



## **SAUSALITO MARIN CITY SCHOOL DISTRICT**

Board of Trustees:  
William Ziegler, President  
Joshua Barrow, Vice President  
Caroline Van Alst, Clerk  
Shirley Thornton, Ed. D.  
Thomas Newmeyer

Superintendent: Valerie Pitts, Ed.D.

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### **BOARD OF TRUSTEES**

Regular Board Meeting of June 13, 2013  
630 Nevada Street, Sausalito

**5:00 p.m. – Closed Session**

**6:00 p.m. – Open Session**

**6:30 p.m. Public Hearing – State Categoricals – Tier III Program**

### **AGENDA**

- I. CALL MEETING TO ORDER (Board President)**
- II. APPROVAL OF AGENDA ORDER**
- III. PUBLIC COMMENTS ON CLOSED SESSION AGENDA**
- IV. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING ITEM(S)**
  - A. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: **Administrative Contracts**
- V. RECONVENE TO OPEN SESSION**
  1. Announcement of Reportable Action Taken in Closed Session
  2. Pledge of Allegiance
  - A. PERSONS WISHING TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**
  - B. COMMUNICATIONS**
  3. Trustee Reports/Correspondence Addressed to the Board
  4. Superintendent's Report
    - Recognitions: Golden Bell, Merit Pay Awardee(s), Retirees
  - C. MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS**
  5. Discussion: Public Hearing 2013/2014 State Categoricals – Tier III Program
  6. Action: Tier III Categorical Flexibility, Resolution #684

Entire board packet on [www.smcsd.org/School Board/Meeting Agendas and Minutes](http://www.smcsd.org/School Board/Meeting Agendas and Minutes)

7. Discussion: District Budget Development 2013/2014
8. Discussion: Willow Creek Academy Preliminary Budget 2013/2014

#### **D. FACILITIES**

9. Discussion/Action: Facilities/Construction Update
10. Discussion: School Name Change

#### **E. CONSENT CALENDAR**

The purpose of the Consent Calendar is to group items which may be approved routinely. A Board Member or member of the audience may request removal of an item for discussion. A Roll Call Vote should be taken to include all Resolutions.

11. Minutes of the special board meeting of May 9, 2013
12. Minutes of the special board meeting of May 16, 2013
13. Minutes of the regular board meeting of May 21, 2013
14. Minutes of the special board meeting of May 30, 2013
15. Payment of Warrants – 2012/13 - Batch 50 to Batch 53
16. AB 1200 Disclosure
17. Field Trip Report

#### **F. FUTURE BOARD AGENDA ITEMS**

Superintendent Search Workshop – HYA (One hour Open Session/One Hour Closed Session)  
 Strategic Planning Workshop  
 Public Hearing: District Budget  
 Approve District Budget  
 Resolution-Establishing Fund Balance Policies (GASB 54)  
 Resolution-Temporary Transfer of Funds, Tax Anticipation (TAN)  
 Resolution-Budget Transfers to Permit Payment Obligations at Close of Year  
 Transportation Report  
 WCA: Annual Supplemental Funding Agreement  
 School Site Safety Reports

#### **G. FUTURE BOARD MEETING DATES**

\*The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

June 27

July 25

One July meeting due to Summer Break

August 8\*

August 22

September 12\*

September 26

October 10\*

October 24

November 21

Third Thursday; one November meeting due to Holidays

December 5\*

First Thursday due to Holidays

December 12

Second Thursday due to Holidays

January 9\*, 2014

January 23

February 13\*

February 27

Entire board packet on [www.smcsd.org/School Board/Meeting Agendas and Minutes](http://www.smcsd.org/School Board/Meeting Agendas and Minutes)

March 13\*  
March 27  
April 10\*  
April 24  
May 8\*  
May 20  
June 12  
June 26

Two meetings in June  
Two meetings in June

#### H. UPCOMING DATES

August 22-23	Teacher Work Day/Staff Development
August 26-27	Teacher Work Day/Staff Development
August 28	First Day of School
September 2	Labor Day

#### VI. ADJOURNMENT

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 10:00 p.m. unless extended to a specific time determined by a majority of the Board.

The Board of Trustees welcomes participation by the public. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. The Board will limit the public comment period on any single item to 20 minutes. Members of the public are invited to submit comments in writing. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent's Office at 415-332-3190. Any documents related to an agenda item for open session of a regular board meeting and distributed less than 72 hours before the meeting may be inspected at the District Office, 200 Phillips Drive, Sausalito, CA 94965.

**Sausalito Marin City School District**  
**Office of the Superintendent**

**Date:** June 13, 2013  
**To:** Board of Trustees  
**From:** Valerie Pitts, Superintendent  
**Re:** Action: Adopt Resolution 684 – Tier III Categorical Flexibility

Background

The enacted 2008-2009 California State Budget reduced funding to education by \$11.6 million. Education Codes 42605 grants districts flexibility in Tier III categorical programs and authorizes districts to use these funds for any education purpose for the fiscal years 2008-2009 through 2014-2015.

Analysis

Per Education Code 42605, as a condition of receiving funds for Tier III categorical programs, the governing board of a school district must hold a public hearing to discuss and approve or disapprove the proposed explicit uses of each Tier III Programs' funding. This hearing must take place regardless of whether districts opt to use funds for their original purpose or for another purpose. Previously, the hearing was allowed to take place at any time, and many districts chose to hold this hearing in conjunction with their budget adoption.

Assembly Bill (AB) 189 (Chapter 606/Statutes 2011), became effective January 1, 2012, and requires the Tier III public hearing be held prior to and independent of a meeting at which the budget is adopted. Specifically, the change relates to when the board meeting is held and what is to be included on the agenda. AB 189 also requires a governing board to identify in the notice of the public hearing, any Tier III program that is proposed to be closed. There is no clear definition of "closed", however, our count office have determined, for purposes of compliance with AB 189, that closed means any Tier III program which we are flexing into the unrestricted general fund for any educational purposes as allowed in Ed Code 42605.

An active program is one whose funding is proposed to be used for the purpose for which it was originally intended. Deferred Maintenance funding is the only proposed active program for 2013-2014 based on this definition.

The attached list reflects the Tier III programs in which we participate, the estimated 2012-2013 available funding, the intended use of the funds by function codes, and identification of active/closed programs.

Financial Impact

Shifts estimated \$558,044 from restricted programs to offset deficits to state revenues based for the budget year 2013-2014.

Legal Implications

Recommendation

The Superintendent recommends the approval of Resolution #684 approving the proposed uses of the funds as shown on the attached list.

Backup attached: Yes \_\_\_X\_\_\_ No\_\_\_\_\_



**NOTICE OF PUBLIC HEARING  
SAUSALITO MARIN CITY SCHOOL DISTRICT**

Date: June 13, 2013

Time: 6:30p.m.

Location: Sausalito Marin City School District ~ Bayside Elementary

**Purpose:**

A public hearing will be held for the purpose of taking testimony from the public, discussing the proposed receipt and use of the Tier III categorical funds, identifying closed programs, and approve or disapprove the proposed use of funding from the 39 programs identified in E.C. 42605.

Budget Item	Resource Code	Program Description	Available Funding	Function Code - Use of Funding	Active	Partial	Closed
6110-265-0001	6760	Arts & Music Block Grant	\$ 5,709.00	1000-2999 Instruction and Instruction-Related Services			X
6110-188-0001	6205	Deferred Maintenance Apportionment	\$ 4,928.00	8000-8999 Plant Services	X		
6110-124-0001	7140	Gifted and Talented Education	\$ 4,061.00	1000-2999 Instruction and Instruction-Related Services			X
6110-189-0001	7156	Instructional Materials Realignment	\$ 6,968.00	1000-2999 Instruction and Instruction-Related Services			X
6110-137-0001	7294/7296	Staff Development: Math & Reading/ English Learner	\$ 3,006.00	1000-2999 Instruction and Instruction-Related Services			X
6110-108-0001	7080	Supplemental School Counseling	\$ 4,177.00	1000-2999 Instruction and Instruction-Related Services			X
6110-268-0001	0000	Oral Health Assessment Program	\$ 403.00	1000-2999 Instruction and Instruction-Related Services			X
6110-247-0001	7395	School & Library Improvement Block Grant	\$ 26,238.00	1000-2999 Instruction and Instruction-Related Services			X
6110-228-0001	6405	School Safety & Violence Prevention, Gr. 8-12	\$ 4,162.00	8000-8999 Plant Services			X
6110-104-0001	0000	Remedial Supplemental Instruction	\$ 16,573.00	1000-2999 Instruction and Instruction-Related Services			X
6110-246-0001	7394	Targeted Instructional Improvement Block Grant	\$ 478,069.00	1000-2999 Instruction and Instruction-Related Services			X
6110-243-0001	6340	Nel Soto Involvement	\$ 3,750.00	5000-5999 Community Services			X
<b>Total Tier III Funding</b>			<b>\$ 558,044.00</b>				

RESOLUTION OF THE BOARD OF THE  
SAUSALITO MARIN CITY SCHOOL DISTRICT  
Board Resolution #684

TIER III CATEGORICAL FLEXIBILITY

WHEREAS as added and amended by SBX3 4, ABX4 2, and SB 70, Education Code 42605 grants districts flexibility in “Tier III” categorical programs and authorizes districts to use these funds for “any educational purpose, to the extent permitted by federal law.” For the 2008-09 fiscal year to the 2014-15 fiscal year, inclusive, local educational agencies that use the flexibility provision of this section shall be deemed to be in compliance with the program and funding requirements contained in statutory, regulatory, and provisional language.

WHEREAS as a condition of receipt of the funds, the governing board is required, at a regularly scheduled open public hearing, to take testimony from the public, discuss, and approve or disapprove the proposed use of funding and to make explicit the purposes for which the funding will be used.

WHEREAS Assembly Bill (AB) 189, became effective January 1, 2012, and requires the Tier III public hearing to be held prior to and independent of a meeting at which the budget is adopted. AB 189 also requires a governing board to identify in the notice of the public hearing, any Tier III program that is proposed to be closed.

WHEREAS attached to this resolution is a list of specific programs, the estimated funding amounts, and the proposed activities for which the funds are to be expended identified by SACS function code.

THEREFORE, BE IT RESOLVED that, following a public hearing in which public testimony was taken, discussion regarding the proposed uses of the funds took place, and programs proposed to be closed were identified, the Sausalito Marin City School District adopts this Resolution approving the proposed uses of the funds as shown on the attached list.

PASSED AND ADOPTED this 13th Day of June 2013 by the following vote:

Ayes:

Noes:

Abstained:

Absent:

ATTEST:

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Secretary, Board of Trustees

**Sausalito Marin City School District**  
**Office of the Superintendent**

**Date:** June 13, 2013  
**To:** Board of Trustees  
**From:** Valerie Pitts, Superintendent, and Paula Rigney, Business Manager  
**Re:** Discussion: Budget Development 2013-2014

Background

School Districts in California are required to adopt their annual budgets in accordance with the statutory timelines established by Education Code (EC) Section 42127, which requires that on or before July 1<sup>st</sup> of each fiscal year, the governing board holds a public hearing on the budget for the subsequent fiscal year; the board must file the adopted budget of the district with the County Superintendent of Schools. Currently the District is preparing for the 2013-2014 budget. The District's budget will reflect directions given by the Marin County Office of Education, School Services of CA and the priorities, goals and objectives which were developed by the Superintendent and the board in its Strategic Plan.

Analysis

Budget Development for the coming fiscal year begins when the Governor announces his proposed State Budget in January. Analysis and review of the Governor's budget proposal is ongoing by many of the state and district fiscal advisory groups as they attempt to make a quantifiable explanation of this proposed budget and begin the process of advising school districts on how to prepare their budget development for 2013-2014.

The district's 2013-2014 budget is aligned to meet the goals and objectives that will address student and community needs. As always, the District is dedicated to providing wise use of taxpayers' dollars and meeting its financial commitments.

Currently the 2013-2014 Budget includes the following:

- Certificated salaries include the following staffing by formula:
  - 14 FTE Certificated ; teachers (regular/specialist)
  - 2.4 FTE Certificated Administration
  - .7 FTE Certificated Other Support Adm. (Special Ed/Psychologist/Nurse)
- Classified salaries include the following staffing by formula:
  - 10.69 FTE Classified support staff including maintenance, custodial, clerical, campus support, paraprofessionals, cafeteria)
  - 1.0 FTE Confidential (district office)
  - 2.0 FTE Classified Management
  - .6 FTE Technology (shared LCMSD/consultant)
- Statutory benefits (employer costs):

STRS rate 8.25%  
Social Security rate 6.2%  
Medicare rate 1.45%  
SUI rate .05 %per EDD  
PERS rate 11.417 per CDE  
Worker's Compensation rate 2.323%

➤ Certificated Total = 12.323%

➤ Classified Total = 21.44%

- Funds for professional development for staff
- Decrease in books and supplies from 2013-2014 (onetime expenses and elimination in services no longer needed).
- Decrease in services and operating expenditures from 2013-2014 (onetime expenses/carry over/eliminations in services no longer needed/reductions in costs associated with grants); some of shift of responsibility to site administration

#### Financial Impact

The financial impact of the various components of the 2013-2014 budget plan will be determined as the budget is developed.

