Plan for the 2008/2009 school year, required by No Child Left Behind, was approved by the Board on June 26, 2008. In a letter dated September 18, 2008, the District was notified that the LEA Plan has been approved by the California Department of Education.

Discussion

64. **President's Report**
Discussion/Action

65. **Board Reports:** Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.

66. **Superintendent's Report**
Discussion/Action

CORRESPONDENCE

67. Letter of September 17, 2008 from Superintendent Bradley to Donald P. Ford and his reply, letter dated September 19, 2008, to Superintendent Bradley and Board members regarding Willow Creek Academy portable and landscape issues.
68. Letter dated September 25, 2008 to the Board of Trustees from Mr. Mike Kelly in support of renewal of the charter for Willow Creek Academy.

ADJOURNMENT

Backup materials for items on this agenda are available for review in the Superintendent's Office

Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations

FUTURE DISTRICT BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

October 23	To Be Held at the Bay Model
November 13	One meeting in November due to holidays
December 11	One meeting in December due to holidays

UPCOMING EVENTS/IMPORTANT DATES

October 23	Student Achievement Awards Night To Be Held at the Bay Model
November 3 & 4	Parent Student Teacher Conferences – MLK
October 31	Halloween Parade - Bayside
November 3 & 4	Minimum Day – MLK

November 11	Veterans Day; No School
November 26	Minimum Day – MLK & Bayside
November 27/28	Thanksgiving Recess
December 1 & 2	Parent Student Teacher Conferences - Bayside
December 1 & 2	Minimum Day – Bayside
December 4/6	CSBA Annual Conference, San Diego
December 19	Minimum Day – MLK & Bayside
December 22/January 2	Winter Recess
December 25	Christmas Day
December 26	Classified In Lieu Holiday
January 1	New Years Day
January 5	Students Return

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

October 15, 2008	
November 19, 2008	
December 17, 2008	
January 21, 2009	
February 11, 2009	2 nd Wednesday due to holiday
March 18, 2009	
April 8, 2009	2 nd Wednesday due to holiday
May 20, 2009	
June 17, 2009	