#### Legal Implications

None

#### Recommendation

This item is for information and discussion purposes.

Backup attached: Yes \_\_\_\_\_ No X

**Sausalito Marin City School District**  
Office of the Superintendent

**Date:** June 13, 2013  
**To:** Board of Trustees  
**From:** Valerie Pitts, Superintendent  
**Re:** Discussion/Action: Facilities/Construction and Bid Update

Background

In January, 2013 Trustees approved schematic design for a combined Bayside/MLK Academy Pre-K-8 school.

Greystone West Construction Management and Quattrochi Kwok Architects are working on the project. A pre-construction services contract was awarded to the lowest bidder JLC Modular. Subsequently, the full services contract has been awarded to JLC Modular. JLC is a well-reputed firm with several successful projects in Marin County.

Analysis

Debra McGuire (QKA) completed Bayside/MLK Pre-K-8 design drawings with input from staff, preschool partners and trustees. Modular plans have been approved by DSA. Site work plans are still in process at DSA. Greystone West is working with JLC Modular and QKA on some value engineering to assure costs remain under 3.5 million.

Greystone West is also working with the district to close several small projects completed on the campus at Bayside/WCA some years ago but never successfully closed with DSA. Those issues should not impact the timing or project at MLK.

Greystone West is also pursuing possible eligibility under AB 300 (seismic upgrades) for the old MLK annex.

If approved by Greystone West, the civil engineering, electrical and landscaping bids will be presented.

Financial Impact

A 3.5 million Certificate of Participation is funding the project.

Legal Implications

All appropriate codes and legal requirements for school construction apply.

Recommendation

This item is brought before the board for review and discussion.

Backup attached: Yes \_\_\_\_\_ No   X



**Sausalito Marin City School District**  
Office of the Superintendent

**Date:** June 13, 2013  
**To:** Board of Trustees  
**From:** Valerie Pitts, Superintendent  
**Re:** Discussion: School Name Change

Background

The present Bayside Elementary School was constructed in 1956. Martin Luther King Jr. Academy began as Richardson Bay School at 100 Ebbtide and after several moves, relocated to its present facilities at 200 Phillips Drive in 2010.

In January, 2013 the Board of Trustees took action to consolidate Bayside Elementary School with Martin Luther King Jr. Academy, beginning in Fall 2013. In previous years (prior to 2000) the school had been referred to as Bayside/MLK.

Analysis

The District currently serves 430 students residing in Sausalito and Marin City. Bayside and MLK Jr. Academy serve 130 students, while Willow Creek Academy has 300 pupils.

The pre-K-8 school planned for the MLK site can be temporarily named as Bayside/MLK since there is an existing CDS code under that name that can be renewed. School Site Council has reviewed this plan.

Once the school is up and running in the fall the district and site council can begin a renaming process. A new name, if selected by school site council, can be recommended to the board and adopted at such time.

Financial Impact

None.

Legal Consideration

Ed Code permits the renaming of a school if there is a petition of at least 15 qualified electors.

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Recommendation

This item is for discussion purposes only.

Backup attached: Yes   X   No



## Repeal

For repeal of Article 7, see Education Code § 33605.

## § 33605. Duration of article

This article shall remain in effect only until January 1, 2006, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2006, deletes or extends that date. (Added by Stats.2003, c. 386 (A.B.648), § 1.)

## Division 3

## LOCAL ADMINISTRATION

Part	Section
21. Local Educational Agencies .....	35000
22. School Operations .....	37000
23. Supplemental Services .....	38000
23. School Facilities [Repealed] .....	39000
23.5. Transportation .....	39800
24. School Finance .....	41000
25. Employees .....	44000

## Part 21

## LOCAL EDUCATIONAL AGENCIES

Chapter	Section
1. School Districts .....	35000
2. Governing Boards .....	35100
3. Reorganization of School Districts—General Provisions .....	35500
4. Reorganization of School Districts .....	35700

## CHAPTER 1. SCHOOL DISTRICTS

Article	Section
1. Naming .....	35000
2. General Provisions .....	35010
3. Officers and Agents .....	35020

## ARTICLE 1. NAMING

Section	
35000.	District name.
35001.	Change of name.
35001.1.	Richmond unified school district change of name; West contra costa unified school district.

## § 35000. District name

The first governing board of any new school district shall, at the first meeting of the board or as soon as practicable thereafter, name the district.

The name of an elementary district shall be in the form of "\_\_\_\_\_ District (using the name of the district), of \_\_\_\_\_ County" (using the name of the county in which the district is situated). The name of an elementary district shall not include a number.

The name of a unified school district shall be in the form of "\_\_\_\_\_ (using the name of the district) Unified School District." A number shall not be used as a part of the designation of any unified school district. (Stats.1976, c. 1010, § 2, operative April 30, 1977. Amended by Stats.1982, c. 1201, p. 4346, § 6.5, eff. Sept. 22, 1982; Stats.1987, c. 1452, § 178.)

## § 35001. Change of name

(a) Whenever a petition is presented to the governing board of a school district, signed by at least 15 qualified electors of that school district, asking that the name of the district be changed and

stating the new name requested, the governing board shall designate a day upon which it will act upon the petition, which shall not be less than 10 days nor more than 40 days after the receipt of the petition.

The governing board shall give or cause to be given notice to all parties interested by publication in a newspaper published within the school district, or, if there is none, in any newspaper published in the county, of the time set for the hearing of the petition. The notice shall be published at least twice before the day set for hearing. At the hearing the board shall by resolution either grant or deny the petition, and, if granted, shall notify the county superintendent of schools of the change of the name of the district. The board shall also certify the name change to the county elections official of each county in which any part of the school district is situated. The name change shall also be entered in the records of the governing board.

(b) As an alternative to the procedures set forth in subdivision (a), a petition may be presented to the superintendent of schools having jurisdiction of any high school district signed by at least two-thirds of the members of the governing board of the high school district asking that the name of the district be changed and stating the new name desired. The procedure shall thereafter be the same as is provided for electors' petitions in subdivision (a). (Stats.1976, c. 1010, § 2, operative April 30, 1977. Amended by Stats.1987, c. 1452, § 179; Stats.1990, c. 642 (A.B.3312), § 1; Stats.2002, c. 221 (S.B.1019), § 13.)

## § 35001.1. Richmond unified school district change of name; West contra costa unified school district

Notwithstanding Section 35001, the Richmond Unified School District is hereby renamed and shall be known as the "West Contra Costa Unified School District." (Added by Stats.1993, c. 57 (A.B.535), § 3, eff. June 30, 1993.)

## ARTICLE 2. GENERAL PROVISIONS

Section	
35010.	Control of district; prescription and enforcement of rules.
35012.	Board members; number, election and terms; unified or certain elementary districts; nonvoting or preferential voting pupil members.

## § 35010. Control of district; prescription and enforcement of rules

(a) Every school district shall be under the control of a board of school trustees or a board of education.

(b) The governing board of each school district shall prescribe and enforce rules not inconsistent with law, or with the rules prescribed by the State Board of Education, for its own government. (Added by Stats.1987, c. 1452, § 182.)

## § 35012. Board members; number, election and terms; unified or certain elementary districts; nonvoting or preferential voting pupil members

(a) Except as otherwise provided, the governing board of a school district shall consist of five members elected at large by the qualified voters of the district. The terms of the members shall, except as otherwise provided, be for four years and staggered so that as nearly as practicable one-half of the members shall be elected in each odd-numbered year.

(b) A unified school district may have a governing board of seven members in the event the proposal for unification has specified a governing board of seven members. The members of the board shall be elected at large or by trustee areas as designated in the proposal for unification and shall serve four-year terms of office.

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# *The* FISCAL REPORT *an informational update*

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Volume 26

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No. 19

## Ask SSC . . .

### How Do We Go About Changing Our District Name?

*Q.* We would like to change the name of our district. This would not change the boundaries or anything else about the district. How do we do this?

*A.* There are two ways to change the name of a school district:

- By Petition—a petition with at least 15 qualified signatures (must be registered voters in the district) is submitted to the school board; the board has up to 40 days within which to hold a hearing and act on the petition (see Education Code Section 35001 for exact rules)
- By Legislation—the district could also change its name through special legislation (see Education Code Section 35001.1 for an example)

The petition option is very straightforward and is certainly easier than the legislative route.

*—Jannelle Kubinec and Paul Goldfinger*

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
SPECIAL BOARD MEETING MINUTES  
May 9, 2013**

**ATTENDANCE**

Board Members Present: William Ziegler, Caroline Van Alst, Shirley Thornton, Ed. D.,  
Thomas Newmeyer, Joshua Barrow  
Superintendent: Valerie Pitts, Ed. D.

The meeting was called to order at 5:00 p.m.

The agenda order was approved.

**PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION**

There was no public comment.

**CLOSED SESSION**

The Board and Superintendent convened closed session at 5:00 p.m.

**RECONVENE TO OPEN SESSION**

Open session reconvened at 6:04 p.m.

**Report Out from Closed Session**

President William Ziegler announced that no reportable action was taken in closed session.

**PERSONS WISHING TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**

Richard Bohnet, long term district resident: The Board's role is to provide strategic direction, protect the interests of taxpayers and students, and oversee the Superintendent's execution of the plan.

Observation: The board is too involved in details, not engaged enough in strategic planning and what is best for all students in the long term.

Ida Times, long time Marin City resident: Consider the Marin City Community Services District (MCCSD) field proposal; this is a long time dream of Marin City residents for their community.

Ellen Franz, Bayside teacher: Read a letter signed by all certificated staff encouraging the board and superintendent to reconsider Dr. Pitts' continuation as the district leader and superintendent.

Superintendent Pitts recognized Jan McDougal, math teacher, Golden Bell SMCS D Teacher of the Year.

## **FACILITIES**

Two proposals were submitted for the renovation of the MLK Field:

### **Marin City Community Services District (MCCSD)**

Johnathan Logan and MCCSD's design team, represented by Brian Bothman of Robert A Bothman, Inc., and Cordelia Hill of RHAA Landscape Architecture and Planning, gave a presentation and responded to questions and comments from the board. The proposal is for a community park, not just a facility for athletics, to be built in phases. It includes a lease-leaseback now widely used in Northern California.

#### **Discussion**

- Johnathan Logan reported that MCCSD has funds for Phase 1; donors needed to fund Phases 2 and 3.
- Trustee Barrow asked if there would be any inefficiency in phasing the project; Mr. Bothman responded that there would not. Trustee Barrow asked if there is a concern about flooding; Mr. Bothman explained that drainage will be installed.
- President Ziegler asked if MCCSD could provide a proposal for all three phases. Mr. Logan reiterated that funds are only available for Phase 1; however, MCCSD would seek donors for Phases 2 and 3 immediately following the Board's authorization of the project to MCCSD.
- Trustee Newmeyer asked if there would be any problems doing this project along with other construction in process. Superintendent Pitts noted the need for coordination.
- Trustee Barrow asked how the community is engaged in the design process. Ms. Hill gave examples of what is being done in other neighborhoods.
- Trustee Newmeyer asked about synthetic turf's useful life; Mr. Bothman suggested eight years and with good maintenance, turf will last up to four additional years.
- Trustee Barrow asked what happens if the award is beyond the projected date in May; Mr. Bothman explained there would be a minimum of time added to completion.
- President Ziegler asked when the board could review documents and construction timeline. He emphasized the importance of seeing financial capability, documents and a management/operations plan. Mr. Bothman and Mr. Logan assured him that all can be provided as soon as they receive the green light. Schedule a Facilities Committee meeting.

### **First Base Foundation**

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Noah Jackson, First Base Foundation, provided the second presentation:

The two part proposal is to create a multi-sports facility. Mr. Jackson proposed the Dusty Baker Field schematics, noting he had an anonymous donor with the desire for the field to be named after him, who would partially fund the 4.5M project. Mr. Jackson believes strongly that children should play sports. He gave a budget overview and explained that his proposal involves a lease, lease-back, with a portion of field use revenues returned to the school district. He assured the board of financial backing and reviewed credentials and experience. Mr. Jackson grew up in Southern Marin and has been involved in the Foundation for ten years. He is a proponent of community giving.

#### Discussion

- Trustee Barrow asked if the proposal includes phasing; Mr. Jackson responded no and that the timeframe would be to break ground May 2014. He expanded on the earlier discussion of turf differences - wear areas such as the baseball infield are replaceable without redoing the entire field. This would be Mr. Jackson's first project of this large size.
- Trustee Newmeyer asked how much funding is available now; Mr. Jackson stated that, with the board's approval, he could have 3M within 3 months.
- Trustee Barrow asked for more explanation of a nutrition piece mentioned by Mr. Jackson; Safeway and Oakland Children's Hospital would provide food and education to the children. Trustee Barrow asked how much the district would influence community use of the field; Mr. Jackson indicated his willingness to work with the district. Trustee Barrow asked why two proposals; Mr. Jackson explained that two proposals streamline tasks.

#### Public Comment

- Everett Brendon, Vice Chair CSD Board, spoke in support of the MCCSD proposal and the importance of having community coordination. He reiterated that MCCSD has access to resources too.
- Carrie Pierson doesn't feel donor support for the field would be an issue and was disturbed at the thought of the field being used for Southern Marin rather than for Marin City.
- Jeff Knowles, SMC Little League coach thought the field would create opportunities to create bridges between both communities.
- Carol Thomas thought it important to build from within the community and then extend outward; bring back pride and integrity to the community.

#### Discussion

- Trustee Newmeyer recommended planning further discussions with both presenters to the Facilities Committee.
- Trustee Van Alst would like the field to accommodate girls' softball.
- Trustee Barrow asked how board members not on the Facilities Committee can stay engaged. Trustee Thornton suggested a board study session. President Ziegler prefers more detail first. Trustee Van Alst suggested creating a temporary ad hoc committee, which she doesn't think is subject to the Brown Act; Superintendent Pitts will look into the Brown Act.
- Trustee Thornton would like to see both presenters involved.
- Find a date – late afternoon - before Trustees Barrow and Thornton are out of town.

#### Approval to Proceed with Advertisements and Bidding

**M/s/c Thornton/VanAlst/all** to approve moving forward on advertisements and bidding.



## **MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS**

### **Budget Development-Willow Creek Academy Supplemental**

Daniel Norbutas, Chief Academic Officer, gave a power point presentation on implications of budget on programs at Bayside and Martin Luther King, Jr. Academy.

Trustee Barrow asked Mr. Norbutas what he would do, to avoid cutting classrooms, if he were tasked in the other scenarios described in the budget presentation. Mr. Norbutas responded that while cuts are being made in other areas, schools are human driven operations; a small school still has the same obligations as a larger school and yes, it looks different when divided by the small number of students.

Paula Rigney gave a power point on 2013/2014 budget development impact for ALL scenarios of supplement to WCA and responded to questions from board members.

President Ziegler stated he would like to spend more time to try to avoid loss to either side.

Superintendent Pitts noted that the Governor's May revise will provide some, but not all, information; that will come with the state budget.

#### **Public Comment**

- Denise Suto, MLK science teacher, complimented the work of district administrators, including their flexibility. She made a brief presentation showing how students are involved in community. She emphasized that students need our support and that of support staff, especially in view of turnover in leadership. She clarified that cutting 'outside the classroom' has significant impact on program.
- Marilyn Mackel asked if the board stays actively informed about every phase of WCA funding.

## **ATTRACT AND RETAIN HIGHLY QUALIFIED STAFF**

### **Contract Search Services with Hazard Young Attea (HYA)**

Superintendent Pitts reviewed the current superintendent agreement since inception. The district needs to move from interim to permanent leadership but she will stay through school start up this fall and transition to new leadership.

Trustee Barrow thanked Superintendent Pitts for her clarifying statements and generous offer to remain involved with transition. Board members noted some of her many contributions:

- Engagement of the community
- Turnaround of situations such as school bussing
- Bringing Paula Rigney on board as Business Manager
- Extraordinary effort to accommodate the board.

President Ziegler introduced representatives Bill Levinson and Barbara Young of HYA, both former Marin school administrators who are familiar with the district's needs.



#### Discussion and Public Comments

- Trustee Thornton expressed concern with the students' arrival at MLK in September plus new leadership at MLK and WCA. We need consistency.
- Felicia Gaston reported that she had sent a letter to Mary Jane Burke, County Superintendent, asking her to step in and put the superintendent replacement on hold; Ms. Gaston agrees that consistency is needed and that the consistency Superintendent Pitts has provided is needed through the transition.
- Marilyn Mackel questioned why neither the search services of CSBA nor MCOE had been contacted; both are of reasonable cost.
- Jan MacDougal shared Trustee Thornton's concerns about a leadership change at this time. She urged the board to take whatever time is available from Valerie Pitts rather than hire someone new now.
- Julius Holtzclaw shared that Valerie Pitts has taken the time to discuss and listen; she brought calm and consistency to the classified staff. He noted that Daniel Norbutas will be new to all the lower grade students.
- Ellen Franz reminded the board that the letter she read earlier had been signed by every certificated staff member; it asks for a delay in hiring a new superintendent at this time.
- Denise Suto encouraged Valerie Pitts to stay, saying you're not done here yet. Teachers have trauma too going through superintendents.

**M/s/c Ziegler** motioned to proceed with the superintendent search firm. There being no second, the motion failed.

#### Discussion

- Trustee Barrow expressed concerned about having a one day/week superintendent; a search could provide options.
- Trustee Thornton suggested looking at the present team to move forward with, saving search funds for a paraprofessional.
- President Ziegler stated he could not guarantee Superintendent Pitts' availability.
- Trustee Newmeyer emphasized that trustees are for all kids in 94965; there are nearly equal numbers of kids at Bayside/MLK and at WCA; we have limited resources considering what the children need. There are kids in both schools that need resources.
- President Ziegler expressed that the board's job is to oversee the entire district; he is concerned about a strong administration; he acknowledged conflict – the board must deal with it the best way it can.
- Trustee Thornton noted that the two boards still have not come together and that the district needs a strategic plan.
- Trustee Van Alst CVA sees the search contract as way to keep looking at options; the board is handicapped without the ability to explore other options/solutions.
- Trustee Barrow would like to modify the motion to proceed with the superintendent search firm but to attempt to negotiate in a guarantee and to include/limit additional fees beyond the \$15,000 contract.

- Trustee Thornton: Timing! Teachers don't need it right now; let's not add another layer right now.

**M/s/c Barrow/Newmeyer/motion passed** to modify the motion to proceed with the superintendent search firm but to attempt to negotiate in a guarantee and to include/limit additional fees beyond the \$15,000 contract.

## **GOVERNANCE**

### **Board Strategic Planning**

A one hour strategic planning session was scheduled on Thursday, June 6.

### **CONSENT AGENDA**

Trustee Van Alst requested removal of the item concerning AB1200 Disclosure from the consent agenda. The remainder of the consent agenda was approved.

### **AB 1200 Disclosure**

Trustee Van Alst requested a modification to the format used which Ms. Rigney will discuss with the Marin County Office of Education who provides the format. There was not action taken.

### **FUTURE BOARD AGENDA ITEMS**

Recognitions  
 Assessment Reports (Writing/Study Island)  
 Marin & SFUSD Re: Interdistrict Attendance Agreements  
 Board Self Assessment  
 District Health Services Overview  
 Instructional Minutes/Bell Schedule  
 School Site Survey Results  
 First Draft – General Fund Budget  
 First Draft – WCA Budget  
 Year End After School Program Report  
 Grade Level Report

### **FUTURE BOARD MEETING DATES**

May 21           Originally scheduled for May 23 (Golden Bell Education Evening)  
 June 13  
 June 27

### **UPCOMING DATES**

May 10           Bayside Reading/Math Achievement Awards Assembly, 2:30 pm  
 May 15           Bayside Open House, "BBQ and Class Visits", 5:00-7:15 pm  
 May 21           Bayside Spring Concert Assembly, 1:30-2:45 pm  
 May 22           MLK Open House, 6:00-7:30 pm  
 May 23           Golden Bell Education Evening (Awards), 4:30 pm  
 May 27           School Closed, Memorial Day  
 June 7           Bayside Achievement Awards Assembly, 8:30 am  
 June 12           Kindergarten Step Up Ceremony, 10:00 am  
 June 12           Graduation 8<sup>th</sup> Grade, 6:30 pm  
 June 13           4<sup>th</sup> Grade Step Up Ceremony, 10:00 am

June 13            Last School Day, Minimum Day, Dismissal at 12:30 pm

**ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

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Signature/Date

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Title

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
SPECIAL BOARD MEETING MINUTES  
May 16, 2013**

**ATTENDANCE**

Board Members Present: William Ziegler, Caroline Van Alst, Shirley Thornton, Ed. D.,  
Thomas Newmeyer, Joshua Barrow  
Superintendent: Valerie Pitts, Ed. D.

The meeting was called to order at 5:02 p.m.

The agenda order was approved.

**PERSONS WISHING TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**

Public Comment

- Denise Suto, teacher, gave a brief science class update.
- Royce McLemore, Marin City resident, spoke of using one's energy to build one's institution; Women Helping All People (WHAP) has built longevity and expects a waiting list in the fall.

**GOVERNANCE**

**Superintendent Search**

Public Comment

- Sharon Turner read a petition from Marin City parents and community members asking the board to keep Valerie Pitts on as Superintendent.
- Ellen Franz, 2<sup>nd</sup> grade teacher, speaking on behalf of certificated staff, reiterated her previous request to the board to slow down; a search at this time of major transition is significant.
- Fran Nelson thought that the timing of a superintendent search was poor. She asked the board to please keep Valerie Pitts on for at least a year to get the new school up and running. She stated that she was awed by the efforts of Daniel Norbutas and Tenisha Tate to create a new school over the past six months; now they face less money, fewer staff and a superintendent change.
- Sue Krenek suggested the new superintendent be prepared to provide strong guidance to bring everyone together; the board should enact a policy of support for all students regardless of placement in traditional or charter school.
- Orlando Lobo suggested the board consider adopting policy in support of all the children of the district regardless of which school they attend.
- Everett Brandon hoped decisions would be made before Valerie Pitts leaves; the move to Marin City seems to be a quick move; there seems to be no support for it from anyone he has talked to.
- Pamela Dake stated that the board is an elected body that has chosen to place its students in Marin City; Willow Creek Academy has its own board. Ms. Dake supports continuation of forums to ensure everyone works together on the process.
- Susan Cassidy suggested the superintendent will need honesty, ethical behavior and integrity. She thanked Valerie Pitts for what she has brought to the process and her common sense and integrity.
- Denise Suto expressed her disappointment with Sausalito residents' participation in their community schools. She felt that Valerie Pitts had brought trust to the community.

- Reverend Paul Mawry thought that the board should put more time and consideration into their search for a quality superintendent. The position calls for a highly skilled person with responsible stewardship. Reverend Mawry stated he would have more confidence in the process if the timeline were longer.

President Ziegler introduced Mr. Bill Levinson and Ms. Barbara Young of Hazard, Young, Attea & Associates (HYA) who led a review of the search process and planning session with board members:

#### Calendar for Search

A draft calendar was presented and agreed upon for the search.

Planning Meeting	May 16
Ed Cal Advertisement (HYA)	May 20, 27 and June 10
Ed Join ad (SMC)	May 17
Leadership Profile Interviews	May 28 (Bill), 31(Barbara)
Profile Report to Board	June 6 (Bill, special meeting)
Screening Interviews	June 18 (Barbara and Bill off site)
Workshop/Slate Presentation	June 27 (special meeting)
Board Interviews	July 8, and if second interview needed, July 10
Debriefing	(after last interview)
Site Visit	July 15 (Week of)
Superintendent Appointed	TBD
Superintendent Work Year	August 1

Board members will provide Bill Zeigler with recommendations for individuals and groups to be interviewed.

Consultants will ask interviewees to identify the strengths of the district, challenges facing the new superintendent, desired characteristics for the new superintendent, and to suggest possible candidates.

Bill Zeigler will serve as the liaison between the board and HYA during the search. Bill Levinson and Barbara Young are consultants on the search; Bill Levinson will serve as liaison to the board.

HYA will advertise the position in EdCal; the district will advertise the position in Ed Join. The board reviewed and authorized the submission of a revised advertisement indicating a “.6 part-time superintendent” vacancy. The HYA website will link to both district and charter school websites.

Due to the recent changes in the education code pertaining to superintendent contracts, HYA recommended the board schedule a workshop with district counsel to review all aspects of contracting with superintendents.

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#### Discussion

- Board members can email group suggestions to Superintendent Pitts to pass on to the search team.
- Mr. Levinson clarified that the same four questions would be used for every interview, whether of an individual or a group.
- Trustee Van Alst suggested including interviews with WCA too.

#### Public Comment

- The HYA contract was approved at the last meeting with stipulations; what happened regarding those stipulations?
- When will you agendize answers to our questions?

- Of what value is the input of the community; how much will you take it into consideration?
- Is it a given that Superintendent Pitts will not return? President Ziegler answered that she will stay through school start up this fall and transition to new leadership - the superintendent made that announcement at the last meeting.
- When was the HYA contract agreed to?
- How can you select a superintendent? That person may not be interested in a K-8 model.
- Will you recruit from outside California?

Open session was recessed at 6:20 pm. Superintendent Pitts departed the meeting.

#### **PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION**

There was no further public comment.

#### **CLOSED SESSION**

The Board and representatives Bill Levinson and Barbara Young of Hazard, Young, Attea & Associates (HYA), convened closed session at 6:25 p.m.

#### **RECONVENE TO OPEN SESSION**

Open session reconvened at 7:12 pm.

#### **Report Out from Closed Session**

President Ziegler announced that no reportable action was taken in closed session.

#### **FUTURE BOARD MEETING DATES**

May 21, June 13, June 27

#### **UPCOMING DATES**

May 21	Bayside Spring Concert Assembly, 1:30-2:45 pm
May 22	MLK Open House, 6:00-7:30 pm
May 23	Golden Bell Education Evening (Awards), 4:30 pm
May 27	School Closed, Memorial Day
June 7	Bayside Achievement Awards Assembly, 8:30 am
June 12	Kindergarten Step Up Ceremony, 10:00 am
June 12	Graduation 8 <sup>th</sup> Grade, 6:30 pm
June 13	4 <sup>th</sup> Grade Step Up Ceremony, 10:00 am
June 13	Last School Day, Minimum Day, Dismissal at 12:30 pm

#### **ADJOURNMENT**

The meeting was adjourned at 7:15 pm.

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Signature/Date

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Title



**SAUSALITO MARIN CITY SCHOOL DISTRICT  
BOARD MEETING MINUTES  
May 21, 2013**

**ATTENDANCE**

Board Members Present: William Ziegler, Caroline Van Alst, Shirley Thornton, Ed. D.,  
Thomas Newmeyer, Joshua Barrow  
Superintendent: Valerie Pitts, Ed. D.

The meeting was called to order at 5:30 p.m.

**PUBLIC COMMENTS ON CLOSED SESSION AGENDA**

There was no public comment.

**RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING  
ITEM(S)**

The board and superintendent went immediately into closed session.

**RECONVENE TO OPEN SESSION**

Open session was reconvened at 6:10 p.m.

President Ziegler reported out from closed session that with regard to the lease of the MLK field, the board has made a preliminary decision to pursue the proposal offered by Marin City Community Services District (MCCSD).

Trustee Newmeyer led the Pledge of Allegiance.

**Public Comment**

- Carolyn Younger, WCA parent, shared her experiences in K-2 school years developing a connection, a bond and support exchange with another family in Marin City. There is a strong connection in community from her experience with WCA.
- Johnathan Logan, Marin City Community Services District (MCCSD), thanked the board for accepting the MCCSD proposal. He looks forward to working together with the school district.
- Ruth Nenabor: The experience of working with Valerie Pitts has been empowering and rich for community organizations; Ms. Nenabor suggested Dr. Pitts stay long enough to see transition.

Superintendent Pitts explained that this is a meeting of the board to conduct board business, in public. The board cannot respond to items that are not on the agenda, yet at times, it would be at their discretion to do so. The board and she have been discussing superintendence and are still working on it. The board would prefer taking public input before they discuss items on the agenda. Public comment is limited to twenty minutes to ensure the board gets to its business.

## **COMMUNICATIONS**

### **Trustees Reports**

Trustee Thornton thanked Bayside and MLK staff for a number of events held over the past two weeks culminating with a concert at Bayside. Events have been outstanding and show that staff goes far above and beyond their role as teachers.

### **Superintendent's Report**

Superintendent Pitts also thanked staff; the classrooms looked amazing for the Open Houses.

### **School Administrators' Reports**

There were no reports from school administrators.

### **Learning for Action (LFA) Presentation**

Superintendent Pitts introduced Mr. Steven LaFrance, President and CEO of Learning for Action (LFA). LFA was contracted by Marin Community Foundation to evaluate the Foundation's Close the Achievement Gap Initiative in the field of education. SMCS D is one of four Marin school districts who participate in the initiative. Mr. LaFrance provided a report to the board regarding their findings.

The board agreed to hear the facilities discussion next.

## **FACILITIES**

### **Facilities Update – Approve Change Order**

Mr. Todd Lee, Greystone West, presented a construction budget update and a construction schedule. A change order request was also submitted to 1) meet an unanticipated requirement by the fire department regarding making modular buildings fire code compliant and 2) for an increase in the kindergarten classroom size.

#### **Discussion**

- Trustee Newmeyer asked for budget status related to contingency amounts used to date; Mr. Lee clarified status.
- Trustee Newmeyer asked about budget for landscape and equipment; Superintendent Pitts replied that budget is adequate but tight.
- Trustee Thornton would now like to see program superimposed on design; are there enough classrooms for all programs? Daniel Norbutas explained plans; Trustee Thornton does not think music should be taught in the acoustically poor multipurpose room. She asked - What is the flow of the day so it is most beneficial for staff and students? Daniel Norbutas explained after school program accommodations which will flow into classrooms immediately following the school day. It is definitely tighter; teachers will not be able to remain in the classroom after school.
- Trustee Van Alst requested to receive reports of the construction budget compared to actuals as the project progresses; Superintendent Pitts will see that it is added to monthly agendas for reporting.
- Trustee Thornton still wants to know placement of everything; Superintendent Pitts will provide.

**M/s/c Newmeyer /Van Alst /All** to approve the change order, CO-1, in the amount of \$123,111.94 for both items.

#### Discussion and Public Comment

- Susan Cassidy stated that when the Sausalito District Teachers' Union (SDTA) spoke with district administration regarding consolidating campuses, union representatives assumed adequate facilities would be provided, yet it is clear that there is not enough space; more space and rooms are needed. Ms. Cassidy requested that the record reflect that the union believes the district cannot provide the program it currently runs; there are not enough facilities.
- Marilyn Mackel recommended the board obtain legal opinion on equity and facilities before moving forward.
- Trustee Barrow asked what has not been accommodated. Daniel Norbutas explained the complexity of accommodation; there is not enough room. Staff is committed to make it work but there is not enough room. Trustee Barrow noted that the board had earlier discussed the potential for future phasing – don't let that fall off our radar.
- Trustee Thornton asked how the youngest children would be kept from going to the second floor. Daniel Norbutas explained that there would be separate breaks/separate lunches.
- Superintendent Pitts reported that MCOE currently uses one classroom but next year will need two; she and Daniel Norbutas will be discussing that as well.

#### **MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS**

##### Public Comment

- Marilyn Mackel stated that the board has a responsibility to be knowledgeable of what funds WCA has when budgeting to appropriate funds to the schools.
- Denise Suto expressed concern for having space for student privacy when needed for conversations; this is more prevalent where there is an achievement gap and special education situations. Ms. Suto also asked why the budget is being cut but at the same time looking at increasing the supplemental to WCA? She finds it very confusing.
- Kerry Headington feels leadership should support all children regardless of which school they attend. We are trying hard at WCA to lessen the achievement gap, growing rapidly; Marin City enrollments are similar to those at Bayside; WCA needs funds too; it is operating with an inadequate budget.
- Phil Kerr encouraged joint meetings of the boards to discuss vision and budget to work toward providing all schools what they want.

##### **Budget Development**

Paula Rigney, Business Manager, gave a power point presentation titled Summary of the 2013 May Revise, which is posted on the district website.

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##### **Education Protection Account Expenditure Plan and Resolution #683**

Paula Rigney presented information relative to the Education Protection Account Expenditure Plan and requested board approval of Resolution #683.

**M/s/c Barrow/Van Alst/All** to approve Education Protection Account Expenditure Plan and Resolution #683

## **GOVERNANCE**

### **Strategic Planning**

Superintendent Pitts and board members agreed to have a session on June 6, 2013 beginning at 3:30 pm to advance strategic planning.

## **CONSENT CALENDAR**

**M/s/c – Roll Call Newmeyer/Thornton / Ayes 5 Noes 0** to approve the consent calendar

## **FUTURE BOARD MEETING DATES**

June 13, June 27

## **UPCOMING DATES**

June 7 Bayside Achievement Awards Assembly, 8:30 am

June 12 Kindergarten Step Up Ceremony, 10:00 am

June 12 Graduation 8<sup>th</sup> Grade, 6:30 pm

June 13 4<sup>th</sup> Grade Step Up Ceremony, 10:00 am

June 13 Last School Day, Minimum Day, Dismissal at 12:30 pm

## **ADJOURNMENT**

The meeting was adjourned at 8:30 pm.

Sign \_\_\_\_\_

Title \_\_\_\_\_

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
SPECIAL BOARD MEETING MINUTES  
May 30, 2013**

**ATTENDANCE**

Board Members Present:	William Ziegler, Caroline Van Alst, Thomas Newmeyer
Board Members Absent	Shirley Thornton, Ed. D., Joshua Barrow
Superintendent:	Valerie Pitts, Ed. D.
Others Attending:	Daniel Norbutas, Chief Academic Officer and Principal Martin Luther King, Jr. Academy; Tenisha Tate Vice Principal, Martin Luther King, Jr. Academy

The meeting was called to order at 5:30 p.m.

The agenda order was approved.

**PUBLIC COMMENTS ON CLOSED SESSION AGENDA**

There was no public comment.

**CLOSED SESSION**

The expulsion hearing was conducted in closed session with Superintendent Pitts facilitating.

**RECONVENE TO OPEN SESSION**

Report Out from Closed Session

The board determined an expellable offense occurred. The board took action to expel a student (case 2012/13-01) for one year.

**ADJOURNMENT**

The meeting was adjourned.

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Signature/Date

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Title

**Sausalito Marin City School District**

**Payment of Warrants**

6/13, 2013

Attached warrants include:

Batch 50 Fund 01 in the amount of \$120,647.19

Batch 51 Fund 01 in the amount of \$42,628.28

Batch 51 Fund 40 in the amount of \$2,500.00

Batch 52 Fund 01 in the amount of \$12,343.62

Batch 53 Fund 01 in the amount of \$109,145.55

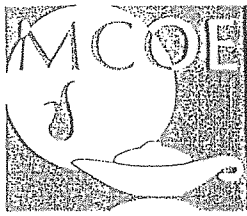
Batch 53 Fund 13 in the amount of \$410.37

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Prepared by Vida Moattar

Sausalito Marin City School District Business Office





# MARIN COUNTY

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## OFFICE OF EDUCATION

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marincoe@marin.k12.ca.us

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

### VENDOR PAYMENT CERTIFICATION

Date 5/15/13

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 120,647.19.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>SD</u>	<u>120,647.19</u>
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Authorized Signature

Paula Bigney

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0050 GENERAL FUND  
FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20019133		070694/	JULIE AUSLANDER				
			PV-130437	01-0000-0-4300.00-1110-1010-100-000-000		Ed. Materials	146.90
				WARRANT TOTAL			\$146.90
20019134		070726/	BANTABA DANCE ENSEMBLE				
			PO-130186	1. 01-9476-0-5849.00-1451-1010-700-000-000		4-5/13	500.00
				WARRANT TOTAL			\$500.00
20019135		070711/	BRIGHT PATH THERAPISTS				
			PV-130434	01-6500-0-5835.00-5770-1182-700-000-000		1017-1021	1,102.50
				WARRANT TOTAL			\$1,102.50
20019136		070550/	KELLY BROWNING				
			PV-130438	01-9471-0-4300.00-1110-1010-700-000-000		Garden supplies	208.16
				WARRANT TOTAL			\$208.16
20019137		070761/	CON E SOLUTIONS				
			PV-130435	01-0000-0-5840.00-0000-7705-700-000-000		March/April 2013	2,805.00
				WARRANT TOTAL			\$2,805.00
20019138		070569/	FORREST CORSON				
			PV-130433	01-8150-0-4300.00-0000-8100-735-000-000		Tires for district truck	731.32
				WARRANT TOTAL			\$731.32
20019139		070724/	CSUS				
			PO-130175	1. 01-8150-0-5240.00-0000-8100-735-000-000		1052866	25.00
				WARRANT TOTAL			\$25.00
20019140		070722/	CYPRESS SCHOOL				
			PO-130172	1. 01-6500-0-5833.00-5750-1185-700-000-000		42313 r. Gomez	3,770.60
				1. 01-6500-0-5833.00-5750-1185-700-000-000		43513 N. Gomez	3,770.60
				WARRANT TOTAL			\$7,541.20
20019141		070762/	ANNE EISENMANN				
			PO-130244	2. 01-3327-0-5840.00-0000-3120-700-000-000		4/13	1,000.00
				1. 01-6513-0-5840.00-0000-3120-700-000-000		4/13	2,000.00

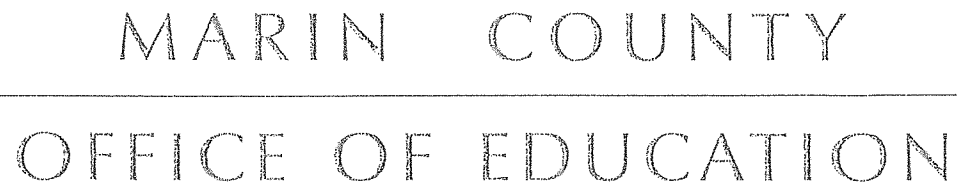
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0050 GENERAL FUND  
FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
WARRANT TOTAL							\$3,000.00
20019142		002270/	FISHMAN SUPPLY CO.				
			PO-130166	1. 01-0000-0-4300.00-0000-8211-735-000-000		909449.1	128.94
			WARRANT TOTAL				\$128.94
20019143		070712/	LEARN IT THERAPY SERVICES				
			PO-130136	1. 01-6500-0-5800.00-5770-1190-700-000-000		LIS110133	4,144.00
			WARRANT TOTAL				\$4,144.00
20019144		002081/	MAGIC FLUTE INC.				
			PV-130439	01-9476-0-4300.00-1454-1010-100-000-000		93625, 93627, 93685	2,496.65
			WARRANT TOTAL				\$2,496.65
20019145		070501/	MARIN HEAD START				
			PO-130152	1. 01-9472-0-5840.00-1110-1010-100-000-000		50315	8,416.94
			PV-130441	01-9472-0-4300.00-1110-1010-100-000-000		50315	675.00
			WARRANT TOTAL				\$9,091.94
20019146		001019/	MARIN PUPIL TRANS. AGENCY				
			PV-130436	01-9002-0-7143.00-5001-9200-700-000-000		13-73	26,936.00
			WARRANT TOTAL				\$26,936.00
20019147		070447/	MAXIM HEALTHCARE SERVICES				
			PO-130076	1. 01-6500-0-5835.00-5770-1182-700-000-000		1565410084	2,093.50
				1. 01-6500-0-5835.00-5770-1182-700-000-000		1581960084	2,199.50
			WARRANT TOTAL				\$4,293.00
20019148		000548/	MOLLIE STONE'S				
			PV-130440	01-0000-0-4300.00-0000-7110-725-000-000		96355	35.02
			WARRANT TOTAL				\$35.02
20019149		070658/	NATIONAL EQUITY PROJECT				
			PO-130235	2. 01-7090-0-5240.00-1110-1010-700-000-000		SSD-0413	16,176.00
				1. 01-9472-0-5849.00-0000-2100-100-000-000		SSD-0413	12,099.00
			WARRANT TOTAL				\$28,275.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0050 GENERAL FUND  
FUND : 01 GENERAL FUND

LN	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
20019150	070222/	PROTECTION ONE													
		PO-130133	1.	01-0000-0-5840.00-0000-8300-100-000-000		3/13								68.93	
			1.	01-0000-0-5840.00-0000-8300-100-000-000		4/13								68.93	
			1.	01-0000-0-5840.00-0000-8300-100-000-000		5/13								68.93	
			2.	01-0000-0-5840.00-0000-8300-101-000-000		3/13								601.46	
			2.	01-0000-0-5840.00-0000-8300-101-000-000		4/13								601.46	
			2.	01-0000-0-5840.00-0000-8300-101-000-000		5/13								601.46	
			3.	01-0000-0-5840.00-0000-8300-103-000-000		3/13								103.29	
			3.	01-0000-0-5840.00-0000-8300-103-000-000		4/13								103.29	
			3.	01-0000-0-5840.00-0000-8300-103-000-000		5/13								103.29	
		WARRANT TOTAL													
														\$2,321.04	
20019151	070553/	READING PARTNERS													
		PO-130030	1.	01-9472-0-5849.00-1110-1010-100-000-000		161								10,000.00	
		WARRANT TOTAL													
														\$10,000.00	
20019152	070406/	SILYCO													
		PO-130032	1.	01-0000-0-5849.00-0000-2420-700-000-000		APR2013								3,600.00	
		WARRANT TOTAL													
														\$3,600.00	
20019153	001953/	SPECTRUM CENTER													
		PO-130075	1.	01-6500-0-5833.00-5750-1185-700-000-000		100598								6,645.37	
		PO-130243	1.	01-6500-0-5833.00-5750-1185-700-000-000		100599								6,296.15	
		WARRANT TOTAL													
														\$12,941.52	
20019154	070677/	LYDIA TUVESON													
		PO-130077	1.	01-6500-0-5835.00-5770-1182-700-000-000		09LT2012-13								324.00	
		WARRANT TOTAL													
														\$324.00	
*** FUND			TOTALS ***		TOTAL NUMBER OF WARRANTS:				22	TOTAL AMOUNT OF WARRANTS:				\$120,647.19*	
***			BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS:				22	TOTAL AMOUNT OF WARRANTS:				\$120,647.19*	
***			DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS:				22	TOTAL AMOUNT OF WARRANTS:				\$120,647.19*	

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(415) 472-4110  
FAX (415) 491-6625

Date 5/21/13

Paula Rigney

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0051 GENERAL FUND  
FUND : 01 GENERAL FUND

V	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20019813		070764/	ABTA														
			PO-130246	1.		01-0000-0-4300.00-1110-1010-100-000-000									770		124.23
																WARRANT TOTAL	\$124.23
20019814		070691/	ARCHITECTS OF ACHIEVEMENT														
			PV-130447			01-0000-0-4400.00-1110-1010-101-000-325									04-13-11399		250.00
																WARRANT TOTAL	\$250.00
20019815		070329/	AT&T CALNET 2														
			PO-130001	1.		01-0000-0-5970.00-0000-2700-700-000-000									5/13		509.32
																WARRANT TOTAL	\$509.32
20019816		070390/	BIG 4 PARTY RENTALS														
			PV-130445			01-0000-0-4300.00-0000-2700-100-000-000										Grill Rental	67.50
																WARRANT TOTAL	\$67.50
20019817		070690/	AMELIA CORBETT GREEN														
			PO-130130	1.		01-9471-0-5840.00-1110-1010-700-000-000									6/13		1,505.45
																WARRANT TOTAL	\$1,505.45
20019818		000208/	DEMCO														
			PO-130237	1.		01-0000-0-4400.00-1110-1010-101-000-325									4969323		539.59
																WARRANT TOTAL	\$539.59
20019819		070669/	EXCEL MICRO														
			PV-130450			01-0000-0-4300.00-0000-7150-725-000-000									214771		10.29
																WARRANT TOTAL	\$10.29
20019820		000904/	JACKSON'S														
			PV-130452			01-8150-0-5600.00-0000-8110-735-000-000										S2367267.001	35.96
																WARRANT TOTAL	\$35.96
20019821		000039/	KAISER FOUNDATION														
			PV-130442			01-0000-0-9520.00-0000-0000-000-000-000									16734-0001		4,444.55
						01-0000-0-9520.00-0000-0000-000-000-000									578-0002		13,651.49
						01-0000-0-9520.00-0000-0000-000-000-000									16734-0002		944.13



DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0051 GENERAL FUND  
FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
				01-0000-0-9521.00-0000-0000-000-000-000		16734-0001	556.22
				WARRANT TOTAL			\$19,596.39
20019822	070624/		LARKSPUR CORTE MADERA SCHOOL				
			PV-130444	01-6500-0-5840.00-5770-7120-700-000-000		50	11,305.76
				WARRANT TOTAL			\$11,305.76
20019823	000506/		LOZANO SMITH LLP				
			PO-130073	1. 01-0000-0-5829.00-0000-7100-000-000-000		3873-6	2,216.36
				WARRANT TOTAL			\$2,216.36
20019824	000045/		MARIN COUNTY OFFICE OF EDUC				
			PV-130448	01-0000-0-5210.00-0000-2700-700-000-000		Aeries Analytistics-Norbutas	500.00
				WARRANT TOTAL			\$500.00
20019825	000182/		MARIN SCOPE				
			PV-130449	01-0000-0-5803.00-0000-7200-700-000-000		Legal Ad- Budget	30.00
				WARRANT TOTAL			\$30.00
20019826	000548/		MOLLIE STONE'S				
			PV-130451	01-0000-0-4300.00-0000-7110-725-000-000		94937	39.43
				WARRANT TOTAL			\$39.43
20019827	000058/		P G & E CO				
			PV-130443	01-8150-0-5600.00-0000-8110-735-000-000		7265052-6	2,000.00
				WARRANT TOTAL			\$2,000.00
20019828	002834/		TIMELY TRANSPORTATION				
			PO-130024	1. 01-7230-0-5840.00-1110-3600-700-000-000		6/13	3,898.00
				WARRANT TOTAL			\$3,898.00
*** FUND	TOTALS ***			TOTAL NUMBER OF WARRANTS: 16		TOTAL AMOUNT OF WARRANTS:	\$42,628.28*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

COMMERCIAL WARRANT REGISTER

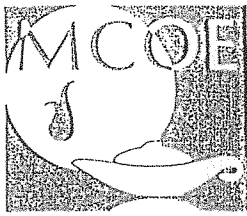
FOR WARRANTS DATED 05/24/2013

BATCH: 0051 GENERAL FUND

FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

I	INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20019829	070386/		KEYGENT LLC				
			PV-130446	40-0000-0-5831.00-0000-8500-000-000-000		21-65474-02013-001	2,500.00
				WARRANT TOTAL			\$2,500.00
*** FUND	TOTALS ***			TOTAL NUMBER OF WARRANTS: 1		TOTAL AMOUNT OF WARRANTS:	\$2,500.00*
*** BATCH	TOTALS ***			TOTAL NUMBER OF WARRANTS: 17		TOTAL AMOUNT OF WARRANTS:	\$45,128.28*
*** DISTRICT	TOTALS ***			TOTAL NUMBER OF WARRANTS: 17		TOTAL AMOUNT OF WARRANTS:	\$45,128.28*

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# MARIN COUNTY

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## OFFICE OF EDUCATION

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1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
marincoe@marin.k12.ca.us

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

### VENDOR PAYMENT CERTIFICATION

Date 5/28/13

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 12,343.62.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>52</u>	<u>12,343.62</u>
<u> </u>	<u> </u>	<u> </u>
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<u> </u>	<u> </u>	<u> </u>

Authorized Signature

Paula Bigney

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0052 GENERAL FUND

FUND : 01 GENERAL FUND

W	VT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20020572		070765/	STEPHANIE AFSHARIPOUR													
			PV-130459		01		6500-0-5835.00-5770-1182-700-000-000								Speech Assessment	400.00
							WARRANT TOTAL									\$400.00
20020573		002765/	ALADDINS AUTOMOTIVE													
			PV-130453		01		8150-0-5600.00-0000-8110-735-000-000								Bus repair & maintenance	1,269.08
							WARRANT TOTAL									\$1,269.08
20020574		000006/	BAY CITIES REFUSE INC													
			PO-130128	1.	01		0000-0-5550.00-0000-8200-000-000-000							6/13		643.80
							WARRANT TOTAL									\$643.80
20020575		002270/	FISHMAN SUPPLY CO.													
			PO-130247	1.	01		0000-0-4300.00-0000-8211-735-000-000							911374		130.33
							WARRANT TOTAL									\$130.33
20020576		002332/	MICHAEL FOWLER													
			PV-130458		01		0000-0-5300.00-1130-4200-700-000-000								Basketball referee	285.00
							WARRANT TOTAL									\$285.00
20020577		000023/	GOODMAN BUILDING SUPPLY CO.													
			PO-130207	1.	01		8150-0-4300.00-0000-8100-735-000-000							Due 6/11/13		32.89
							WARRANT TOTAL									\$32.89
20020578		000595/	GRAINGER													
			PO-130174	1.	01		8150-0-4300.00-0000-8100-735-000-000							9147482708		291.95
							WARRANT TOTAL									\$291.95
20020579		070107/	VIDA MOATTAR													
			PV-130457		01		0000-0-5230.00-0000-7300-725-000-000							5/13 Mileage		26.44
							WARRANT TOTAL									\$26.44
20020580		070448/	JONNETTE NEWTON													
			PV-130454		01		9473-0-5819.00-1110-1010-100-000-000							Bayside Celebration		255.00
							WARRANT TOTAL									\$255.00
20020581		000058/	P G & E CO													
			PO-130000	1.	01		0000-0-5510.00-0000-8200-000-000-000							Due 6/10/13		2,905.54

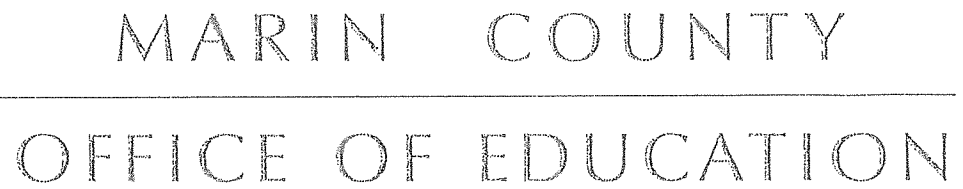
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0052 GENERAL FUND

FUND : 01 GENERAL FUND

NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$2,905.54
20020582	070222/	PROTECTION ONE				
	PO-130133	1.	01-0000-0-5840.00-0000-8300-100-000-000	6/13		68.93
		2.	01-0000-0-5840.00-0000-8300-101-000-000	6/13		601.46
		3.	01-0000-0-5840.00-0000-8300-103-000-000	6/13		103.29
		WARRANT TOTAL				\$773.68
20020583	070656/	PAULA RIGNEY				
	PV-130456		01-0000-0-5230.00-0000-7300-725-000-000	Mileage 10/12-5/13		1,530.02
		WARRANT TOTAL				\$1,530.02
20020584	001206/	SHELL OIL CO.				
	PV-130460		01-0000-0-4301.00-0000-8110-735-000-000	4/13		387.89
		WARRANT TOTAL				\$387.89
20020585	002680/	STEPHEN ROATCH ACCOUNTANCY				
	PO-130121	1.	01-0000-0-5809.00-0000-7110-000-000-000	11-12 Audit Final		1,602.00
		WARRANT TOTAL				\$1,602.00
20020586	070763/	GARY WANEGAR				
	PO-130248	1.	01-8150-0-5600.00-0000-8110-735-000-000	Shed Relocation		150.00
		WARRANT TOTAL				\$150.00
20020587	070758/	MELISA WILLIAMS				
	PV-130455		01-9471-0-5800.00-1110-1010-700-000-000	Garden & Nutrition		1,660.00
		WARRANT TOTAL				\$1,660.00
*** FUND	TOTALS ***	TOTAL NUMBER OF WARRANTS:		16	TOTAL AMOUNT OF WARRANTS:	\$12,343.62*
*** BATCH	TOTALS ***	TOTAL NUMBER OF WARRANTS:		16	TOTAL AMOUNT OF WARRANTS:	\$12,343.62*
*** DISTRICT	TOTALS ***	TOTAL NUMBER OF WARRANTS:		16	TOTAL AMOUNT OF WARRANTS:	\$12,343.62*

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(415) 472-4110  
FAX (415) 491-6625

Date 6/6/13

Paula Bigum



DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0053 GENERAL FUND

FUND : 01 GENERAL FUND

W	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20021262		000609/	AMERICAN EXPRESS													
			PV-130461		01	0000	0	4300	00	0000	7200	725	000	000	Sac. Conf. Rigney, Pitts 5/20	95.06
					01	0000	0	4300	00	0000	7200	725	000	000	Phone Charger	49.04
					01	9472	0	4300	00	0000	2495	100	000	000	B&N- CD for ESL student	18.43
					01	9479	0	4300	00	1110	1010	101	000	000	M. Stone-Staff Appreciation	73.50
					01	9479	0	5819	00	1110	1010	101	000	000	Century Theatre- MLK movie day	371.25
															WARRANT TOTAL	\$607.28
20021263		002392/	JENNIFER BANKS													
			PV-130473		01	9473	0	5819	00	1110	1010	100	000	000	Oakland Zoo Field Trip	224.75
															WARRANT TOTAL	\$224.75
20021264		070711/	BRIGHT PATH THERAPISTS													
			PV-130477		01	6500	0	5835	00	5770	1182	700	000	000	1075-79, 1091	1,395.00
															WARRANT TOTAL	\$1,395.00
20021265		070550/	KELLY BROWNING													
			PV-130469		01	9471	0	4300	00	1110	1010	700	000	000	Garden supplies	87.08
															WARRANT TOTAL	\$87.08
20021266		070132/	CAPITAL ONE COMMERCIAL													
			PV-130463		01	0000	0	4300	00	0000	2700	100	000	000	5/13	284.24
					01	9479	0	4300	00	1110	1010	101	000	000	5/13	513.64
															WARRANT TOTAL	\$797.88
20021267		002183/	TRELLIS CONDRA													
			PV-130474		01	9479	0	4300	00	1110	1010	101	000	000	Caps and Gowns	188.55
															WARRANT TOTAL	\$188.55
20021268		002547/	DISCOVERY OFFICE SYSTEMS													
			PO-130026	1.	01	0000	0	5605	00	0000	7200	725	000	000	5/13	74.72
				2.	01	0000	0	5605	00	1110	1010	100	000	000	5/13	97.50
				3.	01	0000	0	5605	00	1110	1010	101	000	000	5/13	72.04

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0053 GENERAL FUND

FUND : 01 GENERAL FUND

W	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
WARRANT TOTAL							\$244.26
20021269	002345/		EMPIRE ELEVATOR CO INC				
			PO-130012	1. 01-8150-0-5600.00-0000-8110-735-000-000	80468		118.98
WARRANT TOTAL							\$118.98
20021270	002270/		FISHMAN SUPPLY CO.				
			PO-130247	1. 01-0000-0-4300.00-0000-8211-735-000-000	912352		600.96
WARRANT TOTAL							\$600.96
20021271	070685/		JOHN GRIFFIN				
			PV-130467	01-9479-0-4300.00-1110-1010-101-000-000		Reimb. bridge toll	15.00
WARRANT TOTAL							\$15.00
20021272	001509/		PAULA HAMMONS				
			PV-130472	01-4035-0-5240.00-1110-1010-700-000-000		NCSM Conf. Expenses	142.47
WARRANT TOTAL							\$142.47
20021273	001704/		HOME DEPOT				
			PV-130462	01-8150-0-4300.00-0000-8100-735-000-000		Due 6/19/13	717.13
WARRANT TOTAL							\$717.13
20021274	001235/		JOANNE'S PRINT SHOP				
			PV-130468	01-0000-0-4300.00-1110-1010-101-000-000		Diplomas	81.19
WARRANT TOTAL							\$81.19
20021275	070725/		ALICIA KEPLER				
			PO-130178	1. 01-9479-0-5849.00-0000-2100-101-000-000	5/13		624.00
WARRANT TOTAL							\$624.00
20021276	070164/		MARIN CITY COMMUNITY SERVICES				
			PO-130204	1. 01-9479-0-5840.00-1110-1010-101-000-000	4/13		3,540.00
WARRANT TOTAL							\$3,540.00
20021277	070447/		MAXIM HEALTHCARE SERVICES				
			PO-130076	1. 01-6500-0-5835.00-5770-1182-700-000-000	1588150084		1,815.25
1. 01-6500-0-5835.00-5770-1182-700-000-000							2,179.64

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0053 GENERAL FUND  
FUND : 01 GENERAL FUND

WARRANT	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT							
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
WARRANT TOTAL														\$3,994.89
20021278	000015/	MSIA DENTAL												
		PV-130470		01-0000-0-9520.00-0000-0000-000-000-000		6/13								4,197.94
														\$4,197.94
20021279	000117/	MSIA VISION												
		PV-130471		01-0000-0-9520.00-0000-0000-000-000-000		6/13								397.86
				01-0000-0-9521.00-0000-0000-000-000-000		6/13								23.58
														\$421.44
20021280	000058/	P G & E CO												
		PO-130000	1.	01-0000-0-5510.00-0000-8200-000-000-000		Due 6/17/13								2,706.89
														\$2,706.89
20021281	070560/	PROGRESS GLASS												
		PO-130217	1.	01-8150-0-5600.00-0000-8110-735-000-000		78520								1,085.00
														\$1,085.00
20021282	070406/	SILYCO												
		PO-130032	1.	01-0000-0-5849.00-0000-2420-700-000-000		MAY2013								3,600.00
														\$3,600.00
20021283	070200/	STANDARD INSURANCE COMPANY CB												
		PV-130466		01-0000-0-9520.00-0000-0000-000-000-000		503140-5001								353.30
				01-0000-0-9520.00-0000-0000-000-000-000		503140-5000								107.16
														\$460.46
20021284	070723/	DENISE SUTO												
		PV-130475		01-9479-0-5819.00-1110-1010-101-000-000		Field Trip lunches								50.82
														\$50.82
20021285	070525/	US BANCORP EQUIP. FINANCE INC												
		PO-130028	2.	01-0000-0-5605.00-0000-2700-700-000-000		5/13								744.47
														\$744.47
20021286	070759/	VERIZON WIRELESS												
		PV-130464		01-0000-0-5970.00-0000-2700-700-000-000		9705429391								280.11

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
BATCH: 0053 GENERAL FUND  
FUND : 01 GENERAL FUND

NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
-----														
WARRANT TOTAL														\$280.11
20021287	002172/	WILLOW CREEK ACADEMY												
		PV-130465	01-0000-0-7299.00-0000-9200-103-000-000	March 13 Supp.								82,219.00		
WARRANT TOTAL														\$82,219.00
*** FUND	TOTALS ***	TOTAL NUMBER OF WARRANTS: 26										TOTAL AMOUNT OF WARRANTS:		\$109,145.55*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT  
 BATCH: 0053 GENERAL FUND  
 FUND : 13 CAFETERIA FUND

V	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20021288		000609/	AMERICAN EXPRESS				
			PV-130461	13-5310-0-5840.00-0000-3700-100-000-000		School lunch 6/3/13	410.37
				WARRANT TOTAL			\$410.37
***	FUND	TOTALS	***	TOTAL NUMBER OF WARRANTS:	1	TOTAL AMOUNT OF WARRANTS:	\$410.37*
***	BATCH	TOTALS	***	TOTAL NUMBER OF WARRANTS:	27	TOTAL AMOUNT OF WARRANTS:	\$109,555.92*
***	DISTRICT	TOTALS	***	TOTAL NUMBER OF WARRANTS:	27	TOTAL AMOUNT OF WARRANTS:	\$109,555.92*

Printed: 06/07/2013 09:28:06

**Sausalito Marin City School District**  
Office of the Superintendent

**Date:** June 13, 2013  
**To:** Board of Trustees  
**From:** Valerie Pitts, Superintendent  
**Re:** Action: AB 1200 Disclosure for Sausalito Marin City CTA Settlement

Background

The AB 1200 fiscal oversight process requires a disclosure to the Board in open session and a submittal to the County Office of Education regarding the impacts of any collective bargaining settlement. The disclosure uses a prescribed format. The District has reached a tentative agreement with the Sausalito Marin City School District Teachers Association, which has been analyzed and reported in this agenda item.

Analysis

This document presents the fiscal impact of the SMCS-D-CTA agreement reached for the school year 2012-2013 in a format requested by the Marin County Office of Education. It has been posted and made available pursuant to State law. The impact of the tentative certificated settlement is reflected in this document.

Financial Impact

The estimated cost of the SMCS-D-CTA settlement is approximately \$11,844 for the current year and \$23,901 in 2013-14 (one year only).

Legal Consideration

The submittal of this report to the Board and County Office is required by law (AB1200).

Recommendation

The Superintendent recommends the Trustees accept this report and direct its submittal to the County Office of Education.

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Backup attached: Yes ☒ No ☐



**Marin County Office of Education  
Business Services Department**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: Sausalito Marin City School District  
Name of Bargaining Unit: CTA-Sausalito Marin City School District Teachers Association  
Certificated or Classified: Certificated

The proposed agreement covers the period beginning: July 1, 2011 and ending: June 30, 2013  
(date) (date)

The Governing Board will act upon this agreement on: May 9, 2013  
(date)

**Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.**

**A. Proposed Change in Compensation**

Compensation	Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
		2012-13 Increase/(Decrease) FY	2013-14 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1 Salary Schedule Increase (Decrease)	\$1,040,446	\$10,404	\$20,999	\$0
		1.00%	2.00%	0.00%
2 Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Included Above	Included Above	Included Above	Included Above
3 Other Compensation - Increase (Decrease)(Stipends, Bonuses, Longevity, Overtime, etc.)	\$0	\$0	\$0	\$0
Description of other compensation				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$143,924	\$1,439	\$2,902	
		1.00%	2.00%	0.00%
5 Health/Welfare Plans	\$126,829	\$0	\$0	\$0
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$1,311,198	\$11,844	\$23,901	\$0
7 Total Number of Represented Employees (Use FTEs if appropriate)	14.80			
8 Total Compensation Average Cost per Employee	\$ 88,594.49	\$ 800.25	\$ 1,614.96	\$ -
		0.90%	1.81%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

2% on the schedule effective January 1, 2013

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

None

11. Please include comments and explanations as necessary.

This final settlement of negotiations is for 2011-2012 and 2012-2013. There was a 0% increase on the 2011-2012 salary schedule.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐

If yes, please describe the cap amount.

\$10,191 prorated for FTE (this amount if for a full time employee).

**B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, etc.)**

The three additional days of staff development shall be included as part of the teacher's work year and shall include s part of the teacher's base salary beginning with 2012-13 school year. Teacher's work year shall be 186 work days effective July 1, 2013. Addition of Article XXVI - Early Retirement Incentive Program

**C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Please indicate the status of these changes: 1) planning stage, 2) in-progress, or 3) adopted. Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None



- D. What contingency language is included in the proposed agreement?** Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

Standard reopeners included Pay/Benefits and two articles of each party's choice to be determined.

- E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)?** "Deficit spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

With revisions to current year revenues and other expenditures approved after board adoption of 2012-13 budget an increase deficit "budgeting" reflects from adopted current budget and the two subsequent years. MYP still projects a positive Undesignated Ending Balance in year 3.

- F. Describe other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc. Please disclose any other components of the agreement which may or may not affect the district's fund balance in future years.**

None

**G. Source of Funding for Proposed Agreement**

**1. Current Year**

Beginning fund balance 2012-13 and additional allocation of categorical funds

- 2. If this is a single year agreement, how will the on-going cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?**

Large ending fund balance, staffing reductions and other expenditure reductions will allow district to afford this contract.

- 3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)**

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Sausalito Marin City School District

### Unrestricted General Fund

Bargaining Unit: CTA-Sausalito Marin City School District Teachers Association

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of mm/dd/yy)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ 3,422,396.00	\$ -		\$ 3,422,396.00
Remaining Revenues (8100-8799)	\$ 831,316.00	\$ -		\$ 831,316.00
<b>TOTAL REVENUES</b>	\$ 4,253,712.00	\$ -	\$ -	\$ 4,253,712.00
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 1,007,247.00	\$ 7,780.59	\$ 15,752.19	\$ 1,030,779.78
Classified Salaries (2000-2999)	\$ 507,906.00	\$ -		\$ 507,906.00
Employee Benefits (3000-3999)	\$ 478,261.00	\$ 1,067.47	\$ 2,158.94	\$ 481,487.41
Books and Supplies (4000-4999)	\$ 82,755.00	\$ -		\$ 82,755.00
Services, Other Operating Expenses (5000-5999)	\$ 736,298.00	\$ -		\$ 736,298.00
Capital Outlay (6000-6599)	\$ -	\$ -		\$ -
Other Outgo (7100-7299) (7400-7499)	\$ 348,276.00	\$ -		\$ 348,276.00
Direct Support/Indirect Cost (7300-7399)	\$ (12,488.00)	\$ -		\$ (12,488.00)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 3,148,255.00	\$ 8,848.06	\$ 17,911.13	\$ 3,175,014.19
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ 1,105,457.00	\$ (8,848.06)	\$ (17,911.13)	\$ 1,078,697.81
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -		\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 209,851.00	\$ -		\$ 209,851.00
<b>CONTRIBUTIONS (8980-8999)</b>	\$ (1,090,211.00)	\$ -		\$ (1,090,211.00)
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (194,605.00)	\$ (8,848.06)	\$ (17,911.13)	\$ (221,364.19)
<b>BEGINNING BALANCE</b>	\$ 1,232,781.23			\$ 1,232,781.23
Prior-Year Adjustments/Restatements (9793/9795)				\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 1,038,176.23	\$ (8,848.06)	\$ (17,911.13)	\$ 1,011,417.04
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$ -			\$ -
Reserved for Economic Uncertainties (9770)	\$ 301,533.00			\$ 301,533.00
Designated Amounts (9775-9780)	\$ 301,533.00			\$ 301,533.00
Unappropriated Amount (9790)	\$ 435,110.23	\$ (8,848.06)	\$ (17,911.13)	\$ 408,351.04

\* Please see question on page 7.



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Sausalito Marin City School District****Restricted General Fund**Bargaining Unit: **CTA-Sausalito Marin City School District Teachers Association**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of mm/dd/yy)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ 20,422.00	\$ -	\$ -	\$ 20,422.00
Remaining Revenues (8100-8799)	\$ 1,349,714.00	\$ -	\$ -	\$ 1,349,714.00
<b>TOTAL REVENUES</b>	\$ 1,370,136.00	\$ -	\$ -	\$ 1,370,136.00
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 598,079.00	\$ 2,623.41	\$ 5,246.81	\$ 605,949.22
Classified Salaries (2000-2999)	\$ 394,584.00	\$ -		\$ 394,584.00
Employee Benefits (3000-3999)	\$ 303,344.00	\$ 371.53	\$ 743.06	\$ 304,458.59
Books and Supplies (4000-4999)	\$ 216,888.00	\$ -	\$ -	\$ 216,888.00
Services, Other Operating Expenses (5000-5999)	\$ 963,449.00	\$ -	\$ -	\$ 963,449.00
Capital Outlay (6000-6599)	\$ 15,421.00	\$ -	\$ -	\$ 15,421.00
Other Outgo (7100-7299) (7400-7499)	\$ 168,292.00	\$ -	\$ -	\$ 168,292.00
Direct Support/Indirect Cost (7300-7399)	\$ 12,488.00	\$ -	\$ -	\$ 12,488.00
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 2,672,545.00	\$ 2,994.94	\$ 5,989.87	\$ 2,681,529.81
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (1,302,409.00)	\$ (2,994.94)	\$ (5,989.87)	\$ (1,311,393.81)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -			\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -			\$ -
CONTRIBUTIONS (8980-8999)	\$ 1,090,211.00			\$ 1,090,211.00
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (212,198.00)	\$ (2,994.94)	\$ (5,989.87)	\$ (221,182.81)
<b>BEGINNING BALANCE</b>	\$ 225,616.02			\$ 225,616.02
Prior-Year Adjustments/Restatements (9793/9795)				\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 13,418.02	\$ (2,994.94)	\$ (5,989.87)	\$ 4,433.21
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$ -			\$ -
Reserved for Economic Uncertainties (9770)	\$ -			\$ -
Designated Amounts (9775-9780)	\$ -			\$ -
Unappropriated Amount (9790)	\$ 13,418.02	\$ (2,994.94)	\$ (5,989.87)	\$ 4,433.21

\* Please see question on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Sausalito Marin City School District

### Combined General Fund

Bargaining Unit: **CTA-Sausalito Marin City School District Teachers Association**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of mm/dd/yy)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ 3,442,818.00	\$ -	\$ -	\$ 3,442,818.00
Remaining Revenues (8100-8799)	\$ 2,181,030.00	\$ -	\$ -	\$ 2,181,030.00
<b>TOTAL REVENUES</b>	\$ 5,623,848.00	\$ -	\$ -	\$ 5,623,848.00
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 1,605,326.00	\$ 10,404.00	\$ 20,999.00	\$ 1,636,729.00
Classified Salaries (2000-2999)	\$ 902,490.00	\$ -	\$ -	\$ 902,490.00
Employee Benefits (3000-3999)	\$ 781,605.00	\$ 1,439.00	\$ 2,902.00	\$ 785,946.00
Books and Supplies (4000-4999)	\$ 299,643.00	\$ -	\$ -	\$ 299,643.00
Services, Other Operating Expenses (5000-5999)	\$ 1,699,747.00	\$ -	\$ -	\$ 1,699,747.00
Capital Outlay (6000-6599)	\$ 15,421.00	\$ -	\$ -	\$ 15,421.00
Other Outgo (7100-7299) (7400-7499)	\$ 516,568.00	\$ -	\$ -	\$ 516,568.00
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 5,820,800.00	\$ 11,843.00	\$ 23,901.00	\$ 5,856,544.00
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (196,952.00)	\$ (11,843.00)	\$ (23,901.00)	\$ (232,696.00)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 209,851.00	\$ -	\$ -	\$ 209,851.00
<b>CONTRIBUTIONS (8980-8999)</b>	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (406,803.00)	\$ (11,843.00)	\$ (23,901.00)	\$ (442,547.00)
<b>BEGINNING BALANCE</b>	\$ 1,458,397.25			\$ 1,458,397.25
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 1,051,594.25	\$ (11,843.00)	\$ (23,901.00)	\$ 1,015,850.26
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ 301,533.00	\$ -	\$ -	\$ 301,533.00
Designated Amounts (9775-9780)	\$ 301,533.00	\$ -	\$ -	\$ 301,533.00
Unappropriated Amount - Unrestricted (9790)	\$ 435,110.23	\$ (8,848.06)	\$ (17,911.13)	\$ 408,351.04
Unappropriated Amount - Restricted (9790)	\$ 13,418.02	\$ (2,994.94)	\$ (5,989.87)	\$ 4,433.21
Reserve for Economic Uncertainties Percentage	12%			12%

\* Please see question on page 7.



# **I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

**Sausalito Marin City School District**

**MYP - Unrestricted General Fund**

Enter Bargaining Unit: **A-Sausalito Marin City School District Teachers Association**

	2012-13	2013-14	2014-15
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Revenue Limit Sources (8010-8099)	\$ 3,422,396.00	\$ 3,265,129.00	\$ 3,088,483.00
Remaining Revenues (8100-8799)	\$ 831,316.00	\$ 788,053.00	\$ 788,053.00
<b>TOTAL REVENUES</b>	\$ 4,253,712.00	\$ 4,053,182.00	\$ 3,876,536.00
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 1,030,779.78	\$ 914,659.00	\$ 886,240.00
Classified Salaries (2000-2999)	\$ 507,906.00	\$ 362,978.00	\$ 370,753.00
Employee Benefits (3000-3999)	\$ 481,487.41	\$ 441,598.00	\$ 452,486.00
Books and Supplies (4000-4999)	\$ 82,755.00	\$ 62,755.00	\$ 42,755.00
Services, Other Operating Expenses (5000-5999)	\$ 736,298.00	\$ 656,248.00	\$ 636,248.00
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ 348,276.00	\$ 503,276.00	\$ 386,276.00
Direct Support/Indirect Cost (7300-7399)	\$ (12,488.00)	\$ (21,478.00)	\$ (21,478.00)
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 3,175,014.19	\$ 2,920,036.00	\$ 2,753,280.00
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ 1,078,697.81	\$ 1,133,146.00	\$ 1,123,256.00
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -		
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 209,851.00	\$ 209,851.00	\$ 142,851.00
<b>CONTRIBUTIONS (8980-8999)</b>	\$ (1,090,211.00)	\$ (1,210,002.00)	\$ (1,210,002.00)
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (221,364.19)	\$ 132,995.00	\$ (229,597.00)
<b>BEGINNING BALANCE</b>	\$ 1,232,781.23	\$ 1,011,417.04	\$ 1,144,412.04
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 1,011,417.04	\$ 1,144,412.04	\$ 914,815.04
<b>COMPONENTS OF ENDING BALANCE:</b>			
Reserved Amounts (9711-9740)	\$ -		
Reserved for Economic Uncertainties - Unrestricted (9770)	\$ 301,533.00	\$ 274,410.00	\$ 254,282.00
Reserved for Economic Uncertainties - Restricted (9770)			
Board Designated Amounts (9775-9780)	\$ 301,533.00	\$ 274,410.00	\$ 254,282.00
Unappropriated Amounts - Unrestricted (9790)	\$ 408,351.04	\$ 595,592.04	\$ 406,251.04
Unappropriated Amounts - Restricted (9790)			

## I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Sausalito Marin City School District

MYP - Restricted General Fund

Enter Bargaining Unit: **A-Sausalito Marin City School District Teachers Association**

	2012-13	2013-14	2014-15
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Revenue Limit Sources (8010-8099)	\$ 20,422.00	\$ 20,422.00	\$ 20,422.00
Remaining Revenues (8100-8799)	\$ 1,349,714.00	\$ 1,225,174.00	\$ 1,163,923.00
<b>TOTAL REVENUES</b>	\$ 1,370,136.00	\$ 1,245,596.00	\$ 1,184,345.00
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 605,949.22	\$ 581,224.00	\$ 590,764.00
Classified Salaries (2000-2999)	\$ 394,584.00	\$ 400,927.00	\$ 408,390.00
Employee Benefits (3000-3999)	\$ 304,458.59	\$ 286,351.00	\$ 288,009.00
Books and Supplies (4000-4999)	\$ 216,888.00	\$ 197,171.00	\$ 197,171.00
Services, Other Operating Expenses (5000-5999)	\$ 963,449.00	\$ 762,053.00	\$ 574,580.00
Capital Outlay (6000-6999)	\$ 15,421.00	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ 168,292.00	\$ 223,957.00	\$ 223,957.00
Direct Support/Indirect Cost (7300-7399)	\$ 12,488.00	\$ 21,478.00	\$ 21,478.00
Other Adjustments			\$ -
<b>TOTAL EXPENDITURES</b>	\$ 2,681,529.81	\$ 2,473,161.00	\$ 2,304,349.00
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (1,311,393.81)	\$ (1,227,565.00)	\$ (1,120,004.00)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ -	\$ -	
<b>CONTRIBUTIONS (8980-8999)</b>	\$ 1,090,211.00	\$ 1,210,002.00	\$ 1,210,002.00
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (221,182.81)	\$ (17,563.00)	\$ 89,998.00
<b>BEGINNING BALANCE</b>	\$ 225,616.02	\$ 4,433.21	\$ (13,129.79)
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 4,433.21	\$ (13,129.79)	\$ 76,868.22
<b>COMPONENTS OF ENDING BALANCE:</b>			
Reserved Amounts (9711-9740)	\$ -		
Reserved for Economic Uncertainties - Unrestricted (9770)			
Reserved for Economic Uncertainties - Restricted (9770)	\$ -		
Board Designated Amounts (9775-9780)	\$ -		
Unappropriated Amounts - Unrestricted (9790)			
Unappropriated Amounts - Restricted (9790)	\$ 4,433.21	\$ (13,129.79)	\$ 76,868.22

**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS****Sausalito Marin City School District****MYP - Combined General Fund**Enter Bargaining Unit: **A-Sausalito Marin City School District Teachers Association**

	2012-13	2013-14	2014-15
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Revenue Limit Sources (8010-8099)	\$ 3,442,818.00	\$ 3,285,551.00	\$ 3,108,905.00
Remaining Revenues (8100-8799)	\$ 2,181,030.00	\$ 2,013,227.00	\$ 1,951,976.00
<b>TOTAL REVENUES</b>	\$ 5,623,848.00	\$ 5,298,778.00	\$ 5,060,881.00
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 1,636,729.00	\$ 1,495,883.00	\$ 1,477,004.00
Classified Salaries (2000-2999)	\$ 902,490.00	\$ 763,905.00	\$ 779,143.00
Employee Benefits (3000-3999)	\$ 785,946.00	\$ 727,949.00	\$ 740,495.00
Books and Supplies (4000-4999)	\$ 299,643.00	\$ 259,926.00	\$ 239,926.00
Services, Other Operating Expenses (5000-5999)	\$ 1,699,747.00	\$ 1,418,301.00	\$ 1,210,828.00
Capital Outlay (6000-6999)	\$ 15,421.00	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ 516,568.00	\$ 727,233.00	\$ 610,233.00
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 5,856,544.00	\$ 5,393,197.00	\$ 5,057,629.00
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (232,696.00)	\$ (94,419.00)	\$ 3,252.00
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 209,851.00	\$ 209,851.00	\$ 142,851.00
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (442,547.00)	\$ 115,432.00	\$ (139,599.00)
<b>BEGINNING BALANCE</b>	\$ 1,458,397.25	\$ 1,015,850.26	\$ 1,131,282.26
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 1,015,850.26	\$ 1,131,282.26	\$ 991,683.26
<b>COMPONENTS OF ENDING BALANCE:</b>			
Reserved Amounts (9711-9740)	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties - Unrestricted (9770)	\$ 301,533.00	\$ 274,410	\$ 254,282
Reserved for Economic Uncertainties - Restricted (9770)	\$ -	\$ -	\$ -
Board Designated Amounts (9775-9780)	\$ 301,533.00	\$ 274,410	\$ 254,282
Unappropriated Amounts - Unrestricted (9790)	\$ 408,351.04	\$ 595,592	\$ 406,251
Unappropriated Amounts - Restricted (9790)	\$ 4,433.21	\$ (13,130)	\$ 76,868



**J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

## 1. State Reserve Standard

		2012-13	2013-14	2014-15
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 6,066,395.00	\$ 5,603,048.00	\$ 5,200,480.00
b.	State Standard Minimum Reserve Percentage for this District:	0.00%	0.00%	0.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 50,000	\$ 50,000	\$ 50,000

2. Budgeted **Unrestricted** Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted <b>Unrestricted</b> Designated for Economic Uncertainties (9770)	\$ 301,533.00	\$ 274,410.00	\$ 254,282.00
b.	General Fund Budgeted <b>Unrestricted</b> Unappropriated Amount (9790)	\$ 408,351.04	\$ 595,592.04	\$ 406,251.04
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 709,884.04	\$ 870,002.04	\$ 660,533.04
h.	Reserve for Economic Uncertainties Percentage	11.70%	15.53%	12.70%

## 3. Do unrestricted reserves meet the state minimum reserve amount?

2012-13

Yes

☒

No

☐

2013-14

Yes

☒

No

☐

2014-15

Yes

☒

No

☐

## 4. If not, how do you plan to restore your reserves?

5. Total

Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

Page 4a includes only "Unrestricted" adjustments (partial amount of the total compensation). Section A, line 5 include Unrestricted and Restricted

6. Please include any additional comments and explanations of Page 4 as necessary or any other information that you want to provide to assist us in our analysis.



## K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any salary and benefit negotiations are settled after the district's final budget has been adopted.

### COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

	2009-10	2010-11	2011-12	2012-13
a. Prior-Year Base Revenue Limit (BRL) per ADA:	\$ 6,513	\$ 6,763	\$ 6,739	\$ 6,739
Plus: COLA (enter amount per ADA)	\$ 250.00	\$ (24.00)	\$ 137.00	\$ 203.00
Plus: 2006-07 Equalization Aid (enter amount per ADA)				\$ -
b. Current Year BRL per ADA:	\$ 6,763	\$ 6,739	\$ 6,876	\$ 6,942
c. Change in BRL per ADA: (b) minus (a)	\$ 250.00	\$ (24.00)	\$ 137.00	\$ 203.00
d. Percentage Change in BRL per ADA: (c) divided by (a)	3.839%	-0.355%	2.033%	3.012%
The Current-Year BRL per ADA is reduced (deficit) beginning in 2003-04				
e. Less: Deficit (percentage)	0.000%	0.000%	0.000%	0.000%
f. Current-Year BRL per ADA with Deficit: (b) minus (e * b)	\$ 6,763	\$ 6,739	\$ 6,876	\$ 6,942
g. Change in BRL per ADA with Deficit: (f) minus (a)	\$ 250.00	\$ (24.00)	\$ 137.00	\$ 203.00
h. Percentage Change in BRL per \$	3.697%	-0.356%	1.992%	2.924%
i. Total Compensation Percentage Increase (enter from Page 1, Section A, Line 5)		0.90%	1.81%	0.00%
j. Proposed agreement is within/(exceeds) change in deficit BRL: (h) minus (i)	3.70%	-1.26%	0.19%	2.92%

**L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Sausalito Marin City School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Sausalito Marin City School District Teachers Association - CTA Bargaining Unit, during the term of the agreement from 2011-12 to 2012-2013.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Unrestricted Revenues/Other Financing Sources</u>	<u>\$ -</u>
<u>Unrestricted Expenditures/Other Financing Uses</u>	<u>\$ 8,848.06</u>
<u>Unrestricted Ending Balance Increase (Decrease)</u>	<u>\$ (8,848.06)</u>
 <u>Restricted Revenues/Other Financing Sources</u>	 <u>\$ -</u>
<u>Restricted Expenditures/Other Financing Uses</u>	<u>\$ 2,994.94</u>
<u>Restricted Ending Balance Increase (Decrease)</u>	<u>\$ (2,994.94)</u>

N/A (No budget revisions necessary)

\_\_\_\_\_  
District Superintendent  
(Signature)

5/9/2013

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Business Officer  
(Signature)

5/9/2013

\_\_\_\_\_  
Date



**M. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

_____	5/9/2013
<b>District Superintendent (or Designee)</b>	<b>Date</b>
<b>(Signature)</b>	
Paula F. Rigney	415-332-3190 ext. 205
_____	_____
<b>Contact Person</b>	<b>Phone</b>

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 9, 2013, took action to approve the proposed Agreement with the Sausalito Marin City School District Teachers Association - CTA Bargaining Unit.

_____	5/9/2013
<b>President (or Clerk), Governing Board</b>	<b>Date</b>
<b>(Signature)</b>	

**Special Note:** The Marin County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

# TENTATIVE AGREEMENT

between

SAUALITO MARIN CITY SCHOOL DISTRICT

and

SAUSALITO MARIN CITY SCHOOL DISTRICT TEACHERS ASSOCIATION

In final settlement of negotiations for 2011-12 and 2012-13 the parties have agreed to the following:

## ARTICLE XIV – SALARIES

1. The current 2011-12 Certificated Salary Schedule shall remain unchanged for 2011-12 and shall be increased by two percent (2.0%) effective January 1, 2013.

## ARTICLE XVII – WORK YEAR

1. The three (3) additional days of staff development shall be included as part of the teachers' work year and shall be included as part of the teachers' base salary beginning with the 2012-13 school year. As such, the teachers' work year shall be one hundred eighty-six (186) work days effective July 1, 2012.

## NEW: ARTICLE XXVI – EARLY RETIREMENT INCENTIVE PROGRAM

1. Eligibility – Open to all certificated employees who:
  - a. Have thirteen (13) or more years of service in the District.
  - b. Must be the age of 55 on the effective date of their retirement.
  - c. Take a service retirement with STRS or PERS.

### 2. Incentive

The unit member may propose a retirement incentive that can be customized and meets the needs of the District and unit member and is agreed to between the District, unit member and Association. Such incentives can include 1) medical, dental and/or vision insurance premium paid by the District for a specified period of time; 2) cash payment; 3) part-time employment after retirement or any other incentive that is in the parties' interests.

3. Procedure

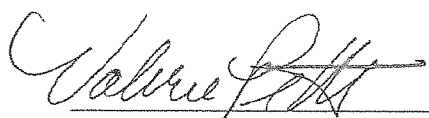
- a. The unit member shall be afforded representation at all stages of these proceedings.
- b. District shall notify unit members on or before the last day prior to December 15 of each year if it will offer an incentive program for that school year and the maximum number of participants who will be eligible. If more than the maximum apply, selection will be based on longest seniority in the District.
- c. If offered, unit members shall submit a request for participation to the District in writing by February 1 of the school year prior to their retirement. A description of the type of retirement incentive requested shall be described.
- d. The District administration, unit member(s) and Association shall finalize the details of the incentive during February.
- e. If administratively finalized, the incentive will be forwarded to the Board for action at its regular March Board meeting.
- f. The unit member's retirement shall be effective no later than June 30th of that year.

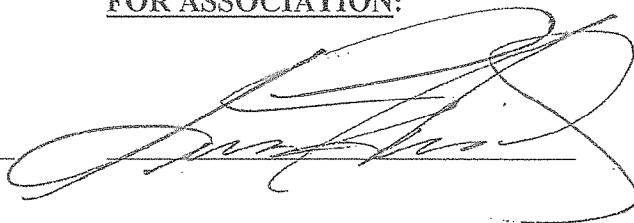
Tentatively agreed to on November 14, 2012.

This proposal is subject to ratification by the Association and approval by the Board of Trustees.

FOR DISTRICT:

FOR ASSOCIATION:

  
\_\_\_\_\_  
Valerie Pitts, Superintendent

  
\_\_\_\_\_

1/14/13  
\_\_\_\_\_  
Date

1/14/13  
\_\_\_\_\_  
Date

# Sausalito Marin City School District

## Certificated Salary Schedule: Teaching Staff

2012-2013 EFFECTIVE JANUARY 1, 2013

SALARY SCHEDULE 01-00

Work Year: 186 days, 180 student instruction days plus 6 staff development days.

Step	BA + 30 Units	BA + 45 Units	BA + 60 Units Masters (MA)	BA + 75 Units MA + 30 Units
1	\$ 48,752	\$ 51,284	\$ 53,765	\$ 56,285
2	\$ 51,284	\$ 53,765	\$ 56,285	\$ 58,794
3	\$ 53,765	\$ 56,285	\$ 58,794	\$ 61,336
4	\$ 56,285	\$ 58,794	\$ 61,336	\$ 63,817
5	\$ 58,794	\$ 61,336	\$ 63,817	\$ 66,320
6	\$ 61,336	\$ 63,817	\$ 66,320	\$ 68,829
7	\$ 63,817	\$ 66,320	\$ 68,829	\$ 71,336
8		\$ 68,829	\$ 71,336	\$ 73,845
9		\$ 71,336	\$ 73,845	\$ 76,348
10		\$ 73,845	\$ 76,348	\$ 78,865
11			\$ 78,865	\$ 81,367
12			\$ 81,367	\$ 83,876
13			\$ 83,876	\$ 86,390
14			\$ 83,876	\$ 86,390
15			\$ 83,876	\$ 86,390
16			\$ 85,400	\$ 87,908
17			\$ 85,400	\$ 87,908
18			\$ 85,400	\$ 87,908
19			\$ 85,400	\$ 87,908
20			\$ 85,400	\$ 87,908
21			\$ 90,159	\$ 92,670

### BENEFITS

#### Stipends

- Extra duties will be paid at a rate of \$35.00 per hour
- Overnight programs paid a stipend of \$150
- Team coach paid a stipend of \$500 per team

**Additional Hours** - 2 hours per month for Faculty Meetings, Back-to-School Nights, Open House, parent conferences and 2 other events mutually agreed

**Merit Pay** - \$4,500 per year allocated across certificated staff by committee of Superintendent, Principal and two teachers

**Sick Leave:** 10 days per year

**Health Benefits:** See Contract

\*\*\*Placement on salary schedule if hired from outside the district shall be determined by the Superintendent and shall be based on prior experience.

## Field Trips

**Dates:** June 7, 2013  
**Destination:** McNears Beach Park  
**Teacher:** Bayside Teacher  
**Grade:** K – 4th  
**Standards Supported:** Team Building  
**Funding:** Field Trip Fund  
**Cost:** \$ 650.00

**Dates:** June 10, 2013  
**Destination:** Fort Cronkhite  
**Teacher:** MLK Teachers  
**Grade:** 5<sup>th</sup> – 8<sup>th</sup>  
**Standards Supported:** Team Building  
**Funding:** Field Trip Fund  
**Cost:** \$ 650.00

**Dates:** June 11, 2013  
**Destination:** Muir Woods & Marin Catholic  
**Teacher:** MLK Teachers  
**Grade:** 5<sup>th</sup> – 8<sup>th</sup>  
**Standards Supported:** Science and Physical Ed.  
**Funding:** Field Trip Fund/TSG  
**Cost:** \$ 350.00

**Dates:** June 12, 2013  
**Destination:** Academy of Science, San Francisco  
**Teacher:** MLK Teachers  
**Grade:** 5<sup>th</sup> – 7<sup>th</sup>  
**Standards Supported:** Science  
**Funding:** TSG Fund  
**Cost:** \$ 950.00

**Dates:** June 12, 2013  
**Destination:** Country Club Lanes  
**Teacher:** MLK Teachers  
**Grade:** 5<sup>th</sup> – 8<sup>th</sup>  
**Standards Supported:** Physical Ed.  
**Funding:** TSG Fund  
**Cost:** \$ 350.00

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